

## **UTILITY SERVICE BOARD MEETING October 07, 2024**

The Utility Service Board met in regular session on Monday, October 07, 2024 in person at the IT building located at 1000 Washington Avenue at 7:00 p.m. and the following action was taken.

Chairman Kent Brewer called the meeting to order with the Pledge of Allegiance. The following members were present: Mike Reeder, Joe Root, Rick Gunyon, Mike Kelley, and Kent Brewer.

**MINUTES:** The minutes of the September 03, 2024 meeting were presented. Mike Reeder made a motion to accept the minutes. Mike Kelley seconded the motion. Motion passed 5-0.

**PUBLIC PARTICIPATION:** Gary Crum from Lawn Tamer discussed Lagoon treatments. Mike Kelley made a motion to allow Lawn Tamer to treat the Lagoons North Pond at a cost of \$3,450. Rick Gunyon seconded the motion. Motion passed 5-0.

**SAFETY MINUTE:** Todd Corrie discussed early morning daylight safety while working outside.

**AUDITOR:** Andrew Day updated the Board regarding August and September reconciliations.

**BILLING OFFICE:** None.

**ELECTRIC:** Phil Ferrel updated the Board regarding accidents, Meadowbrook work, alley cuts for Annex building, wind damage from hurricane winds.

**IT:** Shane Jacoby updated the Board regarding support request, Duo update.

**WATER:** Chase Thompson updated the Board regarding maintenance crew work, new tap for Annex building, hydrant accidents, aerator/filters washed, sampling, East Tower complete. Chase Thompson presented Task Order #23, Armstrong St bridge work, for approval. Discussion followed. Mike Reeder made a motion to accept Task Order #23. Mike Kelley seconded the motion. Motion passed 5-0.

**WASTE WATER/SEWER MAINTENANCE:** PJ Whitaker updated the Board regarding south boiler, land apply, permit renewal, aeration program, final completion.

**LAGOONS:** None.

**GENERAL MANAGER:** Todd Corrie updated the Board regarding performance evaluation forms. Discussion followed. Rick Gunyon made a motion to approve the performance evaluation for with an amendment to add the year of the evaluation. Joe Root seconded the motion with the amendment. Motion passed 5-0. Todd Corrie discussed salary adjustments in Electric. Discussion followed. Mike Kelley made a motion to approve the salary adjustments. Joe Root seconded the motion. Motion passed 5-0. Salary Resolution 2023-12-18-11 Rev. 1 presented to match the salary adjustments just passed. Mike Reeder made a motion to approve Salary Resolution 2023-12-18-11 Rev. 1. Joe Root seconded the motion. Motion passed 5-0.

**CLAIMS:** The regular claims for were presented for September 16<sup>th</sup> and October 7<sup>th</sup>. Mike Reeder made a motion to approve the claims as presented. Mike Kelley seconded the motion. Motion passed 5-0.

**LEGAL BRIEFING:** None.

**OLD BUSINESS:** Kent Brewer discussed 2024 budget through August, summer rate discussion – Tyler calculates rates automatically, Rick Gunyon requests Todd Corrie to ask IMPA about coal fire generation retirements, Fiber asset sale process discussion.


**NEW BUSINESS:** Discussion regarding FMU mutual aide. Todd Corrie to research current policy.

**ADJOURNMENT:** Mike Reeder made a motion to adjourn. Meeting was adjourned.



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Andrew Day, *Secretary*



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Kent Brewer, *Chairman*