

BOARD OF PUBLIC WORKS
June 24, 2024

The Board of Public Works and Safety met in a regular meeting on June 24, 2024, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the June 10, 2024, regular meeting were presented for approval. M. Sheets made a motion to approve the minutes as presented, seconded by G. Miller. Upon a roll call vote, two ayes were recorded. G. Miller abstained. Motion carried 2-0.

CLAIMS APPROVAL

G. Miller made a motion to approve the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe asked the board to approve assistance from Butler, Fairman, and Seufert, Inc. with the 2024 HISP grant, which will allow him to replace all the signs in town. M. Sheets made a motion to approve the assistance from BF&S, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe also asked the board to sign the services agreement with BF&S, which includes the hourly rate allowed. G. Miller made a motion to sign the services agreement with BF&S, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board for permission to request bids for additional paving areas needed. M. Sheets made a motion to approve a request for bids on the additional areas, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

The board discussed the awarding of the 2024 CCMG paving bids, and the additional paving bids. Mr. Forsythe recommended the bids be awarded to E&B Paving. G. Miller made a motion to award the construction bid for the 2024 CCMG Paving and also the additional paving bid, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

HR

Clerk-Treasurer Carol Bartley presented the board with an employee handbook revision that will require employees to use any FMLA time congruently. M. Sheets made a motion to approve the

handbook changes, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Parks Department Superintendent Joel Tatum presented the board with a property use permit for CORE and WECARE to have a pickleball tournament at TPA Park on July 26 and 27, 2024. M. Sheets objected to the use of courts by one group over a two-day period. G. Miller made a motion to approve the application, pending information regarding the availability of the courts, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0

UNFINISHED BUSINESS

Mayor Sheets received a request for a light pole at 6379 McClurg Street, across from 1150 W McClurg Street, and asked the board to approve the request for a new pole from City Light and Power. G. Miller made a motion to allow the place of the new light pole, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

NEW BUSINESS

Director of Housing and Planning Don Stock informed the board that JLG Concrete Leveling inspected the sidewalks in the downtown area and discovered 42 pads that need leveling. The project will begin on June 27, 2024, and will make downtown more ADA compliant.

Street Superintendent Jason Forsythe advised the board that ADA ramps and sidewalks will be installed at Green Meadows in the future and asked that the school board be notified to ensure no traffic in that area.

Mayor Sheets informed the attendees that this is Megan Sheets's last board of works meeting. She thanked Megan for all her help and the additions she has made to the community in all her capacities. Her association with the city has resulted in betterment for the community, and they will be forever grateful.

M. Sheets made a motion to adjourn the meeting, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:30 P.M.