

BOARD OF PUBLIC WORKS

August 25, 2025

The Board of Public Works and Safety met in a regular meeting on August 25, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Jim Skinner, and Greg Miller. Also present were Clerk Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

MINUTES

The minutes of the August 11, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVALS

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief asked the board to approve new hire Kelli Seals as a police officer for the police department, effective September 1, 2025. J. Skinner made a motion to approve the new hire, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets swore in Kelli Seals as police officer for the City of Frankfort.

FIRE DEPARTMENT

Fire Chief Matt Stidham asked the board for approval for the Union to be able to collect donations for the MDA, Muscular Dystrophy Association, at the crossing of Walnut and Jackson streets on 09/5/2025, 09/6/2025, and 09/7/2025. G. Miller made a motion to approve the request, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Fire Chief Matt Stidham asked the board for approval for the Union to do a memorial walk on 9/11/2025 for 3.43 miles, which symbolizes the 343 firefighters who died on 9/11. It will not impact any roadways; they will be on the sidewalks. G. Miller made a motion to approve the walk, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Fire Chief Matt Stidham asked the board to accept the retirement of Ed Cripe effective date of 08/25/2025. Mayor Sheets thanked Mr. Cripe for his years of service. J. Skinner made a motion to accept the retirement of Ed Cripe, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Building Inspector Rob Bogue asked the board to waive the permit fee for Christian Life Church roof replacement for \$35. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Director of Planning and Housing Initiatives Don Stock informed the board he has been working on the ADA transition plan. It must be turned in to the Department of Transportation by 09/30/2025.

PARKS DEPARTMENT

Park Superintendent Ryan Edgar asked the board approval for road closure for the Raices Festival on 09/13/2025. It will be the same route as the Christmas parade. G. Miller made a motion to approve the road closure, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board approval to close all roads and alleys that lead to Circle Park on 09/27/2025 for the bike race. J. Skinner made a motion to approve the closures, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board to waive the fee for the Frankfort High School volleyball team sectional dinner on 10/10/2025 at Prairie Creek Park event center. J. Skinner made a motion to waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board approval for the list of animals that need rehomed.

Animal Rehoming: 3 amazons, 1 cockatoo, 2 silver foxes, 6 cockatiels, and 1 kinkajou
G. Miller made the motion to approve the rehoming of animals, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets asked the board for approval of the Frankfort High School homecoming parade on 10/03/2025 at 5:30 pm. J. Skinner made a motion to approve the request, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Skinner made a motion to adjourn, seconded by G. Miller. Mayor Sheets adjourned the meeting at 5:18PM.