

BOARD OF PUBLIC WORKS
August 12, 2024

The Board of Public Works and Safety met in a regular meeting on August 12, 2024, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and James Skinner. Also present were Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

SWEARING IN

Police Chief Scott Shoemaker addressed the board and recommended the promotions of officers Blake Ramos and Freddy Martinez to the rank of Sergeant, effective August 12, 2024. J. Skinner made a motion to accept the recommendation of Chief Shoemaker and promote the officers, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets swore in the officers as Sergeants for the City of Frankfort.

MINUTES

The minutes of the July 22, 2024, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

G. Miller made a motion to approve the claims as presented, seconded by J. Skinner. Upon a roll call vote, two ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

FIRE DEPARTMENT

Fire Department Chief Matt Stidham provided an update to the board regarding Engine 3 and Engine 4. Even after extensive repairs, both trucks are still experiencing issues, and a new truck will not be available until September 2025. The board briefly discussed potential repair options, and G. Miller suggested the possibility of making an emergency purchase. City Attorney Alicia Albertson informed the board that an emergency purchase would require a resolution and proof that it constitutes an emergency and the board will need to keep that in mind.

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe informed the board that the Wildcat Creek Cooperative is working with Ivy Tech to provide a year-long internship with the street department, and he will be updating the board as that progresses.

Mr. Forsythe presented the board with quotes for a new lawn tractor to be used exclusively for mowing city lots or cleanup of overgrown lots. The quotes are as follows:

- John Deere – Z950M ZTrak 60” - \$11,250.00
- Phoenix Lawn and Garden - Husqvarna Z560 L 60” - \$10,719.20

Mr. Forsythe recommended the board approve the quote from Phoenix Lawn and Garden. At the recommendation of the superintendent, G. Miller made a motion to approve the purchase from Phoenix Lawn and Garden, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

BUILDING SERVICES

Mayor Sheets presented the permit report for the month of July as a representative from building services was unavailable to attend the meeting.

Clerk-Treasurer Carol Bartley presented a permit waiver request from the building trades class at Frankfort High School requesting that the permit fee for the house they are building be waived. G. Miller made a motion to waive the permit fee, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Parks Department Superintendent Joel Tatum presented the board with a property use application from the Frankfort High School Volleyball Team to hold their sectional team dinner at the encompass event center on October 14, 2024, from 2:00 to 3:30 and asked that their fee be waived.

Mr. Tatum also requested the board to approve a property use application for Healthy Communities of Clinton County to hold their "Stepping on Stigma 5K" run. The event will follow the same route as the Bun Run during the Hot Dog Festival and is scheduled to take place on May 10, 2025, from 7 am to 12 pm at Prairie Creek Park. Additionally, they have asked for their fee to be waived. G. Miller made a motion to accept the applications from both healthy communities and Frankfort High School and waive the fee for both, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum happily informed the board that Greg Summers donated macaws to the aviary to replace the birds that were stolen. Mayor Sheets expressed her thanks to Mr. Summers and his family for their generous donation, and also thanked Deputy Munoz, who was integral in acquiring the birds. The birds will undergo quarantine protocols before being placed in the aviary.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black asked the board to approve contracts for the Hispanic Festival on September 21, 2024. The entertainers are Grupo Radiactivo and DJ Xtasis and the total cost for the contracts will be \$1,050.00. G. Miller made a motion to approve both entertainment contracts, seconded by J. Skinner. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

ATTORNEY

City Attorney Alicia Albertson opened the bids for the additional road paving to be completed. The bids are as follows:

- Milestone Contractors - \$124,000.00 – Division A
\$24,535.00 – Division B
\$148,535.00 – Grand Total

- Reith-Riley - \$83,690.00 – Division A
\$13,275.00 – Division B
\$96,965.00 – Grand Total

- E & B Paving - \$87,393.48 – Division A
\$14,788.68 – Division B
\$102,182.16 - Grand Total

City Attorney Alicia Albertson informed the board could take the bids under advisement, but if they would like to start paving at the end of August, they could use the lowest responsible and responsive bidder. Mr. Forsythe expressed concern over a possible delay being caused by using different contractors, as E & B Paving has already been awarded a previous bid and has their equipment on site. J. Skinner made a motion to award the bid to Reith-Riley, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

G. Miller made a motion to adjourn the meeting, seconded by J. Skinner. Mayor Sheets adjourned the meeting at 5:40 P.M.