

UTILITY SERVICE BOARD MEETING December 02, 2024

The Utility Service Board met in regular session on Monday, December 02, 2024 in person at the IT building located at 1000 Washington Avenue at 4:00 p.m. and the following action was taken.

Chairman Kent Brewer called the meeting to order with the Pledge of Allegiance. The following members were present: Mike Reeder, Krista Stillwell, Rick Gunyon, Mike Kelley, and Kent Brewer.

MINUTES: The minutes of the November 04 and November 18, 2024 meetings were presented. Rick Gunyon asked to add 'Todd Corrie to lead After-Action Review' to the minutes of November 18. Mike Reeder made a motion to accept the minutes as amended. Mike Kelley seconded the motion. Motion passed 5-0.

PUBLIC PARTICIPATION: None.

SAFETY MINUTE: Shane Jacoby discussed phishing email safety.

AUDITOR: Andrew Day updated the Board regarding 2022 and 2023 audits and monthly reconciliations.

BILLING OFFICE: Karen Milam updated the Board regarding 2022 and 2023 audits, extensions, thirty-three customers set to be disconnected, November mailing metrics, Moratorium begins.

ELECTRIC: Phil Ferrel updated the Board regarding park lights, pole change outs, Annex project, Frito project, MeadowBrooke lights.

IT: Shane Jacoby stated business as usual.

WATER: Chase Thompson updated the Board regarding service renewals, hydrant meters picked up, Hypo water heater, generators serviced, new truck and dump truck.

WASTE WATER/SEWER MAINTENANCE: PJ Whitaker updated the Board regarding disinfection season over, winterization, switch gear inspected, storm repairs, sewer maintenance callouts.

LAGOONS: Mike Kelley discussed brush cleanup.

GENERAL MANAGER: Todd Corrie discussed the bids for the A/V equipment in the conference room. Cottage Watchman for \$5,515; AV Pro for \$6,004; and ACCS for \$6,853.95. Discussion followed. Recommendation made to accept AV Pro bid. Mike Kelley made a motion to accept the bid from AV Pro. Rick Gunyon seconded the motion. Motion passed 5-0. Performance evaluations presented.

CLAIMS: The regular claims for were presented. Krista Stillwell made a motion to approve the claims as presented. Mike Reeder seconded the motion. Motion passed 5-0.

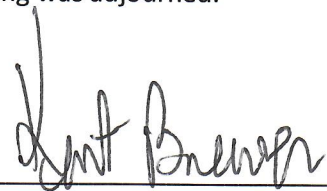
LEGAL BRIEFING: None.

OLD BUSINESS: Discussion regarding an executive session for Corrie Performance Review. Consensus is no executive session.

NEW BUSINESS: Presentation for Joe Root years of service. Organizational chart update. Mike Reeder made a motion to retain Kent Brewer and Mike Kelley as Chairman and Vice Chairman, respectively. Krista Stillwell seconded the motion. Motion passed 4-1, Rick Gunyon nay.

ADJOURNMENT: Mike Reeder made a motion to adjourn. Meeting was adjourned.


Andrew Day, Secretary


Kent Brewer, Chairman