

**CITY OF FRANKFORT**  
**Historic Preservation Commission**

March 28, 2023

The Frankfort Historic Preservation Commission met at a Regular Meeting on March 28, 2023, in the City Council Chambers, 301 E Clinton St, Frankfort, IN at 5:30 PM. The following action was taken:

Bud McQuade was present and called the meeting to order as President. He led the board in the Pledge of Allegiance. Upon roll call, the following members were present: Gary Comonyak, Bud McQuade, Karen Walter, and Isac Chavez. Crystal Reichert was unable to the meeting. Staff members present: Don Stock.

MINUTES: Minutes from February 28, 2023 meeting were presented for review.

**Motion: To approve minutes as presented.**

**Motion made by: Isac Chavez**

**Second: Gary Comonyak**

**Roll Call:**

- Yay- Gary Comonyak, Bud McQuade, Karen Walter, Isac Chavez

Some discussion was had regarding Rebecca Dixon providing updated plans for the County Annex building. No plans were provided.

NEW BUSINESS: Agenda Item No III- 654 S Clay presented by Kelly Kurth (owner). Kelly presented an application to replace the original windows and keep the stained glass in place. Kelly plans to replace the doors on the South side of the home. Additionally, the windows will be replaced with black single-hung Anderson windows. Karen asks about the mullions. Kelly responds the current mullions were located on the outside of the window but will be in between the glass. Kelly plans to replace the casement windows on the South side of the home but wants to install five windows instead of four. Karen asks about the mullions for this window and if these windows were original to the home. Bud adds that for the door replacement, there are two options he could choose from. The door could be replaced with a 48"x 3' with a side light or French doors. Karen adds that the French doors may be more appropriate for the historical appearance of the home. The board requests that a picture of the proposed doors be sent via email once decided on for approval. The time frame may be in the fall.

**Motion: To approve the application as presented for 654 S Clay St.**

**Motion made by: Gary Comonyak**

**Second: Karen Walter**

**Roll Call:**

- Yay- Bud McQuade, Gary Comonyak, Karen Walter, Isac Chavez

OTHER BUSINESS: Don Stock discussed with the board that if the Unified Development Ordinance should get passed that he will then be taking the Historic Preservation Commission ordinance that is now located in Chapter 155 to the City Common Council to move the ordinance to Chapter 15 creating its own chapter. Don sent this ordinance to the City Attorney with the major change to section 158.010 Appeal Provisions. The change that we made was that the appeal will now go to Clinton County, Indiana, Circuit Court or Superior Court and not to the Frankfort Board of Zoning Appeals. This is by State Statute. Karen had asked about how long a person has to make the appeal if all of the former verbiage has been removed. Don responded that he would find out and report back to the board.

Unanimous voice vote to adjourn the meeting.

Minute's summary submitted by Don Stock and edited by Mikayla Passmore with Building Services.

Respectfully submitted,

Mikayla Passmore

APPROVED APRIL 25, 2023