



**CITY OF FRANKFORT**  
**POLICE DEPARTMENT**  
 201 W. WASHINGTON STREET  
 FRANKFORT, INDIANA 46041-1859  
 PHONE 765-654-4245  
 DISPATCH 765-654-4431  
 WEBSITE frankfort-in.gov

**JUDITH E. SHEETS**  
**MAYOR**  
**SCOTT T. SHOEMAKER**  
**CHIEF**  
**JAMES R. SKINNER**  
**DEPUTY CHIEF**

**EMPLOYEE COMMENDATION**

If you would like to commend an employee of the Frankfort Police Department, please fill out this form. You may either mail this form or return it to the Department. You may also commend an employee by writing a letter to the Chief of Police, City of Frankfort Police Department, 201 W Washington Street, Frankfort, Indiana 46041 or e-mail sshoemaker284@frankfort-in.gov. Verbal commendations may be given to any Department supervisor.

The City of Frankfort Police Department thanks you for your interest and for taking the time to complete this form.

Date of contact with employee: \_\_\_\_\_  
 Time of contact with employee: \_\_\_\_\_  AM  PM  
 Location of contact (i.e., address, cross streets, or business name, etc.)  
 \_\_\_\_\_

Employee's name, employee number (if known) and assignment

Name	Employee Number	Assignment
_____	_____	_____
_____	_____	_____
_____	_____	_____

What initiated your contact with the employee?

- Police response to your call  Pick up property
- Traffic Stop  Visit a detective
- Traffic Collision  Witness at a police investigation
- Made a report at the police station  Other \_\_\_\_\_

What would you like to commend about the employee's performance?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OPTIONAL:**

Print your Name \_\_\_\_\_ Signature \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_  
 Telephone Number \_\_\_\_\_ Zip Code \_\_\_\_\_