

BOARD OF PUBLIC WORKS
February 27, 2023

The Board of Public Works and Safety met in a regular meeting on February 27, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the February 13, 2023, regular meeting were presented for approval. G. Miller moved to approve the minutes as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

M. Sheets made a motion to approve the claims and requisitions as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board to approve the appointment of Bill Hackerd to the position of reserve police officer effective February 28, 2023. M. Sheets made a motion to approve the new position, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the hiring of new police officer Jack Bond, effective February 28, 2023. G. Miller made a motion to approve the new hire, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

FIRE DEPARTMENT

RESOLUTION 23-03: A RESOLUTION TO TRANSFER PERSONAL PROPERTY TO CLINTON COUNTY EMA, A GOVERNMENT ENTITY.

Fire Chief Matt Stidham asked the board to approve a resolution to donate his department's old mattresses to EMA for their training program. M. Sheets made a motion to pass resolution 23-03, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

RESOLUTION 23-04: A RESOLUTION TO TRANSFER PERSONAL PROPERTY TO CENTER TOWNSHIP OF CLINTON COUNTY, INDIANA, A GOVERNMENTAL ENTITY

Chief Stidham asked the board to approve a resolution to donate more of his department's old mattresses to Center Township for their homeless shelter. M. Sheets made a motion to pass resolution 23-04, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Interim Parks Department Superintendent Jason Forsythe asked the board to approve a request for proposals for the watering of city flowers and pest control. Proposals are due by March 13, 2023, and will be opened at the board meeting that evening. G. Miller made a motion to approve the request for proposals, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board to approve an entertainment contract with RougHouse to perform at Prairie Creek Park on September 23, 2023, for \$750.00. M. Sheets made a motion to approve the contract with RoughHouse, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board to approve a quote for Large Sound LLC, to provide sound at Prairie Creek Park for the group "For Pete's Sake" on October 12, 2023, with a contract price of \$2,750.00. G. Miller made a motion to approve the quote, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board to approve the Strides for Stacy 5K to be held on May 15, 2023, at 9:00 A.M. M. Sheets made a motion to approve the event, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board to approve the request for bids for the Old Stoney Maintenance program for 2023. M. Sheets made a motion to approve the request, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Director of Planning and Housing Initiatives Don Stock asked the board to waive the fee for an occupancy permit for Healthy Communities as they are a not-for-profit organization. G. Miller made a motion to waive the fee, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

Mayor Sheets and the board discussed the golf course rates for 2023 and the possibility of tabling the decision as the board has not had time to review them yet. M. Sheets made a motion to table the discussion and reopen it on March 13, 2023, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

NEW BUSINESS

Mayor Sheets presented the board with a contract from Reedy Financial for professional services for the new Fire Station. G. Miller made a motion to approve the contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

The board reviewed conflict of interest forms for the following:

- Brad Pickard
- Jeff Moore

M. Sheets moved to formally accept the listed conflicts of interest, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets reminded the department heads to turn in any additional conflict of interest forms to the Clerk-Treasurer as soon as possible.

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:23 P.M.