

BOARD OF PUBLIC WORKS
September 27, 2021

The Board of Public Works and Safety met in a regular meeting on September 27, 2021, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Greg Miller. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes. City Attorney Les Bergum, and Megan Sheets were absent.

MINUTES

The minutes of the September 13, 2021, regular meeting were presented for approval. G. Miller moved to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

CLAIMS APPROVAL

G. Miller moved to accept the claims as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board for permission to close portions of Washington and Clinton Street beginning at 5:30 P.M. for the Frankfort High School Homecoming Parade on October 1, 2021. G. Miller made a motion to approve the street closure for the parade, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker asked the board to approve Sunday, October 31 as the date for the Halloween Trick or Treating between the hours of 5 P.M. and 9 P.M. G. Miller made a motion to approve the date and the trick or treating hours, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Shoemaker informed the board that they had received their new handguns that were purchased earlier this year. In addition to that, he had four officers graduate from crisis intervention training last week and sent officers to drone school.

FIRE DEPARTMENT

RESOLUTION 21-12: A RESOLUTION AUTHORIZING THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT PACKAGE

Fire Chief John Kirby presented resolution 21-12, a special purchase resolution, for PPE Equipment from Dingo Fire Company in the amount of \$114,636.60. The gear will be received and paid for in 2022. G. Miller made a motion to approve resolution 21-12, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Chief Kirby informed the board that he is in the process of obtaining quotes for the remodeling he would like to do at fire stations 2 and 3. Once he has obtained all the quotes he will present them to the board so the decision can be made based on the total cost of the project.

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe and Amanda Wilder of 500 Sims Street, addressed the board about the lack of parking available on East McClurg Street, between Clay and Sims Streets. Homeowners in the area currently park on both sides of the street, which prevents emergency vehicles, plows, and residents from having safe access to the area. Mr. Forsythe proposed changing the parking rules to prohibit parking on the south side of McClurg Street. G. Miller made a motion to make the south side of East McClurg Street a no parking zone, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Forsythe asked the board to ratify the hiring of a new part-time employee, pending a negative drug screen. Mayor Sheets made a motion to approve the hiring, pending a negative drug test, seconded by G. Miller. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Forsythe informed the board that the construction on State Road 28 is progressing and that the intersections at Main Street, First Street, and Third Street will be open for cross traffic beginning at noon on September 28, 2021. The intersections at Columbia Street, Second Street, and Fourth Street will be closed for cross traffic beginning at that time as well.

BUILDING SERVICES

Director of Planning and Housing Initiatives Don Stock presented the board with a map detailing the environmental study that will begin on the Exide property located on Hoke Avenue. The permit for the study has been issued by his department and will begin October 8, 2021.

Mr. Stock also advised the board that his department has received two application requests for the new police station and is hopeful they will bid on the project. He has also heard from a new home developer this week regarding the possibility of purchasing land for building homes. He will update the board on that project as it progresses.

PARKS DEPARTMENT

Mayor Sheets informed the board that the Accelerate Indiana Municipalities Conference will begin next week and the parks department will be receiving an award for Prairie Creek Park.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets presented the board with the job description for the Director of Community Development and Outreach. The position has been changed from exempt to non-exempt and will be included under the board of works budget for 2022. G. Miller made a motion to approve the job description for the Director of Community Development, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Clerk-Treasurer Carol Bartley presented the board with an employee travel and expenses policy. This is a new policy the city is putting in place and is not replacing a current policy. G. Miller made a motion to approve the new travel policy, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

G. Miller made a motion to adjourn the meeting, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:35 P.M.