

BOARD OF PUBLIC WORKS
September 22, 2025

The Board of Public Works and Safety met in a regular meeting on September 22, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Jim Skinner. Also present were Clerk Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

MINUTES

The minutes of the September 8, 2025, regular meeting were presented for approval. J. Skinner made a motion to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

CLAIMS APPROVALS

G. Miller made a motion to approve the claims as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board approval for Halloween Trick or Treat hours on 10/31/25 from 5pm-9pm. G. Miller made a motion to approve the hours, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the transfer of ownership of K9 Athena to Officer Salaba when the K9 retires on 10/7/25. J. Skinner made a motion to approve the transfer of ownership agreement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Park Superintendent Ryan Edgar asked the board approval for the list of animals that need rehomed.

Animal Rehoming: 3 donkeys, 3 amazons, 1 cockatoo, 2 silver foxes, 1 kinkajou, 6 cockatiels, and 5 silver/white face red foxes

G. Miller made the motion to approve the rehoming of animals, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Building Inspector Rob Bogue asked the board to waive the \$20 fee for a fence at St Mary's Church. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Building Inspector Rob Bogue asked the board for permission for Building Services to file paperwork in Clinton County Superior Court for demolition of property at 452 West Barner St. J. Skinner made a motion to approve the request to file court paperwork, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Director of Planning and Housing Initiatives Don Stock asked the board for approval of 9 new parking stalls on Clinton Street from the Ivy Tech Building to the bridge. G. Miller made a motion to approve the parking stalls, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

FIRE DEPARTMENT

Fire Chief Matt Stidham presented the board with department reports. He informed the board that they picked up the tanker. Engine 3 will be delivered in January.

ATTORNEY

City Attorney Alicia Albertson asked the board to approve Resolution 25-08 – A Resolution adopting an updated Title VI implementation plan for the City of Frankfort. It is a resolution to move forward with updating the ADA plan. G. Miller made a motion to approve Resolution 25-08, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board to approve and sign a release of insurance claim to Nautilus Insurance for Akwa Blu Pools LLC for a failed repair of the splash pad in the amount of \$4,600. G. Miller made a motion to approve the release of the insurance claim, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

City Attorney Alicia Albertson informed the board of their options on what to do with the recently replaced used EV chargers. Attorney Albertson informed them they could be sold privately, sold in the city auction, or can be declared as valueless. Mayor Sheets suggested reaching out to the individual who was interested in the chargers to see if they would like to purchase them.

J. Skinner made a motion to adjourn, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:23PM.