

BOARD OF PUBLIC WORKS

October 12, 2021

The Board of Public Works and Safety met in a regular meeting on October 12, 2021, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, City Attorney Les Bergum, and others, as noted in the minutes. Greg Miller was absent.

MINUTES

The minutes of the September 27, 2021, regular meeting were presented for approval. M. Sheets moved to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

CLAIMS APPROVAL

M. Sheets moved to accept the claims as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board for permission to remove the following vehicles from their fixed assets to trade them in toward the purchase of a new vehicle. The removed vehicles are as follows.

- 2012 Dodge Charger 2C3CDXAG2CH305445
- 2012 Dodge Charger 2C3CDXAG7CH305442
- 2013 Dodge Charger 2C3CDXAG8DH649962
- 2012 Dodge Charger 2C3CDXAG6CH200164
- 2014 Dodge Charger 2C3CDXAG5EH169492

Mayor Sheets made a motion to approve the removal of the vehicles as fixed assets, seconded by M. Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to approve a three-year community services agreement with Center Township for police services. M. Sheets made a motion to approve the agreement, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to approve a training class on ammunition for one of his officers. The cost of the class is \$1,070.00 and upon completion of the class, the officer will train the rest of the force. M. Sheets made a motion to approve the fee for training, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker advised the board that his department sent out a press release today honoring the anniversary of the death of Officer Amos Hamilton in commemoration of his service and sacrifice for the City of Frankfort.

FIRE DEPARTMENT

Fire Chief John Kirby asked the board for permission to remove nine recliners from the list of fixed assets for the fire department and add seven new recliners. Mayor Sheets made a motion to approve the changes to the fire department fixed assets, seconded by M. Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Kirby informed the board that during the annual hose testing he became aware of several hoses that need to be replaced due to wear and tear. He asked the board for permission to purchase 15 hoses at a cost of \$2,000.00. M. Sheets made a motion to approve the purchase of hoses, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Kirby presented two bids for the repainting of the interior of stations two and three. The bid from Bill Wheeler Painting was \$5,315.00 and the bid from Custom Painting by Leo was \$7,000.00. Chief Kirby recommended using Bill Wheeler painting in order to put the saved money toward other portions of the remodeling project. M. Sheets inquired about the need for repainting when the bathroom remodeling is done and Chief Kirby advised her that he believed repainting would not be necessary or incur any additional charges. M. Sheets made a motion to approve the bid from Bill Wheeler painting contingent upon the addition of charges for any repainting, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe updated the board on the Washington Avenue project and informed them that installing curbs, gutters, and driveways are coming along with minimal problems. Milestone Contractors are hoping to be able to complete the asphalt before the end of the year.

Mr. Forsythe asked the board to approve the purchase of loader tires for his John Deere loader in the amount of \$8,561.88. Mayor Sheets made a motion to approve the purchase of tires, seconded by M. Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

BUILDING SERVICES

Director of Planning and Housing Initiatives Don Stock presented the board with the permit report for the month of September. His department issued 89 permits for total revenue of \$4,012.40. The total amount of permits from the same time last year are down slightly, but not significantly.

Mr. Stock advised the board that the Exide environmental study will be beginning this week. A supervisor from sewer maintenance will be on-site to assist with any issues that come up, and should any street closures be required they will contact Mr. Stock or the street department.

PARKS DEPARTMENT

Parks Department Superintendent Bart Kraning presented a permit application for the Frankfort High School class of 2011 reunion at Prairie Creek Park on October 23, 2021, from 6:00 PM to 10:00 PM. M. Sheets made a motion to approve the permit, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

ATTORNEY

RESOLUTION 21-13: A RESOLUTION AUTHORIZING PARTICIPATION IN THE INDIANA PUBLIC EMPLOYERS' PLAN, INC.

City Attorney Les Bergum presented a resolution to the board to authorize the city to participate in the statewide plan to fund workers compensation as part of an interlocal agreement. This resolution will

change the workers compensation insurance carrier for the City of Frankfort. M. Sheets made a motion to approve resolution 21-13, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Bergum presented a notice to bidders for the purchase of gasoline and diesel fuel for 2022. The notice will be published October 27, 2021, and November 3, 2021. All bids will be due by 4:00 P.M., November 22, 2021, and will be opened at the Board of Works meeting that evening. M. Sheets made a motion to approve the notice to bidders, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Bergum advised the board that he will be working on submitting claims for the national opioid class action lawsuits and will advise the board if any settlement will be received.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets spoke to the board regarding the award the city received at the Accelerate Indiana Municipalities conference for Prairie Creek Park. She thanked everyone in the community for their contributions and help in making the idea a reality from its inception to completion.

Mr. Bergum advised the board that he is working with the building services department on a plan to rename portions of State Road 28. The name change will be presented as a city executive process and will take effect at the beginning of 2022.

M. Sheets made a motion to adjourn the meeting, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:36 P.M.