

CITY OF FRANKFORT

Historic Preservation Commission

April 27, 2021

The Frankfort Historic Preservation Commission met at a regular meeting on April 27, 2021 in the City Council Chambers, 301 E Clinton St, Frankfort, IN at 5:30PM. The following action was taken:

President Jason Wilhite was present and called the meeting to order. He led the Pledge of Allegiance. Upon roll call, the following members were present: Bud McQuade, Karen Walter and Isac Chavez. Not present: Crystal Reichert. Staff members present: Ashlee Bassett (secretary) and Don Stock (Zoning Administrator).

MINUTES: Minutes from the January 25, 2021 and March 23, 2021 meeting were presented for review.

Motion: Approve January 26, 2021 minutes as presented.

Motion made by: Bud McQuade

Second: Karen Walter

Roll Call:

- Yay- Jason Wilhite, Bud McQuade, Karen Walter
- Nay-
- Abstain- Isac Chavez

Motion: Approve March 23, 2021 minutes as presented.

Discussion: Karen asked if there was any confirmation sent out regarding Jason notifying board of things he talks about with Don. Don says that he will get in touch with Jason and then it would become Jason's responsibility to disburse the information. Bud agrees with Karen. Jason says he will follow up with an email.

Motion made by: Isac Chavez

Second: Karen Walter

Roll Call:

- Yay-Bud McQuade, Karen Walter, Isac Chavez
- Nay-
- Abstain- Jason Wilhite

NEW BUSINESS: Agenda Item No III- 358 N Jackson St for Kim Dahmen. Bill Dahmen (husband) is present. Bud makes motion to approve murals as presented. President Wilhite states that this has been previously approved by Main Street Design Committee in October 2020. He states this application has begun the process again. Bud McQuade says he recommends putting it up for vote. Karen Walter says that she would like to recommend to Mayor Sheets that a mural policy or guideline be developed so that there's a standard to be held too. She also states she reached out to other communities and they have an independent Arts Council that helps to provide guidance for beautification of the city. Bud agrees. Don Stock states he agrees and foresees this becoming more common practice. Bud says he agrees with the idea but that it should be discussed under new business. Bill Dahmen states that the building has been sold and may be painted. Bill also says that the new owner may pursue commercial signage.

Motion: Approve murals as presented.

Motion made by: Bud McQuade

Second: Isac Chavez

Roll Call:

- Yay- Jason Wilhite, Bud McQuade, Karen Walter, Isac Chavez
- Nay-

NEW BUSINESS: Agenda Item No IV- 61 W Washington St for Lorena Alvarez. Lorena is present, along with translator. President Wilhite states Lorena will be replacing awning with fabric material and logo. He also notes that it meets all Downtown Historic Standards. Bud asks if there's any electrical inside awning. Lorena says yes. Bud asks if the lights are automatic. Lorena says that she would have to ask the contractor. President Wilhite states that he's excited for a new business downtown and calls for any further discussion.

Motion: Approve awning as presented.

Motion made by: Bud McQuade

Second: Isac Chavez

Roll Call:

- Yay- Jason Wilhite, Bud McQuade, Karen Walter, Isac Chavez
- Nay-

OTHER BUSINESS: President Wilhite called for any new business. Don states that he would like to further look into the mural standards. He states that this would need to be added to the Design Standards, adopted by the board. President Wilhite states that the City Attorney would need to weigh in to follow proper procedure. Don says that there will be a few more VFW murals coming before the board; they required Board of Works approval since they utilize City symbols. Karen says that preparation is key in getting ready for any mural to go up. She states that she's hesitant to approve murals if the building needs attention in other areas. She notes that if murals are wanted within the City, we would need to look at not only the mural but the preparation work beforehand. Don asks what Karen means by preparation. Karen says that (in reference to Gem City mural and 51 West Event Center mural) the buildings were prepped for paint. Bud asks for clarification. Karen says that she recommends keeping building in good repair before adding murals. Don asks if the area to be painted should be prepped or the entire building. Karen says that in this case, the building should have been considered before putting up the first mural. Don says that he believes the board can mandate site preparation before approving said murals. Bud recommends drafting a standard for murals and bringing it to the City Council. Isac Chavez notes that Main Street already has certain standards to follow regarding murals.

Bud McQuade motions to adjourn the meeting. Unanimous voice vote. With no further business, President Wilhite adjourned the meeting.

Minute's summary typed by Ashlee Bassett.

Respectfully submitted,

Ashlee Bassett

APPROVED 5/25/2021