

CITY OF FRANKFORT
BOARD OF PUBLIC WORKS AND SAFETY
301 EAST CLINTON STREET, FRANKFORT, IN 46041
FEBRUARY 26, 2020 2:00 P.M.

The Board of Public Works and Safety met in a regular meeting on Wednesday, February 26, 2020 at 2:00 p.m. in the Council Chamber at 301 East Clinton Street, Frankfort, Indiana. The following action was taken:

Mayor McBarnes called the meeting to order and led the assembly in the Pledge of Allegiance. Board member Jim Siegfried led a prayer. In attendance were Mayor McBarnes, City Attorney Les Bergum, Ken Estes, Jim Siegfried, Judy Sheets, Annie Bacon, John Kirby, Troy Bacon, Jason Forsythe, Sam Payne, Todd Corrie and others as mentioned in the minutes. Cheryl Martin, Payroll Deputy/HR Coordinator was present to take minutes.

MINUTES

The minutes of the February 12, 2020 meeting were presented. Board Member Estes moved seconded by Mayor McBarnes to approve the minutes of the February 12, 2020 meeting. Motion carried 2-0 with Board member Siegfried abstaining.

PUBLIC COMMENT None

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Director Annie Bacon reported she is working to send out letters to out-of-county property owners detailing the public hearing for Unified Development Ordinance. The UDO is scheduled to go before City Plan on March 25th.

She also reported she is working with the City of Kokomo on a trails plan. The next meeting will be held on March 6, 2020 in Kokomo.

There have been problems with the City of Frankfort website. If anyone notes an issue please contact Mrs. Bacon as she is working with the website provider to get this resolved.

POLICE DEPARTMENT

Chief Troy Bacon reported on the purchase of a new piece fitness equipment. A treadmill needs replaced. Two bids have been turned in for a Sole F85 Treadmill. The first from Sole Fitness in the amount of \$1,999.99 and the second from Dicks Sporting Goods in the amount of \$1,199.99. Chief Bacon recommended purchasing the new treadmill from Dicks sporting goods and to be paid out of building repairs. Board member Siegfried moved seconded by Board member Estes to approve the purchase of the treadmill from Dicks Sporting Goods in the amount of \$1,199.99. Motion carried 3-0

FIRE DEPARTMENT

Chief John Kirby was present to ask the Board to ratify the bathroom bids. Chief Kirby recommended accepting the bid from Authority Renovations & Construction, LLC as they were the lowest bidder at \$53,365.00. The project was estimated at \$50,000.00 to be paid out of capital improvement plan in the LIT fund with four payment draws. The additional \$3,365.00 can be paid out of building repairs in General fund budget. Board member Estes moved seconded by Board member Siegfried to approve the bid from Authority Renovations & Construction, LLC in the amount of \$53,365.00 pending a construction agreement. Motion carried 3-0.

Chief Kirby also asked the Board to ratify the official retirement of Lieutenant Craig Rutledge effective March 20, 2020. Lieutenant Rutledge has been on the department for 28 years. Board member Estes moved seconded by Board member Siegfried to ratify and accept the official retirement of Lieutenant Rutledge effective March 20, 2020. Motion carried 3-0. Mayor McBarnes thanked Lieutenant Rutledge for his service and all he has done for the City.

Chief Kirby also presented the application for the Firehouse Subs Grant to the Board. This is in the amount of \$14,999.00 and will be used purchase a new XUV John Deere Gator. This is a zero matching grant so no funds will have to be contributed by the City.

Also presented was a Conflict of Interest form for Jeremy Warrant of Warren Lawn & Landscaping. Board member Siegfried moved seconded by Board member Estes to accept the Conflict of Interest form for Jeremy Warren. Motion carried 3-0.

Mayor McBarnes stated he has smoker he would like to donate to fire department. Chief Kirby will send someone to pick it up.

STREET DEPARTMENT and PARKS DEPARTMENT

Street Superintendent and interim Park Superintendent Jason Forsythe reported he received an email from Rejuv Tec in regards to the rejuvenation product being used on the City streets. He stated there has been good research coming out of Purdue on this.

The Norfolk and Southern railroad contract for phase two is good to go forward with Washington Avenue project. He presented it to Clerk Treasurer's office.

Superintendent Forsythe stated that part time Parks employee Rudy Cheesman has been taken to hospital and asks for prayers for him.

BUILDING INSPECTOR

Building Inspector Sam Payne presented to the Board the 50/50 sidewalk bids. A few people have been wanting estimates. They have been informed that the City is waiting on bids to be presented and accepted.

The first proposal is from Jim Michael Construction. Is it is for: Residential sidewalks - \$7.75 per square foot, curb & sidewalk combination - \$3 per linear foot additional, wheelchair ramp and truncated dome - \$10 per square foot, removal of trees – varies per job, more than 3” fill

materials - \$15 per ton, cure and seal applied upon request - .50 per linear foot and saw cuts - \$5 per linear foot. Truncated domes and wheelchair ramps to be furnished by the City of Frankfort.

The second proposal is from Campos Construction. It is for: Residential sidewalks - \$7.25 per square foot, curb and sidewalk combination - \$3 per square foot additional, installation of ADA ramps - \$2.50 per square foot, fill material - \$15 per ton applicable only when more than 3' of fill is needed, saw cuts - \$3.75 per linear foot, sealer upon request - \$.50 per linear foot, and removal and disposal costs of trees, stumps or other vegetation to be determined by each individual job. No landscaping, plumbing, sewage or electrical work is included.

Mayor McBarnes suggested taking bids under advisement. Board member Estes moved seconded by Board member Siegfried to table the 50/50 sidewalk bids from Jim Michael Construction and Campos Construction. Motion to table the bids carried 3-0.

Building Inspector Sam Payne stated the Center Township Trustee has made a donation for Dorners Park for the horse shoe courts. He is looking for approval from the Board to accept bids for renovations such as a new roof, siding, walkways and painting. The Township Trustee's office will pay the bills directly. The Board gave their consensus to move forward.

CLERK-TREASURER HUMAN RESOURCES

Clerk/Treasurer Judy Sheets stated she made the decision to wait until next Clerk/Treasurer is caucused in to allow that person to hire an HR director.

CITY ATTORNEY

Bids for aquatic center were presented by Kyle Lueken of HWC Engineering as follows:

R.L. Turner - all paperwork completed per City Attorney Les Bergum including but not limited to proper Certificate of Liability insurance and Non collusion affidavit. The base bid is \$9,353,000.00 plus alternate #1 \$70,433, alternate #2 \$89,000, alternate #3 \$96,000, alternate #4 credit of \$57,000, alternate #5 \$61,589, and alternate #6 \$82,000 for total of all lump sums of \$9,695,022.00

Matt Con General Contractors - all proper paperwork enclosed including but not limited to Non collusion affidavit and Certificate of Liability insurance. The base bid is \$10,880,000 plus alternate #1 \$65,000, alternate #2 \$91,000, alternate #3 \$96,000, alternate #4 credit of \$57,581, alternate #5 \$63,000 and alternate #6 \$64,000 for a total of all lump sums of \$11,201,419.00.

Mayor McBarnes suggested to Mayor Elect Judy Sheets that fund raising will need to be a large part of this to make it happen as these bids are way over budget. Board member Estes moved seconded by Board member Siegfried to take the bids from R.L. Turner and Matt Con under advisement. Motion carried 3-0.

Bids for Golf cart batteries were opened by City Attorney Les Bergum. The proposals are for 18 8 volt batteries and 6 6 volt batteries and are as follows:

Napa Auto parts –Napa Specialty GC8 battery at \$133.70 per battery for a total of \$2,406.00 and Napa Specialty GC2 battery at \$124.87 per battery for a total of \$749.22. The grand total for all batteries would be \$3,155.82

Performance Power Sports - for 8 volt \$144.85 each and 6 volt \$114.96 for a grand total of \$3,297.06

Wilson Outdoor Solutions - for 8 volt \$128.67 and for 6 volt \$126.87 plus shipping in the amount of \$211.87 for a grand total of \$3,289.15

Batteries in a flash - for 8 volt \$158.00 and for 6 volt \$164.00 plus shipping in the amount of \$347.81 for a grand total of \$4,175.81

\$10,000 has been donated by Wesley Manor for the purchase of these batteries.

Mayor McBarnes moved seconded by Board Member Siegfried to accept the bid from Napa bid at the total of \$3,155.82. Motion carried 2-0 with Board member Estes abstaining.

Mayor McBarnes started he would like to purchase from the City the Apple Mac Book he currently uses which was purchased in 2016. Then Mayor Elect Sheets can buy what she would like to have with those proceeds. All pertinent files have been backed up on hard drive and will be deleted off the Mac Book. Business assistance solutions estimates values the Mac Book at \$800 with 4 ports. ACCS estimates between \$500-800. Board Member Estes moved to sell the Mac Book to Mayor McBarnes for \$650 seconded by Board member Siegfried. Motion carried 2-0 with Mayor McBarnes abstaining. There will be a memo to document all information removed from this computer. The Mayor will pay for on Friday with check to the Clerk/Treasurer's office.

UNFINISHED BUSINESS None

NEW BUSINESS

Board member Ken Estes thanked the crowd and the Board and Mayor McBarnes for allowing him to serve the City and congratulated Mayor Elect Sheets and wished her luck. Board member Jim Siegfried and City Attorney Les Bergum echoed Ken's words.

Mayor McBarnes gave credit to Ken Hartman of WILO radio.

The Mayor gave his sentiments to everyone for his final Board of Works meeting.

Mayor McBarnes presented a proposal from American Structure Point for the State Road 28 annexation project including the project scope and project deliverables and compensation. Meeting Adjourned at 2:52 pm

Board member Estes moved seconded by Board member Siegfried to accept the proposal from American Structure Point. Motion carried 3-0.

CLAIMS APPROVAL

Board member Siegfried moved seconded by Board member Estes to accept the claims as presented. Motion carried 3-0.

With a 48 hour notice, the City of Frankfort will provide appropriate aids and services to allow for effective communications for qualified persons with disabilities so they can participate equally in programs and services.