

**BOARD OF PUBLIC WORKS**  
May 12, 2025

The Board of Public Works and Safety met in a regular meeting on May 12, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Jim Skinner, and Greg Miller. Also present were Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

**MINUTES**

The minutes of the April 28, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**CLAIMS APPROVALS**

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**PUBLIC COMMENTS**

None

**FIRE DEPARTMENT**

Fire Department Chief Matt Stidham presented the board with department reports. They have engine 1 back after about two weeks. Chief Stidham went to Florida to look at engine 3 truck. They are expecting delivery late December or sometime first of January.

Chief Stidham asked the board approval for the retirement of Greg Miller on 05/14/2025. J. Skinner made a motion to approve the retirement of Greg Miller, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. G. Miller abstained. Motion carried 2-1-0.

**STREET DEPARTMENT**

Street Superintendent Brian Killman asked the board to approve an application and agreement from Rachel Milburn to close Clinton Street on Columbia to the Domino's alley on June 6, 2025, from 5pm-7pm, for the Summer Kickoff reading event at the Frankfort Community Public Library. G. Miller made a motion to approve the application, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Superintendent Killman asked the board approval for a new hire, Paul Barnes III, for a full-time street laborer effective May 19th. He has passed all the testing. G. Miller made a motion to approve the full-time position, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**BUILDING SERVICES**

Building Inspector Rob Bogue presented the board with April permit reports. At Meadow Brooke, there are now 10 homes under construction. There are 6 lots remaining at the Riley edition.

Director of Planning and Housing Initiatives Don Stock presented the board with an ADA update. They have started on the outside of the Old Stoney building. Old Stoney has 52 parking spaces, and it needs to have a third ADA parking spot.

### **PARKS DEPARTMENT**

Park Superintendent Ryan Edgar asked the board for approval for the purchase of aquatic equipment from existing funds still in the Aquatic Center Bond. G. Miller made a motion to approve the purchase of a mower for \$13,960.32, a gator for \$28,660, Aquatix a total of \$3,572, Stone Alley Hardware Industrial a total of \$2,181, Spear a total of \$5,501.20, and Kirby Built a total of \$49,666.76, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board for approval to hire two seasonal part-time laborers. J Skinner made a motion to approve the two part-time laborers, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Park Superintendent Ryan Edgar asked the board approval for the list of animals that need rehomed.

Animal Rehoming: Goat -OPAL (Morris Carter), Goat-Onyx (Morris Carter), Potbelly Pig-Henry (Bobby Durden), Green Cheek Conure-Louie (Morris Carter), 2 Sun Conures- ( Kristen Hodgin), 2 Pineapple Conures (Kristen Hodgin), 5 Parakeets (Kristen Hodgin), 1 Double yellow headed parrot -Tommy (Haunani Fisher), 1 Blue/gold Macaw -Ralph (Haunani Fisher), 1 Rose Breasted Cockatoo -Charlotte (Emma Wei), 2 Sun Conures (Kristen Hodgin), 2 Cockatiels (Kristen Hodgin), 3 Sugar Gliders (Amy Sparger), 4 Turacos (Travis Sheets), 2 Mandarin Ducks(Travis Sheets), 6 Golden Pheasants(Travis Sheets), 2 Java Rice Finches(Travis Sheets), 1 Canary (Travis Sheets), 2 Australian Crested Doves (Travis Sheets), 9 Diamond Doves(Travis Sheets), 1 Opal Peacock (Travis Sheets), 2 Peahens (Travis Sheets), 2 Starlings (Travis Sheets), 1 Red Footed Tortoise(Travis Sheets), 1 Scarlett Macaw -Red (Travis Sheets), 1 Green Wing Macaw -Sonny (Travis Sheet), 1 Sun Conure -Garbonzo (Jaime Gerkin), 1 Hedge Hog -Amy (Jaime Gerkin), 2 Chickens (Paige Cooley), 2 Braham Chickens(Paige Cooley), 3 Muscovy Ducks(Paige Cooley), 3 Ducks (Paige Cooley)

J. Skinner made a motion to approve the list of animals to rehome, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Supt. Edgar provided updates about vandalism in the park and updates at the smaller parks.

Events coordinator Emily Gray asked the board for approval for an alcohol permit for Grace Mora's wedding at Prairie Creek Park on June 27, 2025. G. Miller made a motion to approve the alcohol permit, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events coordinator Emily Gray asked the board for approval of a donation of 4 one day passes to Sapphire Bay, for the annual fundraiser/walk for the Pregnancy Resource Center. J. Skinner

made a motion to approve the passes, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events coordinator Emily Gray presented the board with two vendors for audio for the 4<sup>th</sup> of July festival. The first vendor is Cory Spicer for \$2,000 and the second vendor is Goodtimes Professional Audio for \$1000. Emily recommended going with Goodtimes Professional Audio for \$1000. G. Miller made a motion to accept the estimate from Goodtimes Audio, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **COMMUNITY DEVELOPMENT**

Community Development Director Kimberly Black presented the board with department reports. Summer concert series notices went out over the weekend. The first concert will be May 31<sup>st</sup>. Muffins with the Mayor is at the TPA Park for the months of May, June, July, August, and September. They will try and find a different location for the fall and winter months. Memorial Day Service will be Monday, May 26, 2025, at 10:30am on the southside of the Court House lawn.

Community Development Director Kimberly Black presented the board with a DORA proposal. (designated outdoor refreshment area). She is proposing that the City begin the process to have a DORA in downtown Frankfort.

Director Kimberly Black introduced Renee Hodson from Frankfort Rotary. Renee spoke about banners for hometown heroes that plan to be hung on city utility poles from Washington Street toward Maish Road. There will be 75 banners hung by the street department, from Memorial Day to Veterans Day.

### **ATTORNEY**

#### **RESOLUTION 25-06 A RESOLUTION FOR SELLING USED CELL PHONES FROM POLICE DEPARTMENT**

City Attorney Alicia Albertson asked the board for approval for Resolution 25-06 regarding selling used cell phones from the Police Department. J. Skinner made a motion to approve the resolution, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

City Attorney Albertson opened the bids for the 50/50 sidewalk. The first bid is from Campos Construction for \$12.25 for residential sidewalk per square foot 4" thickness, \$30 for curb/sidewalk combo per linear foot, \$5 for installation of ADA ramps additional price per square foot of ramp, \$40 for fill material price per each additional ton applicable only when more than 3" of fill is needed, \$3.75 for saw cuts price per linear foot, nothing for sealer or removal and disposal, and \$15.25 for residential sidewalk per square foot 6" thickness when requested by the city sections at alleyways or ADA corners. The second bid is from C&A Landscaping LLC for residential sidewalk for \$16 per square foot, curb/sidewalk combo \$18 per square foot, nothing for installation of ADA ramps, nothing for fill material or saw cuts, sealer for \$16 per square foot, and removal and disposal to be determined by each individual job and agreed upon by the City and contractor before proceeding.

City Attorney Albertson recommended taking the bids under advisement. J. Skinner made a motion to take the bids under advisement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

J. Skinner made a motion to adjourn, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:56PM.