

## BOARD OF PUBLIC WORKS

August 9, 2021

The Board of Public Works and Safety met in a regular meeting on August 9, 2021, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Megan Sheets, and Greg Miller. Also present were City Attorney Les Burgum, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

### **MINUTES**

The minutes of the July 26, 2021, regular meeting were presented for approval. M. Sheets moved to approve the minutes as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **CLAIMS APPROVAL**

M. Sheets moved to accept the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **PUBLIC COMMENTS**

None

### **POLICE DEPARTMENT**

Police Chief Scott Shoemaker asked the board to approve the employment agreements of five crossing guards for the 2021-2022 school year. The individuals who applied were crossing guards last year and would like to continue to provide that service for the community. G. Miller made a motion to accept the applications as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker reported on the Hot Dog Festival and informed the board that there was only one incident during the weekend and the individual involved is expected to recover fully.

Chief Shoemaker advised the board that their K9 fund has received donations from Good To Go Oil Company in the amount of \$5,000.00, \$1000.00 from NHK, and \$50.00 from a private citizen. The total cost for a K9 is approximately \$13,000.00 and they will be continuing their fundraising in the hopes of purchasing a K9 later this year.

Chief Shoemaker provided the board with an update on the activity of the code enforcement officers. So far this year there have been 930 incidents, 382 citations issued, and 577 warnings issued between the two officers. The patrol officers have seen an increase in law incidents of 89%, a 66% increase in citations, a 58% increase in warnings, and a 38% increase in arrests from this time last year.

Chief Shoemaker informed the board that they will be working on mental health training along with Center Township and plan to test virtual equipment the week of August 30, 2021. An agreement will be presented to the board with assistance from Les Bergum at a later date.

Chief Shoemaker informed the board that the Indiana Association of Chiefs of Police has nominated him for a three-year commitment to their board of directors representing District 4.

Mayor Sheets thanked the police department, fire department, parks department, street department, and building services for all they did to prepare for the Hot Dog Festival and ensure that it was a success. She also expressed her thanks to Good to Go, NHK, and the citizens of Frankfort for their donations.

### **FIRE DEPARTMENT**

Fire Chief John Kirby asked the board for permission to purchase a new rescue bucket, a skid stretcher, and a rescue training manikin at a total cost of \$2,920.83. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Kirby asked the board to approve the purchase of a laptop for the EMS captain, and two new iPads for their trucks at a total cost of \$1,819.96. G. Miller made a motion to approve the purchase, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Kirby informed the board that the Center Township fire contract has been signed and he delivered it to Clerk-Treasurer Carol Bartley. He is continuing to work on the Washington Township fire contract and will deliver it to the board when it is signed.

### **STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe informed the board that he has been asked by Ted Cripe to speak to the Kiwanis Club on August 12, 2021, at noon regarding the projects the city is embarking on for this year.

Mr. Forsythe advised the board that American Structurepoint will be working on a state project which will make the intersection of Kyger Street and Delphi Avenue ADA compliant from August 10 through the 31<sup>st</sup> of this year. They will also be doing some milling and resurfacing in that area, but they will not shut the intersection down for the duration of the project.

Mr. Forsythe updated the board on the Washington Avenue project and informed them that Milestone had presented a schedule of work that will be done during the month of August which includes new water lines, storm water lines, utility work, and milling.

Mr. Forsythe informed the board that he had received a citizen complaint about East Street being a dead end and their access due to the construction on Washington Avenue. Per Mr. Forsythe, it would be an extensive project to open it due to the railroad owning the right of way and also the presence of railroad tracks. The board will not be making a decision on starting a project in that area at this time.

### **BUILDING SERVICES**

Director of Planning and Housing Initiatives Don Stock presented the board with the permit report for the month of July. His department issued 109 permits for total revenue of \$8,531.39.

Mr. Stock asked the board to waive the permit fee for the building of the new Clinton county morgue. G. Miller made a motion to waive the fee, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **PARKS DEPARTMENT**

Parks Department Superintendent Bart Kraning informed the board that the parks department will be getting quotes on installing shade structures at Prairie Creek Park by the playground to reduce heat. He will be presenting quotes at the next meeting for approval.

Mr. Kraning advised the board that his department is looking at new displays for Christmas and any new purchases will be funded with the money that was raised last year.

Mr. Kraning informed the board that the mini cow, Roscoe, and the baby skunks, Violet and Petunia, are now out in the petting zoo and are available for the citizens of Frankfort to pet and interact with.

**ATTORNEY**

City Attorney Les Bergum advised the board that he has been working with Kimberly Black in the parks department on the reservation application for events. The changes will be presented to the board in the next few weeks.

Mr. Bergum has been working on the funding for the police station and aquatic center, and will also be working on a plan for the council regarding the American Rescue Plan funds.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:30 P.M.