

BOARD OF PUBLIC WORKS

October 26, 2020

The Board of Public Works and Safety met in a regular meeting on October 26, 2020, at 5:00 PM at the Frankfort Community Public Library, 208 W Clinton Street, Frankfort, Indiana.

Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were City Attorney Les Bergum, Clerk-Treasurer Carol Bartley, and others as noted in the minutes.

MINUTES

The minutes of the October 12, 2020, regular meeting were presented for approval. M. Sheets moved to approve the minutes of the October 12, 2020, regular meeting as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

M. Sheets moved to accept the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded.

Motion carried 3-0.

PUBLIC COMMENTS

None

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe updated the board on the Motor Vehicle Highway fund. There are 11.4 miles of roadway in Frankfort that INDOT did not show a record of. Updated information has been submitted to the state. As a result, the city will begin to receive approximately \$130,000 in additional funding in 2021.

POLICE DEPARTMENT

Police Chief Scott Shoemaker informed the board that he participated in a traffic survey at Rossville Avenue due to a complaint about semi traffic. After observing the traffic he does not recommend any change in traffic rules. A second traffic study was conducted after a request was made to add a stop sign at Fudge Street and Washington Avenue. At this time Chief Shoemaker does not recommend that a stop sign be added.

Chief Shoemaker spoke to the board about a letter he received from Amnesty International regarding the city's policies on use of force and crowd control. The police department requires all officers to submit a use of force report for any incident and also has been practicing de-escalation tactics. The city has not had any complaints of use of force for the entire year of 2019 nor any so far in the current year.

FIRE DEPARTMENT

Fire Chief John Kirby asked the board to approve a bid in the amount of \$1694.39 for a valve repair to engine 3. G. Miller made a motion to approve the bid, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Kirby updated the board on the restroom project at headquarters and asked them to approve final payment of \$1600.95 to ARC. M. Sheets made a motion to approve the final payment, seconded by G.

Miller. Upon a roll call vote, three ayes were recorded.
Motion carried 3-0.

Chief Kirby also asked the board to approve the purchase of two new desktop computers for training and reports by the captains. G. Miller made a motion to approve the purchase, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS

Parks Superintendent Bart Kraning presented the board with a special event request for the VFW Veterans Day program at Veterans Park on November 11, 2020. G. Miller made a motion to approve the event, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion passed 3-0.

HUMAN RESOURCES

Katelyn Smith presented the board with the city employee holiday schedules for 2021 and 2022. The schedule has been changed to add Columbus Day as a city holiday. M. Sheets made a motion to approve the holiday schedule, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CITY ATTORNEY

City Attorney Les Bergum addressed the board regarding Resolution 20-12 regarding temporary work rules. The current resolution expired on October 14, 2020, and will need to be extended indefinitely and made retroactive. M. Sheets made a motion to pass the resolution, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum presented the board with a conflict of interest form with regard to Title Insurance Services Inc. who will be involved in the real estate purchase for the new police station. G. Miller made a motion to accept the conflict of interest form, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum informed the board that the bids for the vacant lot at 1059 W Walnut have increased to \$6500 and both parties are still interested. The bidding will be finalized in person on November 7th, in Mr. Bergum's office.

UNFINISHED BUSINESS

None

NEW BUSINESS:

None

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:42 PM.