

BOARD OF PUBLIC WORKS

July 11, 2022

The Board of Public Works and Safety met in a regular meeting on July 11, 2022, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, City Attorney Les Bergum, and others, as noted in the minutes.

MINUTES

The minutes of the June 27, 2022, regular meeting were presented for approval. M. Sheets moved to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Greg Miller abstained. Motion carried 2-0.

CLAIMS APPROVAL

M. Sheets moved to accept the claims as presented, excluding claims for Envoy that Mr. Bergum planned to present, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker informed the board that the retirement ceremony for Deputy Chief Jim Skinner will take place at Prairie Creek Park on July 21, 2022, at 3:00 P.M. and all are welcome to attend. He also advised the board that he will be presenting the employee that will replace the Deputy Chief at the next board of works meeting.

Chief Shoemaker advised the board that the traffic switch to a two-way street on Taylor Street has been going well and he appreciated the help of the street department in removing the arrows from the road surface.

Chief Shoemaker informed the board that his department has been preparing for the Hot Dog Festival and they have been doing active shooter drills, they have additional officers available for the event and they will also have SWAT-trained officers in place.

Chief Shoemaker presented the board with the crime report for the city and advised them that the crime rate for the first six months of the year is the same as last year. He provided the board with statistics on the code enforcement and traffic citations as well as warnings and informed the board that his department has had 1336 hours of training so far this year.

Chief Shoemaker and the board had a brief discussion regarding the speeding on Williams Road, the installation of stop signs, and the possibility of making Doyal Street a two-way street. The board will discuss the possible change at the next board of works meeting with the street department superintendent.

FIRE DEPARTMENT

Fire Chief Matt Stidham advised the board that the roof construction for 256 S. Clay Street has begun today. His department is also working on quotes for the electrical service at Station 2, which will include the generators.

Chief Stidham informed the board that the workout equipment at the fire department has been repaired. His department is working on its standard operating procedures, and he will be presenting the fire township service contracts to the board as soon as they are completed.

STREET DEPARTMENT

Clerk-Treasurer Carol Bartley presented the following list of assets to the board for removal on behalf of the street department.

- 3 Echo Chain Saws
- 1986 Ford LN8080
- 2002 Chevrolet Silverado

G. Miller made a motion to approve the removal of fixed assets, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Director of Planning and Housing Initiatives Don Stock presented the board with the permit report for the month of June. His department issued 96 permits, for a total revenue of \$13,674.19 which is an increase over the last year.

Mr. Stock informed the board that the Board of Zoning Appeals would be meeting on July 13, 2022, and will be voting to approve a soccer field on Washington Avenue. Mr. Stock also advised the board that he will be working with Les Bergum on property clean-up and possible demolitions. He provided the board with an update on the new Culvers restaurant and the opening date for Roadhouse 39.

Mr. Stock advised the board that asphalt would be applied to the Rural King parking lot this week and also discussed with the board the removal of the defunct fire hydrant behind Regions Bank in that lot.

PARKS DEPARTMENT

Parks Department Superintendent Bart Kraning presented the board with a property use permit application for WeCare Recovery Home to host their annual concert and fundraiser at Prairie Creek Park on September 24, 2022, from 12:00 to 11:00 P.M. He also asked the board to waive the permit fee as the organization is not for profit. M. Sheets made a motion to approve the event, and waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Kraning informed the board that George Dorner had donated \$50,000.00 to the city. Some of the funds will be used to create a dog park in Dorner Park, and Mr. Kraning provided the board with an update on the project.

Mr. Kraning also informed the board that RL Turned had damaged an electric box at the TPA Park softball diamond, but would be repairing it at no cost to the city.

COMMUNITY DEVELOPMENT

Director of Community Development and Outreach Kimberly Black presented the board with the revised contract for Group Obsession to perform at the Hispanic Heritage Festival on September 17, 2022. G. Miller made a motion to approve the contract as amended, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Black invited the board to attend the Downtown Tunenight event on July 14, 2022, at Prairie Creek Park, from 5:00 to 8:00 P.M.

ATTORNEY

RESOLUTION 22-11: A RESOLUTION DIRECTING THE SALE OF REAL ESTATE

City Attorney Les Bergum informed the board that this resolution allows the sale of two vacant lots located at 1110 N. John Street. M. Sheets made a motion to approve resolution 23-11, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum opened the bids for the Community Crossings Grant paving projects. The bids that were received are as follows:

- Grady Brothers Inc. - \$980,482.00
- Milestone Contractors LP. - \$886,530.00
- E&B Paving Inc. - \$780,364.97
- Rieth-Riley Construction Co. Inc. - \$948,977.72

G. Miller made a motion to take the bids under advisement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

The board discussed the approval of the Envoy claims for the police and aquatic center. The claims will be approved by the Building Corporation and the Redevelopment Commission at their meetings this week and the board of works will review them at the meeting on July 25, 2022.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:40 P.M.