

BOARD OF PUBLIC WORKS
May 8, 2023

The Board of Public Works and Safety met in a regular meeting on May 8, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the April 24, 2023, regular meeting were presented for approval. G. Miller moved to approve the minutes as presented, seconded by M. Sheets. Upon a roll call vote, one three ayes were recorded. Motion carried 2-0.

CLAIMS APPROVAL

M. Sheets made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Chief of Police Scott Shoemaker presented Resolution 23-06 which would allow police/fire to be paid overtime for special events. M. Sheets made a motion to approve Resolution 23-06, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker also presented updates from his department.

FIRE DEPARTMENT

Fire Chief, Matt Stidham, informed the board that there are some issues with Engine 1 and it will need some work.

Mr. Stidham presented Jason Cline for promotion to Captain. Greg Miller made the motion to accept the promotion to captain for Jason Cline, seconded by Megan Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Jason Cline sworn in as Captain for the Frankfort Fire Department.

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe presented June 24th as a date for the city auction, to be held at the Street Department. M. Sheets made a motion to approve holding the city auction on June, 24, 2023 and execute a contract for Rick Gates, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Director of Planning and Housing Initiatives, Don Stock presented a demolition agreement for the garage located at 1002 E Clinton Street. If the owner will agree to it, the city would have the authority to

demolish the garage. We would then place a lien on the property for the amount of the demolition. We would receive that reimbursement when the property sells, but the property is not currently for sale. G. Miller made a motion to accept the demolition agreement for 1002 E Clinton Street, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Interim Superintendent, Jason Forsythe presented information regarding the Summer Food Program hosted by United Way of Clinton County. The food program would use some park locations for children to pick up lunch over the summer. The event would take place between May 3 through August 2. M. Sheets made a motion to approve the summer food program to waive the fees for the event, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe presented an event application for Center Township rental of Prairie Creek Park for National Night Out on August 1. They also requested the fees to be waived. G. Miller made a motion to approve the event and waive the fees for National Night Out, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe presented an event application and waiver fee for a concert at Prairie Creek Park hosted by We Care Recovery group. M. Sheets made a motion to approve the event and waive the fees, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe presented an event application for the Frankfort High School Class of -65 rental of Prairie Creek Park. They would like to get an approval to have alcohol at the event. G. Miller made a motion to accept the agreement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe gave department updates. He would like the board to consider how to handle the ongoing vandalism at the Park bathrooms.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black presented the rules for Sapphire Bay. G. Miller made a motion to approve the Sapphire Bay rules, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Sapphire Bay will open on May 28, 2023 with a ribbon cutting ceremony on June 2, 2023.

Ms. Black presented a flag that was designed specifically for the Frankfort Parks by Redman Porter. The flag will be displayed at Prairie Creek Park and a smaller version will hang in Old Stoney.

HUMAN RESOURCES

Clerk-Treasurer Carol Bartley presented a work from home/telecommuting policy that will be added to the Employee Handbook. M. Sheets made a motion to approve the work from home policy, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

City Attorney Alicia Albertson discussed Requisition Certificates 12-P, 12-A, FFE-15, FFE -16, FFE-17, FFE-18. Megan Sheets made the motion to accept Requisition Certificates 12-P, 12A, FFE-15, FFE-16.

FFE-17, FFE-18, seconded by Greg Miller. Upon a roll call vote 3 ayes were recorded. Motion carried 3-0.

Ms. Albertson opened the bids for the 50/50 Sidewalk Program. Bids were received from C&A Landscaping LLC and Campos Construction and read aloud. M. Sheets made a motion to award the bid to Campos Construction, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

NEW BUSINESS

Ms. Albertson announced the 2023 Community Crossings Road Paving Project Notice to Bid. G. Miller made a motion to accept invitation to bid for the Community Crossings Road Paving Project, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Megan Sheets made a motion to adjourn the meeting, seconded by Greg Miller. Meeting adjourned at 6:05 PM.