

BOARD OF PUBLIC WORKS

April 14, 2025

The Board of Public Works and Safety met in a regular meeting on April 14, 2025, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Jim Skinner, and Greg Miller. Also present were Clerk-Treasurer Carol Bartley, Attorney Alicia Albertson and others, as noted in the minutes.

CLAIMS APPROVALS

J. Skinner made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

SWEARING IN:

Mayor Sheets swore in Ryan Edgar as the Parks Superintendent.

Mayor Sheets swore in Brian Killman as the Street Superintendent.

POLICE DEPARTMENT

Police Department Chief Scott Shoemaker presented the board with department reports.

BUILDING SERVICES

Building Inspector Rob Bogue asked the board to waive a \$25 permit fee for electrical for a gentleman. J. Skinner made a motion to waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Building Inspector Rob Bogue presented the board with department reports.

STREET DEPARTMENT

Superintendent Brian Killman asked the board for approval to do the City Auction on 06/14/25. G. Miller made a motion to approve the date for the auction, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

City Attorney Alicia Albertson opened the CCMG paving bids. The first bid is from E&B Paving Inc. in the amount of \$1,005,736.50. The second bid is from Milestone Contractors LP in the amount of \$627,342.50. The third bid is from Rieth Riley in the amount of \$596,900. Attorney Albertson's recommendation was to take the bids under advisement to review them to make sure they meet all the bid specs. They will decide on the bid at the next board meeting.

PARKS DEPARTMENT

Park Superintendent Ryan Edgar asked the board for approval to ratify the purchase of the 2019 Ford F250 truck and the purchase of 2 John Deere mowers. G. Miller made a motion to approve the ratification of the truck and the purchase of the two John Deere mowers, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Superintendent Ryan Edgar asked the board for approval to move two part time laborers to full time. J. Skinner made a motion to approve two part-time laborers to full-time positions, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Superintendent Ryan Edgar asked the board for approval for Kerrie Kiphart to use the Neighborhood Center for tax prep January 28th to April 15, 2026. Mayor Sheets recommended to go ahead and waive the fee as well. J. Skinner made a motion to approve the use of the neighborhood center for tax prep and to waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Superintendent Ryan Edgar asked the board to approve five day passes and a cabana for Coach Kids Gala silent auction on April 25, 2025. G. Miller made a motion to approve the cabana and passes, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Events Coordinator Emily asked the board for approval for the Purdue Extension office to use Prairie Creek Park for the Crash Club Social on May 15, 2025 and to waive the fee. G. Miller made a motion to approve the application for the Crash Club Social and to waive the fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black asked the board for approval to close Clinton Street from Jackson to Main for the Memorial Day service on May 26, 2025, from 9am to noon. The service will begin at 10:30am. G. Miller made a motion to approve the road closure, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Community Development Director Kimberly Black asked the board for approval for the mural at Prairie Creek Park painted by Ricardo Cortez. J. Skinner made a motion to approve the mural, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Community Development Director Kimberly Black asked the board to approve the summer concert series. This includes Luna Worldcast and Brass Tracks Chicago Earth, Wind, and Fire on May 31, 2025 for \$8,500, Alex Miller opening for Outlaw Nation on June 6, 2025 for \$6,050, Mellencougar tribute band with Nelda Hustler on June 21, 2025 for \$5,000, Fuedin' Hillbillies with Malachi Jaggars on August 9, 2025 for \$7,500, Big 80's and Karma on August 23, 2025 for \$2,700, Bob Seger Night Moves tribute band and Thunderstruck AC/DC on October 4, 2025 for \$12,000. The three concerts for the Downtown TuneNight are Borderline Native on June 12, 2025 for \$3,000, The Jacks on August 14, 2025 for \$700, the Redemption Choir on September 11, 2025 and the price on that concert is to be determined. J. Skinner made a motion to approve

the summer concerts, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Kimberly Black provided department updates on city events.

Main Street Executive Director Kim Stevens asked the board for approval for the concerts at Prairie Creek Park during the Hot Dog Festival. The first concert is the Molter Brothers for \$750, the second concert is Richard Goodall for \$5,000, and the third concert is Josh Melton for \$10,000. G. Miller made a motion to accept the contracts for the concerts, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded 3-0.

Main Street Executive Director asked the board approval for Main Street contracts. The first one is Ladies Night Out at Prairie Creek Park on May 3, 2025, the second one is the Frankfort Hot Dog Festival on July 25-26, the third one is Thursday Thunder on June 5, 2025 and goes to October 16, 2025 the first and third Thursday of every month, the next one is the Blues, Brews, and BBQ Festival on September 6, 2025, the next one is Trick or Treat on the square on October 31, 2025, the next one is the Christmas Parade which is the first Saturday in December, and Santa's House will be December 6-25th. J. Skinner made a motion to approve the contracts, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

HR

Clerk Treasurer Carol Bartley asked the board for approval for a job description change for a seasonal part time laborer for the Parks Department. G. Miller made a motion to approve the changes, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

City Attorney Alicia Albertson asked the board to approve changes to Danyelle Eason's concession stand agreement. G. Miller made a motion to approve the changes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board to approve the independent contractor agreement for Exterior View INC. J. Skinner made a motion to approve the agreement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Attorney Albertson asked the board to approve the independent contractor agreement for Warren Lawn and Landscape. G. Miller made a motion to approve the agreement, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

NEW BUSINESS

Mayor Sheets recommended the closure of the Frankfort Park petting zoo and monitoring the aviary for the next few months to see if it is sustainable. G. Miller made a motion to approve the closure of the petting zoo, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

J. Skinner made a motion to adjourn, seconded by Mayor Sheets. Mayor Sheets adjourned the meeting at 6PM.