

BOARD OF PUBLIC WORKS

April 28, 2025

The Board of Public Works and Safety met in a regular meeting on April 28, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Jim Skinner, and Greg Miller. Also present were Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

MINUTES

The minutes of the March 24, 2025, regular meeting and the April 14, 2025, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVALS

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

RESOLUTION 25-02 A RESOLUTION AUTHORIZING DISPOSAL OF PROPERTY TO THE TOWN OF MULBERRY

Police Department Chief Scott Shoemaker asked the board approval for Resolution 25-02. There is a list of items in the basement of the old police department building and Chief Shoemaker asked that we release the property to the town of Mulberry. J. Skinner made a motion to approve Resolution 25-02, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

RESOLUTION 25-03 A RESOLUTION AUTHORIZING DISPOSAL OF BICYCLES TO HEALTHY COMMUNITIES OF CLINTON CO. COALITION

Chief Shoemaker asked the board approval for Resolution 25-03. Chief Shoemaker stated he would like to donate some abandoned bicycles to Healthy Communities of Clinton County to be able to use the bicycles for We Care or 180. G. Miller made a motion to approve Resolution 25-03, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Shoemaker presented the board with an update on their concrete in front of the police station. It is at the cost of the contractor.

BUILDING SERVICES

Director of Planning and Housing Initiatives Don Stock asked the board approval to cut through an alley to install electricity underground at 656 N. Columbia. It will need oversight by the street

department. G. Miller made a motion to approve the alley cut, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

RESOLUTION 25-04 A RESOLUTION AUTHORIZING THE REHOMING OF ANIMALS

Park Superintendent Ryan Edgar asked the board for approval for Resolution 25-04. He presented the board with a list of animals that are being rehomed. City attorney Alicia Albertson stated that in order to comply with the State Board of Accounts, concerning city assets, and USDA regulations. G. Miller made a motion to approve Resolution 25-04, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Animal Rehoming: Morris Carter-Louie (Green Cheek Conure) Bella (Umbrella Cockatoo) 2-Diamond Doves 2- Goats (Opal & Onyx) Bobby Durden -Henry potbelly pig (4//22/25) Jamie-Garbanzo (Sun Conure) 1 Love Bird African Ringneck Paige Cooley-All 6 Chickens(4/25/25) All 6 Ducks(4/25/25) Harvey the Llama 1 goat(possibly) 1 Quail (possibly) Mallory Douglass -3 Donkeys (Lucy,Chumley, Brightley) 3 Muntjacs(Fern, Forrest, Leroy) Kia Rushton-grandpas Peacock Kristen Hodgin-5 parakeets (4/28/25) Emma Wei-Rose Breasted Cockatoo (Charlotte)

J. Skinner made a motion to approve and ratify the list of animals to rehome, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events coordinator Emily Gray asked the board approval to waive the fee for Ed Niehaus retirement party on May 9th at Prairie Creek Park. J. Skinner made a motion to approve the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events coordinator Emily Gray asked the board to approve the Swank Movies invoice for the movie night series at Prairie Creek Park. G. Miller made a motion to approve the invoice from Swank for the movie nights, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events coordinator Emily Gray asked the board to approve the band Mike Milligan and Steam Shovel, for the Fourth of July Festival. J. Skinner made a motion to approve the concert, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events Coordinator Emily asked the board for approval for The Big Bounce company contract for the fourth of July festival. G. Miller made a motion to approve the contract, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

RESOLUTION 25-05 A RESOLUTION DECLARING BID NON-RESPONSIVE

City Attorney Alicia Albertson asked the board for approval for Resolution 25-05. Concerning CCMG 2025, one of the bids did not meet the specifications in the scope of work. We are required to award the contract to the lowest responsible and responsive bidder. Attorney Albertson stated she is asking for approval of the resolution to declare a bidder nonresponsive to explain why the lowest bid was not accepted. J. Skinner made a motion to approve Resolution

25-05, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson recommended the approval of the CCMG paving bid with Milestone Contractors as the lowest responsible and responsive bid. G. Miller made a motion to approve the bid, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board to approve the contract with Milestone Contractors. G. Miller made a motion to approve the contract, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board to approve the IWORQS service agreement. It is software for the planning department and the cost will be split 50/50 with the county. The Clinton County Area Plan Commission will also use the same software provider. G. Miller made a motion to approve the contract, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

City Attorney Albertson asked the board to approve the city auction contract between the City of Frankfort and Rick Gates. The auction will take place June 14, 2025, at 10 am. J. Skinner made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Skinner made a motion to adjourn, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 5:29PM.