

## BOARD OF PUBLIC WORKS

January 23, 2023

The Board of Public Works and Safety met in a regular meeting on January 23, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes. Greg Miller was absent.

### **MINUTES**

The minutes of the January 9, 2023, regular meeting and the January 18, 2023, special meeting, were presented for approval. M. Sheets moved to approve the minutes from both meetings as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **CLAIMS APPROVAL**

M. Sheets made a motion to approve a requisition certificate from the City of Frankfort Redevelopment Authority to Huntington Bank for the aquatic center in the amount of \$1,100,664.11, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

M. Sheets made a motion to approve a requisition certificate from the Frankfort Police Station Building Corporation to the Huntington National Bank for the police station in the amount of \$658,261.98, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

M. Sheets moved to accept the claims as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **PUBLIC COMMENTS**

None

### **POLICE DEPARTMENT**

Police Chief Scott Shoemaker asked the board to approve the transfer of a 2012 Ford Escape formerly used by code enforcement to Old Stoney. M. Sheets made a motion to approve the transfer, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to approve the promotion of Detective Chad Walker to the rank of lieutenant, effective February 27, 2023. M. Sheets made a motion to approve the promotion, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to approve the promotion of Sargent Lance Pickrell to the rank of Detective effective February 27, 2023. M. Sheets made a motion to approve the promotion, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to accept the hiring of Cristofer Alconedo as a new police officer effective May 6, 2023. M. Sheets approved the hiring, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0. Mayor Sheets swore in the new officer for the City of Frankfort.

### **PARKS DEPARTMENT**

Interim Parks Department Superintendent Jason Forsythe asked the board to approve a property use permit for Mary Lynn Peter to have the farmers market at Veterans Park from August 5 to October 28, during the hours of 9 A.M. to 1 P.M. M. Sheets made a motion to approve the permit, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Forsythe asked the board to approve the Stepping on Stigma 5K at TPA Park on May 13, 2023. M. Sheets made a motion to approve the event, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Forsythe and the board reviewed the Shelter Rental agreement form for 2023. M. Sheets made a motion to approve the agreement as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

The board reviewed the City of Frankfort property use application and agreement for all park locations for 2023. M. Sheets made a motion to approve the continuation of the public property use agreement, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

The board reviewed the Beer Garden Alcohol Vendor Application and Agreement for 2023. M. Sheets made a motion to approve the agreement for 2023, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

The board reviewed the TPA Park 4<sup>th</sup> of July Festival Vendor Application and Agreement for 2023 and reviewed the dates. M. Sheets made a motion to approve the 4<sup>th</sup> of July agreement, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe informed the board that the Community Crossings Grant application will be submitted this week and his department will have a night shift beginning Tuesday night in preparation for the inclement weather coming in. He also updated the board on the West Clinton Street damage reimbursement that has been submitted for review. Mayor Sheets thanked Mr. Forsythe for his work on the Community Crossings Grant.

### **HR**

Clerk-Treasurer Carol Bartley advised the board that she is updating the code books for 2023 as they have not been updated in several years. The code books will also be updated online for ease of use by the citizens of Frankfort. She will be updating the board on the process in the future.

### **ATTORNEY:**

#### **RESOLUTION 23-01: A RESOLUTION DECLARING INTERSECTION UNSAFE AND RECOMMENDING INSTALLATION OF A TRAFFIC CONTROL DEVICE**

City Attorney Alicia Albertson advised the board that this resolution will be sent to the Indiana Department of Transportation in support of a traffic signal for Blue Ridge and Green Meadows Schools at South Jackson Street and West Kelly Road. A letter signed by all of the board members will be included in the resolution. M. Sheets made a motion to approve resolution 23-01, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Mayor Sheets advised the board that the commons management agreement with Arborwood would be addressed at a later meeting and would not have any action taken on it at this time.

M. Sheets made a motion to adjourn the meeting, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:24 P.M.