

## BOARD OF PUBLIC WORKS

August 28, 2023

The Board of Public Works and Safety met in a regular meeting on August 28, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

### **MINUTES**

The minutes of the August 14, 2023, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **CLAIMS APPROVAL**

M. Sheets made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **PUBLIC COMMENTS**

None

### **POLICE DEPARTMENT**

Police Chief Scott Shoemaker informed the board that Frankfort High School would like to hold its homecoming parade on September 29, 2023, and he would like their permission to participate in the parade and also have the street department close roads for the event. M. Sheets made a motion to approve the parade and subsequent road closures, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker informed the board that there was a request from the schools to review the parking permitted on Avery Street. Per Chief Shoemaker when cars are parked on the south side of the road it makes it very difficult for buses and fire engines to get down the street. He will be reviewing the road with the street department and will keep the board updated on their recommendations.

Chief Shoemaker asked the board to approve the hiring of Gustavo A. Garcia as a police officer with the city effective August 29, 2023. He formerly worked for the Kokomo Police Department and is a graduate of Frankfort High School. G. Miller made a motion to approve the hiring of the new police officer, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Gustavo Garcia was sworn in by Mayor Sheets.

### **BUILDING SERVICES**

Director of Planning and Housing Initiatives Don Stock asked the board to ratify the hiring of Grace Mora effective August 22, 2023, and Miranda Danner effective August 29, 2023. M.

Sheets made a motion to ratify the two new hires, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

#### **PARKS DEPARTMENT**

Parks Department Superintendent Joel Tatum presented an event approval for the Class of 1971 to have a reunion at Prairie Creek Park on October 14, 2023, and will have alcohol served by the Angry Donkey. G. Miller made a motion to approve the event and the alcohol use, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum also presented an event application for Danger Cone to set up at Prairie Creek and Veterans Parks at various times. He informed the board that they are having issues with the electrical at Prairie Creek Park. M. Sheets made a motion to approve the use, pending the resolution of the electrical issue, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve the use of a portable restroom at Dorner Park for the horseshoe competition. M. Sheets made a motion to approve the use of a portable restroom this year, with the option to evaluate the need for one going forward, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

#### **STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe asked the board for permission to put new speed limit signs on Wilshire Drive, Wilshire Court, Main Street, and Kyger Street. G. Miller made a motion to approve the new signs, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe asked the board to approve the closure of roads for the F.U.N. Group on October 31, 2023, for their Scare on the Square event. M. Sheets made a motion to approve the event and road closures, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe informed the board that paving will begin next Wednesday and a press release will go out beforehand so cars will not be parked on the roadways being paved.

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

Clerk-Treasurer Carol Bartley presented a conflict of interest form for Joel Tatum, the owner of A&J Lawn Care. G. Miller made a motion to approve the conflict of interest, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 5:24 P.M.