

BOARD OF PUBLIC WORKS
February 26, 2024

The Board of Public Works and Safety met in a regular meeting on February 26, 2024, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the February 12, 2024, regular meeting were presented for approval. M. Sheets made a motion to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. G. Miller abstained. Motion carried 2-0.

CLAIMS APPROVAL

G. Miller made a motion to approve the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

FIRE DEPARTMENT

Fire Chief Matt Stidham asked the board to approve the retirement of Jeff Dunk effective March 4, 2024. G. Miller made a motion to accept the retirement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets and the board of works extended their thanks to Kevin Catron for his 35 years of service to the city.

Chief Stidham asked the board to approve a purchase of 10 air bottles from Donley Safety at a cost of \$11,760.00 as the air bottles they have now are extremely out of date. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe asked the board to approve a 5K run/walk at Suncrest Elementary School on May 3, 2024. M. Sheets made a motion to approve the run/walk, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe spoke to the board about semi-trucks turning from Jackson Street to Morrison Street and then being unable to go further at Simms Street. As a result, they are turning around in citizens' yards and causing property damage. He asked the board for permission to place no trucks signs on that street. M. Sheets made a motion to approve posting the signs, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING INSPECTOR

Mayor Sheets asked the board to ratify the hiring of Ryan Haynes as the new senior building inspector for the City of Frankfort. G. Miller made a motion to ratify the hiring, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets swore in Ryan Haynes as the senior building inspector.

PARKS DEPARTMENT

Parks Department Christie Martin asked the board to approve an event contract from Josh Melton to perform at Prairie Creek Park on May 17, 2024, an event contract from Will Cullen to perform at Prairie Creek Park on May 11, 2024, and an event contract from Cook and Belle to perform at Prairie Creek Park on June 29, 2024. G. Miller made a motion to approve the contracts as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

City Attorney Alicia Albertson presented the board with contracts for the Meadowbrook Subdivision Phase II project for the streets and the materials.

M. Sheets made a motion to approve the contract with F&K construction for Meadowbrook Subdivision Phase II, sections 1, 2, and 3 materials, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

G. Miller made a motion to approve the contract with Milestone Contractors, L.P. for Meadowbrook Subdivision Phase II, sections 1, 2, and 3 streets, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Sam Payne presented a proposal to the board regarding the storage building at Dorner Park horseshoe courts. The proposal was to remove the siding, take out some windows, and paint the building white. After discussion, the board reached a consensus and approved the request to paint the building white.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 5:50 P.M.