



CITY OF FRANKFORT
POLICE DEPARTMENT
 201 W. WASHINGTON STREET
 FRANKFORT, INDIANA 46041-1859
 PHONE 765-654-4245
 DISPATCH 765-654-4431
 WEBSITE frankfort-in.gov

JUDITH E. SHEETS
 MAYOR
SCOTT T. SHOEMAKER
 CHIEF
JAMES R. SKINNER
 DEPUTY CHIEF

ACCESS TO PUBLIC RECORDS REQUEST

Return to:
 Records Clerk
 Frankfort Police Department
 201 West Washington Street
 Frankfort, Indiana 46041
 FAX: 765-654-9197
 Email: cmoore201@frankfort-in.gov

NAME OF REQUESTING PARTY: _____ DOB: _____

COMPANY (if applicable): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: _____ EMAIL: _____

DETAILS OF DOCUMENTS REQUESTED (case number, date of incident, approximate time of incident, location of incident, names of those involved, any other related information) Use back of paper if needed.

DATE OF REQUEST: _____ YOUR SIGNATURE: _____

Inter-Office Use Only

Date Request Received: _____

Date Request Denied (if applicable): _____

Employee Handling Request: _____

Reason Request Denied (if applicable): _____

Amount Charged (if applicable): _____

Payment Collected and Processed: _____

Date Request Fulfilled: _____