

BOARD OF PUBLIC WORKS

March 10, 2025

The Board of Public Works and Safety met in a regular meeting on March 10, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Jim Skinner. Also present were, Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

MINUTES

The minutes of the February 24, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Department Chief Scott Shoemaker asked the board to accept new hire Al Walker for part time code enforcement officer effective 03/10/25. G. Miller made a motion to approve the new hire, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker presented the board with department reports. They have six officers at Crisis Negotiation Training. Officer Jack Bond is now K9 certified. Chief Shoemaker stated they are working with CAD Integration, which means the officer's camera will turn on .25 miles from the call for service.

FIRE DEPARTMENT

Lieutenant Scott Freeman presented the board with department reports. They currently have 2 new hires at EMT training. He presented the board with fire training updates and engine 4 updates.

STREET DEPARTMENT

Street department interim Brian Killman asked the board to approve a job description changes for foreman as well as adding a job description for a second foreman (pending salary ordinance approval). G. Miller made a motion to approve the foreman 1 changes and the position of foreman 2 as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Brian Killman presented the board with department reports.

BUILDING SERVICES

Building Inspector Rob Bogue presented the board with the February permit report and a Meadowbrook subdivision update.

Director of Planning and Housing Initiatives Don Stock discussed the potential use of the old Police station. An organization called New Hope is interested in using the building for workforce housing. They would like to discuss the potential of converting the building to 7 apartments. The BZA would have to approve this change of use due to it being in central business district.

PARKS DEPARTMENT

Park interim Superintendent Ryan Edgar asked the board approval for March 15th from 10-11:30a.m. for a tortilla class at the concession stand with Danyelle Eason. J. Skinner made a motion to approve the tortilla class, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Superintendent Ryan Edgar asked the board for approval to hire two full time positions and one part time position pending all testing. J. Skinner made a motion to approve two full time positions and one part time position pending all testing, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Superintendent Ryan Edgar asked the board for approval to ratify the purchase of a 2016 dump truck. G. Miller made a motion to ratify the dump truck at \$22,500, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Superintendent Ryan Edgar asked the board for approval to waive the fee for shelter house 3 for a car show by the TNT group. J. Skinner made a motion to waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Superintendent Ryan Edgar asked the board for approval to waive the fee for the main shelter house for Anita Stewart, with United Way, for June 12th for their annual jeep show from 3-7:30 p.m. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Interim Superintendent Ryan Edgar asked the board approval to waive the fee for Sapphire Bay for Anita Stewart, of United Way, on June 18th for the Wacky Quacky Duck Derby. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

COMMUNITY DEVELOPMENT

Kimberly Black asked the board for approval for the Old Stoney new logo and seal. J. Skinner made a motion to approve the logo, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Kimberly Black presented the board with updates on MS office 365, the annexation packet, Muffins with the Mayor, and the summer concert series.

ATTORNEY

City Attorney Alicia Albertson informed the board know that the city was awarded the CCMG grant, and discussed the already approvoed bid notice and scope of work.

City Attorney Alicia Albertson asked the board for approval of a revised baseball lease for Frankfort Youth Baseball. G. Miller made a motion to approve the lease, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets asked the board for approval for the proposal from Cottage watchman for security cameras, licensing, server, and the switch. The total is \$20,350. G. Miller made a motion to approve the proposal, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Skinner made a motion to adjourn, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:34PM.