

CITY OF FRANKFORT  
NOTICE AND AGENDA  
BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS  
301 E. CLINTON ST. FRANKFORT, IN 46041  
MONDAY, NOVEMBER 13, 2023  
5:00 P.M.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MINUTES

- October 23, 2023 Special Meeting
- October 23, 2023 Regular Meeting

5. CLAIMS APPROVAL

6. PUBLIC COMMENTS

7. DEPARTMENT REPORTS:

POLICE

- Approval – Job Description - Custodian
- Approval – Job Description - Maintenance
- Approval – Job Description – Crime Scene Investigator
- Approval – Job Description – Records Clerk
- Approval – Resignation of Police Officer

FIRE

- Department Reports

STREET

- Approval – Purchase of Tire Changer
- Approval – Job Description - Administrative Assistant
- Approval – Job Description – Mechanic/Building and Grounds
- Approval – Job Description – Equipment Operator/Mechanic
- Approval – CSX Mowing Contract
- Department Reports

BUILDING SERVICES

- ADA Plan Presentation
- Department Reports

BUILDING INSPECTOR

- Permit Report
- Department Reports

PARK

- Event Approval – NHC - AAARP Free Tax Preparation – Fee Waiver
- Event Approval – PCP – Ashley Sheets Party
- Event Approval – NHC – Clinton County GOP Election Watch – Fee Waiver

COMMUNITY DEVELOPMENT

- Department Reports

ATTORNEY

- Fuel Bids
- RESOLUTION 23-12  
A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF A FIRE TRUCK – QUINT
- RESOLUTION 23-13  
A RESOLUTION AUTHORIZING THE SPECIAL PURCHASE OF A FIRE TRUCK - PUMPER

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- Approval – Employee Resignation

10. ADJOURNMENT

Carol Bartley  
Clerk-Treasurer

NOTICE: The public is invited to attend. Some members of the Board of Public Works and Safety may attend telephonically. Members of the public can view the live meeting via the City of Frankfort, Indiana YouTube channel:

<https://www.youtube.com/c/CityofFrankfortIN>.

Public comments may be submitted by e-mailing the City Clerk-Treasurer at [info@frankfort-in.gov](mailto:info@frankfort-in.gov) or by mail to 301 E. Clinton Street, Frankfort, IN 46041. Please note in your email the meeting where you would like your comment to be read. Emailing comments 24 hours prior to the desired meeting will ensure your comment is distributed to council members and appropriate staff.

Members of the public who wish to speak at the meeting may sign the sign-in sheet prior to the beginning of the meeting.

Members of the public who wish to speak must provide their names and addresses on the the sign-in sheet. The Board of Public Works and Safety, at its discretion, may limit public comment and will announce the limitations during the meeting.

This is only a preliminary draft of the Board of Public Works and Safety agenda and may not be complete. Items on the agenda may be adjusted at the discretion of the Board.