

BOARD OF PUBLIC WORKS
Special Meeting
June 7, 2022

The Board of Public Works and Safety met in a special meeting on June 8, 2022, at 10:00 A.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, City Attorney Les Bergum, Police Chief Scott Shoemaker and others, as noted in the minutes.

APPROVAL OF KJG DESIGN PLANS FOR POLICE STATION

Mr. Bergum advised that the BOW had received the plans electronically and that approval was needed by the Board. They were identified as the plans dated 5/2/2022. Chief Shoemaker presented the plans and explained the changes made since the original plans provided in December 2021. Among the changes are reduction in training room space, garage space as well as exterior changes. The bond closing is June 10, 2022 and groundbreaking scheduled for 6/27/22. M. Sheets made the motion to approve KJG Police Station Design Plans dated 5/2/2022. Miller seconded. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARK DEPARTMENT NEW HIRE

Park Superintendent Bart Kraning presented the BOW with 3 seasonal zookeeper hires.

G. Miller made the motion to approve 3 seasonal zookeepers for the Parks Department. M. Sheets seconded. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

B. Kraning advised that he still has 5 open positions. Mayor Sheets asked Kraning to move forward on any new hires as soon as possible.

STREET DEPARTMENT JOB DESCRIPTION

Street Department Superintendent Jason Forsythe asked the BOW to consider a job description for his Sanitation/Entry Level positions. The Laborer Description was used as a template.

G. Miller made the motion to approve the job description for Sanitation/Entry Level for the Street Department. M. Sheets seconded. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Forsythe updated the BOW that Milestone Paving will be fixing the Clay/Washington Ave. intersection by 6/21/22. He informed the Board that he will also have a laborer position open due to filling an Operator position. Mayor Sheets advised Forsythe to move forward on the new hire as soon as possible.

PUBLIC COMMENTS

Jo Ellen Ogle from Kaspar State Farm Insurance spoke in reference to Taylor St., which runs one way (North) from Walnut to Washington. Ms. Ogle stated that with the State Road 28 construction by the state, the surrounding businesses are witnessing traffic going the wrong direction to access Kaspar Insurance as well as other businesses that are rendered inaccessible by the construction. Ms. Ogle has spoken with several local businesses including Norman and Miller Eyecare, Family Dollar, Gilman's, and the American Legion. They are in agreement to end the one way traffic and use Taylor St. for two way traffic. Discussion followed with Police Chief Shoemaker, Street Supt. Jason Forsythe and the BOW. Parking on Taylor Street was brought up. Doyal Street (also one way) was also discussed. Chief Shoemaker recommended that at least 2 weeks of education would be needed to inform citizens of new traffic patterns with a coordination of services between the Street and Police Dept. Signage and line striping would also need addressed. BOW member M. Sheets would like to continue the discussion in regard to consideration of all potential problems and safety issues. BOW member Miller and Chief

Shoemaker both recommended acting only upon Taylor Street due to construction traffic safety concerns, with Doyal Street to be discussed in the future.

M. Sheets made the motion to approve 2 way traffic on Taylor Street with no parking on either side from Walnut to Washington St. effective upon proper signage and notification. Miller seconded. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets advised that all residents be notified as soon as possible.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 10:57 A.M.