

BOARD OF PUBLIC WORKS  
January 26, 2026

The Board of Public Works and Safety met in a regular meeting on January 26, 2026, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheet, Greg Miller, and Jim Skinner. Also present were Clerk Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

**MINUTES**

The minutes of the January 12, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**CLAIMS APPROVALS**

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**PUBLIC COMMENTS**

None

**FIRE DEPARTMENT**

Fire Chief Matt Stidham presented the board with department reports. Chief Stidham asked the board to approve the Standard Operating Guidelines. G. Miller made a motion to approve the SOG, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

EMS Liaison Logan Adams wanted to give recognition to Griffin Harris and Eddie Morales who responded and assisted a call for a female in active labor. The two EMTs were awarded Stork Pins by Governor Braun and the EMS Commission.

**PARK DEPARTMENT**

Park Superintendent Ryan Edgar asked the board to waive the fee for Healthy Communities' annual Stepping on Stigma 5k for mental health on May 9<sup>th</sup> at Prairie Creek Park. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board to waive the fee for Judy Sheets for the Neighborhood Center on June 5<sup>th</sup> for a graduation party. J. Skinner made a motion to waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**ATTORNEY**

City Attorney Alicia Albertson asked the board approval for the notice of intent to sell letters for 455 E Washington St. G. Miller made a motion to approve, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

City Attorney Alicia Albertson asked the board to allow a 30 day stay of demolition for 308 N Main St to enable the owner time for a private sale. The board will allow 30 more days with progress updates. Attorney Albertson will notify their attorney of the timeline. The board gave consensus for Attorney to proceed.

City Attorney Alicia Albertson asked the board approval for a trail agreement to set a parameter for \$25,000 trail donation that was made in December by the City. It allows 5 years for progress of the trail and sets guidelines for how funds can be spent. G. Miller made a motion to approve, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

City Attorney Alicia Albertson opened bids for the CCMG:

E&B Paving Inc: \$720,707.50

Howard Companies: \$882,437.00

Rudig Paving & Maintenance: \$717,304.00

Baumgartner & Company Asphalt Services: \$958,000.00

Grady Brothers, Inc.: \$927,725.00

Rieth Riley Construction Company, Inc.: \$740,125.50

Milestone: \$886,900.00

City Attorney advised the board that they could either award one of the bids or take them under advisement. J. Skinner made a motion to take the bids under advisement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

## **NEW BUSINESS**

City Clerk Treasurer Carol Bartley informed the board that the developers for the Meadowbrook subdivision have been using ReadiGrant funds from the state to help that project. Part of the process includes the city being the financial agent. Clerk Treasurer Bartley asked the board for approval with the application for that process for F&K Construction for a payment application. G. Miller made a motion to approve the application, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Skinner made a motion to adjourn, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:25PM.