

UTILITY SERVICE BOARD MEETING September 03, 2024

The Utility Service Board met in regular session on Tuesday, September 03, 2024 in person at the IT building located at 1000 Washington Avenue at 4:00 p.m. and the following action was taken.

Chairman Kent Brewer called the meeting to order with the Pledge of Allegiance. The following members were present: Mike Reeder, Joe Root, Rick Gunyon, Mike Kelley, and Kent Brewer.

MINUTES: The minutes of the August 05 and August 19, 2024 meetings were presented. Mike Kelley made a motion to accept the minutes of both August meetings. Mike Reeder seconded the motion with the modification. Motion passed 5-0.

PUBLIC PARTICIPATION: None.

SAFETY MINUTE: PJ Whitaker discussed AED usage and safety.

AUDITOR: Andrew Day updated the Board regarding July reconciliation completion and August beginning, SBOA Audit update.

BILLING OFFICE: Karen Milam updated the Board regarding toilet replacement, extensions, and August bills.

ELECTRIC: Phil Ferrel updated the Board regarding Forrest Drive underground, SR 39, Arnis alley, Weber addition, Park underground, 3-phase to farmer.

IT: Under GM.

WATER: Chase Thompson updated the Board regarding maintenance, paving, hydrant flushing to begin, Well maintenance program, East Water Tower rehab, flush valve shutdown, Meadowbrook phase 1, police station meter, Armstrong bridge.

WASTE WATER/SEWER MAINTENANCE: PJ Whitaker updated the Board regarding maintenance, paving, sewer call outs, gas detectors, sludge recirculation pump, biomonitoring passed, aeration program.

LAGOONS: None.

GENERAL MANAGER: Todd Corrie updated the Board regarding IT event on August 22, retirements and resignations, and performance review forms.

CLAIMS: The regular claims for were presented. Mike Reeder made a motion to approve the claims as presented. Mike Kelley seconded the motion. Motion passed 5-0.


LEGAL BRIEFING: None.

OLD BUSINESS: None.

NEW BUSINESS: Kent Brewer stated financial update through August at the next meeting, discussion regarding Board Member etiquette at work sites, comparison of employee count and payroll cost between 2017 and 2024. Work Session set for September 9, 2024 at 4pm.

ADJOURNMENT: Mike Reeder made a motion to adjourn. Meeting was adjourned.


Andrew Day, Secretary


Kent Brewer, Chairman