

BOARD OF PUBLIC WORKS
October 23, 2023

The Board of Public Works and Safety met in a regular meeting on October 23, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the October 6, 2023, regular meeting were presented for approval. M. Sheets made a motion to approve the minutes as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

G. Miller made a motion to approve the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board to approve the purchase of ammunition from Acme Sports, Inc. in the amount of \$2041.35. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the purchase of SWAT team equipment from Acme Sports, Inc. and Amazon in the total amount of \$3420.19. G. Miller made a motion to approve the purchase, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve a purchase of two handguns for his department from Acme Sports, Inc. in the total amount of \$1508.00. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief asked the board to approve the purchase of three tasers from Axon in the amount of \$5293.75. G. Miller made a motion to approve the purchase of tasers, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker presented the board with a letter of resignation from Colleen Moore effective October 27, 2023, and asked them to accept it. M. Sheets made a motion to accept the resignation, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion

carried 3-0. The board asked Chief Shoemaker to express their gratitude to Ms. Moore for all of her work for the city of Frankfort.

Chief Shoemaker asked the board to ratify the hiring of a part-time records clerk effective October 16, 2023. G. Miller made a motion to ratify the hiring, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Director of Housing and Planning Initiatives Don Stock spoke to the board and presented the new ADA transition plan along with Tim Clark and asked the board to recommend the council pass an ordinance to put the plan in place. G. Miller made a motion of recommendation to the council, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Parks Department Superintendent Joel Tatum asked the board to approve an event request permit from Daisy Shoemaker for the community Thanksgiving dinner at the Neighborhood Center from November 21st to November 23rd, 2023, and asked that the fee be waived. M. Sheets made a motion to approve the event and waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve the purchase of chairs and tables for the Neighborhood Center in the amount of \$8147.20. G. Miller made a motion to approve the purchase, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum informed the board that the ADA playground equipment has been received and will be installed in the spring of 2024.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black asked the board to approve the purchase of a new power book from Pro-Byte in the amount of \$1800.00. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

HR

Clerk-Treasurer Carol Bartley presented the holiday schedule for 2024 to the board and asked them to approve it. M. Sheets made a motion to approve the schedule, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Street Department Superintendent Jason Forsythe asked the board to sign a letter of support for the Maish Road Phase 3 project. M. Sheets made a motion to approve the letter, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

The board reviewed the quote from AG sports surfaces for the Dorner Park pickleball court painting and installation of posts and nets for \$38,856.90. G. Miller made a motion to approve the quote, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:48 P.M.