

BOARD OF PUBLIC WORKS
September 26, 2022

The Board of Public Works and Safety met in a regular meeting on September 26, 2022, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the September 12, 2022, regular meeting were presented for approval. M. Sheets moved to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes and one abstention were recorded. Motion carried 2-0.

CLAIMS APPROVAL

G. Miller moved to accept the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

Mayor Sheets took a moment to publicly recognize Mark Payne for his assistance to a citizen in distress at McDonalds. She thanked him for his efforts and compassion for the citizens of the city.

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board to approve Monday, October 31 as the date for the Halloween Trick or Treating between the hours of 5 P.M. and 9 P.M. G. Miller made a motion to approve the date and the trick for treating hours, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the purchase of 3 tasers for \$5506.32. M. Sheets made the motion to approve the taser purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the purchase of a Motorola radio for \$4,773.42. M. Sheets made a motion to approve the purchase, seconded by G. Miller

RESOLUTION 22-17: A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF PATROL VEHICLES

Chief Shoemaker informed the board that this resolution will allow his department to purchase four 2023 Chevrolet Tahoe vehicles from Kelly Chevrolet for \$172,400.00. M. Sheets made a motion to pass resolution 22-17, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

RESOLUTION 22-18: A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF POLICE UTILITY VEHICLE

Chief Shoemaker informed the board that this resolution will allow his department to purchase a 2023 Ford Ranger XLT from Lafayette Ford Lincoln for \$35,794.00. The vehicle will be used by code

enforcement. G. Miller made a motion to pass resolution 22-18, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the purchase of two desktop computers and monitors from Pro Byte Computers for \$1,970.00. M. Sheets made a motion to authorize the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to change the policy of assigning officers to detective and approve the promotion of Officers Eric Booth and Joshua Danner to the permanent rank of Detective effective retroactively on July 7, 2022. M. Sheets made a motion to approve the promotions, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets swore in the promoted officers.

The board had a discussion with Chief Shoemaker about the posted speed limit on Maish Road in front of Frankfort High School and the possibility of increasing the speed limit outside of school hours. The board requested examples of signs posted in other cities before a decision will be made.

FIRE DEPARTMENT

Deputy Chief Jamie Michael presented the board with the 2023 Washington Township Fire contract for ratification. G. Miller made a motion to ratify the contract as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Parks Department Superintendent Bart Kraning asked the board to approve the request for proposals for the operation of the concession stand during the winter of 2022. All proposals will be due by October 9, 2022. G. Miller made a motion to approve the request, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Parks Department Events Coordinator Kaytianne Rottler presented the board with a property use permit for Coach Kids to have a retirement party at Prairie Creek Park on September 26, 2022, from 4:00 to 9:00 P.M. She asked the board to waive the rental fee for the event. M. Sheets made a motion to approve the event and waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Rottler asked the board to approve a refund of a shelter fee to a citizen who is unable to have their event due to health reasons. M. Sheets made a motion to approve the refund, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

COMMUNITY DEVELOPMENT

Director of Community Development and Outreach Kimberly Black asked the board to approve a contract with the Molter Brothers to be an opener for Dewayne Spaw at Prairie Creek Park. G. Miller made a motion to approve the contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

HR:

Megan Sheets spoke to the board about the current job descriptions for the Parks Department Superintendent and Parks Department Supervisor. Due to the number of projects ongoing at the parks the job descriptions will be changed so that personnel will be handled by the supervisor to give the superintendent more time to focus on projects. M. Sheets made a motion to approve the change in job descriptions, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY:

City Attorney Les Bergum presented the board with the notice to bidders for gas and diesel fuel for 2023. The board had a discussion about increasing the gallonage for 2023 and the increase in gas prices. The board will be looking into the current contract for 2022 and will bring the notice back at a later date with possible changes prior to publication.

Mr. Bergum presented claims to the board that have been approved by the Frankfort Redevelopment Authority for the aquatic center. The claims are for invoices 3A and 4A and require approval from the board. M. Sheets made a motion to approve claims 3A and 4A, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum presented claims to the board that have been approved by the Frankfort Building Corporation for the new police station. The claims are for invoices 3P and 4P and require approval from the board. G. Miller made a motion to approve claims 3P and 4P, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum presented a change order from Envoy for an electrical service alteration at the new aquatic center. The change order has been approved by the council already and requires approval by the board. M. Sheets made a motion to approve the change order, seconded by G. Miller. Upon a roll call vote, three ayes are recorded. Motion carried 3-0.

UNFINISHED BUSINESS

The board had a brief discussion regarding changing Doyal Street to a two-way road. Mayor Sheets informed the board that street department superintendent Jason Forsythe has been in communication with the home office of Gillman's to address any safety concerns. The board did not take any action at this time.

NEW BUSINESS

Clerk-Treasurer Carol Bartley presented the board with the proposed city holiday schedule for 2023 and advised them that no new dates have been added. G, Miller made a motion to approve the holiday schedule seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets reminded the board that the WILO senior fair will take place on Wednesday, September 28, 2022, and all are invited to attend.

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:57 P.M.