

UTILITY SERVICE BOARD MEETING February 16, 2021

The Utility Service Board met in regular session on Tuesday, February 16, 2021 via Zoom and in person at the IT building located at 1000 Washington Avenue at 7:00 p.m. and the following action was taken.

Chairman Mike Kelley called the meeting to order with the Pledge of Allegiance. The following members were present: Mike Reeder, Joe Root, Rick Gunyon (via Zoom), Kent Brewer (via Zoom) and Mike Kelley.

MINUTES: The minutes of the February 01, 2021 meeting were presented. Mike Reeder made a motion to accept the minutes as presented. Rick Gunyon seconded. Motion passed 5-0.

PUBLIC PARTICIPATION: Marc Hodges gave an update regarding the status of the email service.

COVID-19 NOTE: Department updates given by GM Todd Corrie. Crews back to full staff.

AUDITOR: None.

BILLING OFFICE: Office closed early on Presidents Day due to weather.

WATER: SRF documents are completed. Main breaks during cold snap. Colfax had a large main break and asked Chris if our department could run samples. Clerk's Office will be made aware of reimbursement funds expected.

WASTEWATER: Bowen working inside. BBC to repair Trimas lift station. Car accident damaged fencing, working through insurance.

SEWER MAINTENANCE: Gas detectors have arrived. Waiting on masks and O2 bottles as recommended by the Fire Dept. Assisting with snow removal.

ELECTRIC: Three poles hit and broken. Routine maintenance. Replacing old cutouts and fuse holders.

IT: None.

LAGOONS: None.

GENERAL MANAGER: Todd Corrie presented Resolution 2021-02-16-01, correcting 2021 Board salaries. Kent Brewer made a motion to pass the Resolution. Joe Root seconded the motion. Motion passed 5-0.

CLAIMS: The regular claims were presented. Joe Root made a motion to approve claims as presented. Mike Reeder seconded the motion. Motion passed 5-0.

LEGAL BRIEFING: None.


NEW BUSINESS: New meters and utilizing Tyler Software for reading and billing.

OLD BUSINESS: Todd Corrie updated the Board regarding the storm water fees on vacant properties. Rick Gunyon gave an update regarding the joint City and Utility website.

Next regular meeting will be held on March 1, 2021.

ADJOURNMENT: Mike Reeder made a motion to adjourn. Meeting was adjourned.


Andrew Day


Mike Kelley