

BOARD OF PUBLIC WORKS
May 27, 2025

The Board of Public Works and Safety met in a regular meeting on May 27, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Jim Skinner, and Greg Miller. Also present were Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

MINUTES

The minutes of the May 12, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVALS

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board to approve the promotion of police officer Ethan Cunningham to the rank of Sergeant effective immediately. J. Skinner made a motion to approve the promotion, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets swore in Officer Ethan Cunningham as Sergeant for the City of Frankfort.

Chief Shoemaker asked the board for approval of the Harvard Terrace 4th of July parade. J. Skinner made a motion to approve the parade, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker asked the board to approve the Healthy Communities Trinity Hope center block party on June 13, 2025, from 5-8pm. They are asking to close Paris Street and a portion of Columbia Street. J. Skinner made a motion to approve the block party, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Building Inspector Rob Bogue asked the board for approval to waive the permit fee for the new Clinton County Corrections Facility on East Clinton St. G. Miller made a motion to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Director of Planning and Housing Initiatives Don Stock presented the board with the Service Animal Policy proposal. Don stated that we do not currently have a policy in place. Tim Clark explained that we need to have a policy in place to be ADA compliant.

PARKS DEPARTMENT

Park Superintendent Ryan Edgar asked the board for approval for an employee to move from pool technician back to full-time park laborer. G. Miller made a motion to approve the switch, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board for approval for Joe Rogers with the Christian Motorcyclists Association to reserve Veterans Park on August 22, 2025, from 6pm-9pm. J. Skinner made a motion to allow Joe Rogers to reserve Veterans Park, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board for approval to hire two seasonal employees. G. Miller made a motion to approve the two seasonal employees, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board to approve the alcohol vendor application by the Angry Donkey for the dates of May 31st, August 9th, and October 4th. J. Skinner made a motion to approve the vendor application, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board approval for the list of animals that need rehomed.

Animal Rehoming: 2 Sun Conures (Amy Sparger), 1 Ringneck (Sandy Meyer), 2 Sun Conures(Sandy Meyer), 2 Cockatiels (Lilia Silva Hall), 2 Parakeets (Lilia Silva Hall), 2 Cockatiels (Amanada Frazier), 2 Silver Fox kits(Mike and Kayla Boesch)

G. Miller made a motion to approve the list of animals to rehome, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

City Attorney Alicia Albertson presented the board with the 50/50 sidewalk bids along with contracts that have been prepared for each contractor depending on which one the board goes with. G. Miller made a motion to go with the Campos Construction bid and accept the contract, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Alicia Albertson presented the board with the Safe Streets for all program. We are getting a federal grant for the SS4 program. They require that we have a request for proposals so that we can get letters of interest from individuals to create the plan for that program. This is a request for proposals that we will need to publish in the newspaper. Attorney Albertson is asking the board to approve the RFP. G. Miller made a motion to approve the proposal, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board for approval for a contract from Psi Iota Xi mural contract for Prairie Creek Park. J. Skinner made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

G. Miller made a motion to adjourn, seconded by J. Skinner. Mayor Sheets adjourned the meeting at 5:48PM.