

BOARD OF PUBLIC WORKS  
April 26, 2021

The Board of Public Works and Safety met in a regular meeting on April 26, 2021, at 5:00 PM in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken:

Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Megan Sheets, and Greg Miller. Also present were City Attorney Les Bergum, Chief Deputy Administrator Wanda Mitchell, and others as noted in the minutes.

**MINUTES**

The minutes of the April 12, 2021, regular meeting were presented for approval. M. Sheets moved to approve the minutes of the April 12, 2021, regular meeting as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**CLAIMS APPROVAL**

M. Sheets moved to accept the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**PUBLIC COMMENTS**

Street Department Superintendent Jason Forsythe addressed the council regarding Doyal and Taylor Street and the possibility of changing them into two-way streets. Business Owner Susan Kaspar addressed the board regarding traffic on both streets and said she would like to see them changed to two-way streets in order to improve business access.

M. Sheets made a motion to take the proposal under advisement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**POLICE DEPARTMENT**

**RESOLUTION 21-10: A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF POLICE UTILITY VEHICLE**

City Attorney Les Bergum presented the board with a resolution for the purchase of a 2021 Ford Police Interceptor from Lafayette Ford Lincoln in the amount of \$31,985.00. The police department is in need of a new vehicle to replace one of the same model that was totaled in an accident. G. Miller made a motion to pass resolution 21-10, seconded by M. Sheets.

Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**STREET DEPARTMENT**

**RESOLUTION 21-08: A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF A ONE-TON UTILITY TRUCK BY THE FRANKFORT STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe informed the board of his need for a new sign truck to replace their current sign truck which is very old and in need of extensive repairs. A quote was received from Rick Galvin Auto Sales for a 2013 Chevrolet Silverado in the amount of \$21,500.00. M. Sheets made a motion to pass resolution 21-08, seconded by G. Miller.

Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

## **PARKS DEPARTMENT**

Parks Department Superintendent Bart Kraning presented the board with a special event request from the Clinton County Horseshoe Pitchers for their Curt Day Memorial tourney. The event will take place at Dornier Park on May 29, 2021 from 9 AM to 5 PM. G. Miller made a motion to approve the event, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Kraning presented an entertainment contract agreement for the Gem City Band to perform at TPA Park on July 4, 2021. G. Miller asked if there was possibly a more official contract with the city letterhead on it. Mr. Kraning said that he will have the band sign an official city contract. M. Sheets made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Kraning informed the board that NHK had sent approximately 15 to 25 people a day to assist the parks department with their spring tasks. As a result, all of the repainting of playground equipment is complete, and the mulching is done. The employees from NHK also assisted in the completion of the rebuilding of the muntjac enclosure. Mr. Kraning said that Frito Lay is planning on sending employees to help as well.

Mr. Kraning informed the board that the Community Schools of Frankfort will be donating the playground equipment from Riley School to the City and that equipment will be placed at the Third Street Park.

## **ATTORNEY**

City Attorney Les Bergum updated the board on the Ivy Tech Corner and State Road 28 widening project. There is an eminent domain suit pending and the State has amended the amount of payment offered to the city and county. The revised amount that will be divided between the city and county is \$103,020.00. A copy of the agreement from the state will be attached to the minutes.

G. Miller made a motion to authorize Mr. Bergum to sign the order accepting the payment from the state, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

## **RESOLUTION 21-09: A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF GOLF COURSE EQUIPMENT.**

Mr. Bergum presented a resolution for the purchase of a 2016 Cushman Hauler 800X golf cart in the amount of \$3,500.00. The golf cart will be used at the Frankfort Commons for the 2021 season. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded.

Motion carried 3-0.

Mr. Bergum opened the bids for the 50/50 sidewalk program.

Bids were received from Garcias Concrete LLC, Hicks Construction and Excavating, and Campos Construction. The board discussed details of the bids and spoke to Don Stock with building services regarding the sidewalk program last year. The bid from Campos Construction is:

Residential Sidewalk	\$7.25 per square foot
Curb/sidewalk combo	\$25.00 per linear foot
Installation of ADA Ramps	\$3.00 per square foot
Fill Material	\$15.00 per additional ton
Saw Cuts	\$3.75 per linear foot
Sealer- upon request	\$.50 per linear foot
Removal and disposal of stumps and vegetation	Varies per job

M. Sheets made a motion to approve the bid from Campos Construction based on excellent performance last year and the comprehensive bid they presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Les Bergum addressed the board regarding the police station project. By statute we need to have two appraisals completed as part of the leaseback requirements of the bond. The building corporation will need to have the two appraisers return one single appraisal. Under the statute, they have to be appointed by the mayor. Les has contacted Dale Webster and Matt Stevenson to be the appraisers. He requested a motion from the board to ratify the appointment of these two appraisers. G. Miller made a motion to approve the appraisers, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum presented the board with a draft of a construction contract from KJG Architecture in order for them to send out notices to bidders. The board will need to have special meetings on May 27, 2021 at 2 PM and also on June 3, 2021 at 2 PM when the bid is awarded. He suggested both meetings take place at the Municipal Utilities IT building on Washington Avenue to ensure there is room for all the bidders to attend.

Mr. Bergum informed the board that the Frankfort Redevelopment Commission's closing on the sale of Main Hotel will take place on April 27, 2021.

Mr. Bergum advised the board that there was a judgement lien placed on Don Mar Equities LLC for a demolition that was done at 408 N Jackson. The business filed bankruptcy and the city will now need to release the lien in order to accept an offer of payment from them in the amount of \$17,000.00. M. Sheets made a motion to accept the payment from Don Marr Equities LLC in the amount of \$17,000 and release the judgement lien, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum informed the board that Digital Farms Management LLC had bid \$71,000.00 for the property at 16 N. Main Street subject to board approval. M. Sheets made a motion to accept the bid from Digital Farms Management LLC and authorized Mayor Sheets to execute the purchase agreement and all closing documents related to the sale pending the approval of Mr. Bergum, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **UNFINISHED BUSINESS**

Mayor Sheets presented the board with a quote for 36 golf cart batteries and 7 irrigation heads for the Frankfort Commons Golf Course at a cost of \$6,470.22. G. Miller made a motion to accept the quote, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **NEW BUSINESS:**

Community Development Director Annie Bacon informed the board that the VFW would like to use the City Fire and Police emblems in a mural they will be putting on their building. G. Miller made a motion to approve the use of emblems, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Don Stock asked the board to authorize a 45 day permit extension for Randy and Christina Kite at 408 Brightwood Drive who are changing their electric service. M. Sheets made a motion to approve the permit extension, seconded by G. Miller.

Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets presented the board with the HWC Engineering agreement contract for redesigning the aquatic center at TPA Park and asked the board to allow her to sign off on the contract. M. Sheets made a motion to allow Mayor Sheets to execute the contract for the aquatic center, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 6:11 PM.