

**UTILITY SERVICE BOARD MEETING March 18, 2025**

The Utility Service Board met in regular session on Tuesday, March 18, 2025 in person at the IT building located at 1000 Washington Avenue at 4:00 p.m. and the following action was taken.

Chairman Kent Brewer called the meeting to order with the Pledge of Allegiance. The following members were present: Rick Gunyon, Mike Reeder, Krista Stillwell, Mike Kelley, and Kent Brewer.

**PUBLIC PARTICIPATION:** None.

**GENERAL MANAGER:** Todd Corrie updated the Board regarding storm damage, coordination with other utility crews and IMEA, sewer maintenance crews working through the paving list.

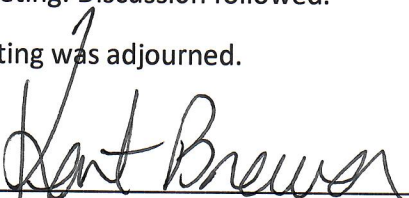
**CLAIMS & TRANSFERS:** The regular claims and transfers were presented. Mike Reeder made a motion to approve the claims and transfers as presented. Krista Stillwell seconded the motion. Discussion regarding transfers. Motion passed 5-0.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Kent Brewer presented the Advertisement for Bidders for the Armstrong Street Water Main Replacement. Discussion followed. Mike Kelley made a motion to approve the Advertisement for Bidders for the Armstrong Street Water Main Replacement. Rick Gunyon seconded the motion. Motion passed 5-0. Rick Gunyon presented a list of open items for the Board to discuss; signature stamps, revising the employee handbook, proposal for professional services training, after action review discussion, MSA w/ ACCS update, meeting room update, live streaming go-live date. Krista Stillwell discussed the proposal for professional services training. Discussion followed. Follow-up in a future meeting. Rick Gunyon and Mike Kelley updated the Board regarding the recent health insurance committee meeting. Discussion followed.

**ADJOURNMENT:** Rick Gunyon made a motion to adjourn. Meeting was adjourned.

  
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Andrew Day, Secretary

  
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Kent Brewer, Chairman