

CITY OF FRANKFORT  
BOARD OF PUBLIC WORKS AND SAFETY  
301 EAST CLINTON STREET, FRANKFORT, IN 46041  
APRIL 13, 2020 5:00 P.M.

The Board of Public Works and Safety met in a regular meeting on Monday, April 13, 2020 at 5p.m. in the Council Chamber at 301 East Clinton Street, Frankfort, Indiana. The meeting was also presented via YouTube. The following action was taken:

Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. In attendance were Mayor Judy Sheets, City Attorney Les Bergum, Mark Mitchell, Megan Sheets, Clerk-Treasurer Carol Bartley. Cheryl Martin, Payroll Deputy/HR Coordinator was present to take minutes.

**MINUTES**

The minutes of the March 9, 2020 meeting were presented. Board member M. Sheets moved seconded by Board Member Mitchell to approve the minutes of the March 9, 2020 meeting. Motion carried 3-0.

**PUBLIC COMMENT** None

**BUILDING INSPECTOR**

Director of Planning Don Stock was not present but submitted information to the Board on the Southridge Subdivision bond for Fisher Engineering. This is at no cost to the City. Total value to be bonded is \$787,856.71. Board member Mitchell moved seconded by Board member M. Sheets to approve the bond as presented by Fisher Engineering. Motion carried 3-0.

Mr. Stock also presented February and March 2020 permit reports.

**PARKS**

Director Bart Kraning was not present but submitted a list of 11 new part time employees to be ratified. Two regular part time employees, one laborer and one zookeeper, and 9 seasonal employees as follows: Corbin Moore, Hayley Wills, Kenan Horlacher, Ken Cole, Mike Spears, Emily Reverman, Syanne Lashbrook, Rylee Ward, Betty Susong, Abby Clendenen and Melanie Byers. Mayor Sheets stated these employees have not been able to be drug tested due to the COVID-19 pandemic but they each are signing they understand they must pass a drug test to remain employed. Board member Mitchell moved seconded by Board member M. Sheets to approve the hiring of 11 new part time park employees. Motion carried 3-0

Director of Planning Don Stock also submitted Daniel Howe to be ratified for the Building inspector position. Board member Mitchell moved seconded by Board Member M. Sheets to approve the hiring of Daniel Howe as Building inspector. Motion carried 3-0

**CITY ATTORNEY** None

### **RESOLUTION 20-02**

Resolution 20-02 A Resolution Authorizing Disposal of Van to Humane Society of Clinton County, Inc. was presented. This is a 2004 van owned by the Police Department with minimal miles and not being used. Board member M. Sheets moved seconded by Board member Mitchell to approve Resolution 20-02. Motion carried 3-0

**UNFINISHED BUSINESS** Spaghetti run for April 18<sup>th</sup> has been cancelled

### **NEW BUSINESS**

TERMINATION OF SHEETS CONTRACT-A termination of a contractual agreement was presented between Travis Sheets and the City of Frankfort, Parks Department. This was originally to be good through June 2021. This was specifically for Mr. Sheets to be the representative for Prairie Creek Park and the TPA Aquatic Center. Board member M. Sheets stated the Board has had a discussion with Mr. Sheets and it has been decided the contract will terminate on May 31, 2020. Board member M. Sheets moved to accept the amendment to Travis Sheet's contract for the termination date May 31, 2020 seconded by Board member Mitchell. Motion carried 3-0

BFS CONTRACT - A contract with Butler Fairman Seufert for the Community Crossing Grant was presented. It is for plan and bid documents and for the paving process for the grant. They will also help with bidding and other items. The total cost for the contract is \$9,910.00. This will come out of LRS and MVH restricted according to Street Superintendent Jason Forsythe. Board member Mitchell moved seconded by Board member M. Sheets to approve the contract with BFS. Motion carried 3-0

### **CLAIMS APPROVAL**

Board member M. Sheets moved seconded by Board member Mitchell to accept the claims as presented. Motion carried 3-0.

Meeting adjourned at 5:11 p.m.

With a 48 hour notice, the City of Frankfort will provide appropriate aids and services to allow for effective communications for qualified persons with disabilities so they can participate equally in programs and services.

