

BOARD OF PUBLIC WORKS
September 8, 2025

The Board of Public Works and Safety met in a regular meeting on September 8, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Jim Skinner. Greg Miller was absent. Also present were Clerk Treasurer Carol Bartley, Attorney Phillip Triplett and others, as noted in the minutes.

MINUTES

The minutes of the August 25, 2025, regular meeting were presented for approval. J. Skinner made a motion to approve the minutes as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

CLAIMS APPROVALS

J. Skinner made a motion to approve the claims as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

PUBLIC COMMENTS

Suzanne Spicer (2104 W. Barner St. Frankfort) spoke about trash and overgrowth areas in the city. She is concerned and has been picking up trash throughout the city. Mayor Sheets suggested community trash pick up days.

FIRE DEPARTMENT

Fire Chief Matt Stidham presented the board with department reports. He informed the board that they have Engine 2 is back in services after being worked on at the street department. The squad vehicle is also back in service. They are waiting on a tanker to be returned. He also provided training updates.

STREET DEPARTMENT

Jake Miller with the Street Department presented the board with CCMG 2026 updates. He spoke to the board about alley work updates. The department had to rent a skid steer in order to complete work more efficiently. The department is down one loader and will need 2 to stay on schedule. Supt. Killman has provided repair estimates of \$65,000 to the disabled loader. He has priced a 2019 CAT loader with trade-in for \$132,000. They recommend replacing the loader with the 2019 CAT loader for \$132,000. J. Skinner made a motion to recommend replacing the loader pending City Council approval of additional appropriation, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

BUILDING SERVICES

Building Inspector Rob Bogue presented the board with permit reports. They issued 73 permits in August. There are 10 lots under construction at the Riley location. There are 5 lots in Meadowbrook under construction. The Building Trades is building a single-story home on lot 1 at Meadowbrook.

PARKS DEPARTMENT

Park Superintendent Ryan Edgar asked the board to waive the fee for Same Payne at the Neighborhood Center on 10/25/25 for the State Horseshoe Conference. J. Skinner made a motion to waive the fee, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Park Superintendent Ryan Edgar asked the board to waive the fee for Anita Stewart, with United Way, at Prairie Creek Park on 09/17/25. J. Skinner made a motion to waive the fee, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black informed the board that the mural is complete at Prairie Creek Park. Duke Energy is working on a contract for the town of Jefferson for 10 new Streetlights. Ms. Black is working on a music grant which will need crowd funding. Hometown Heroes signs for Veterans' Day are now available. The Raices Festival is this weekend on Saturday from 4-10pm, with the parade at 3pm.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets asked the board for approval of the Aquatic Management agreement for \$302,377. J. Skinner made a motion to approve the agreement pending that the budget passes, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mayor Sheets asked the board for approval for the SS4A with American Structure Point for requested contract changes. J. Skinner made a motion to approve the contract as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

J. Skinner made a motion to adjourn, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:37PM.