

**BOARD OF PUBLIC WORKS**  
**Special Meeting – December 29, 2025**

The Board of Public Works and Safety met in a special meeting on December 29, 2025 at 3:00 P.M. in the Old Stoney Conference Room, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order. The following members were present: Mayor Judy Sheets and Greg Miller. Jim Skinner was absent. Also present were, Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

**CLAIMS**

Clerk Treasurer Bartley presented claims for approval.

G. Miller made a motion to approve the claims as submitted, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**PUBLIC COMMENTS**

There were no public comments.

**COMMUNITY DEVELOPMENT**

Community Development Director Kimberly Black asked for approval for a new hire for the Community Development Assistant position. This hire is pending all testing approval with a start date of 1/12/26.

G. Miller made a motion to approve the new hire Community Development Assistant position pending testing, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**UNFINISHED BUSINESS**

Clerk Treasurer Bartley presented an amended encumbrance list for 2026. She explained that two lines had been updated. The total of all encumbrances for 2026 is \$159812.50.

G. Miller made a motion to approve the amended encumbrance list, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

G. Miller made a motion to adjourn the meeting, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 3:06 P.M.