

## BOARD OF PUBLIC WORKS

April 9, 2024

The Board of Public Works and Safety met in a regular meeting on April 9, 2024, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Greg Miller. Also present were; Clerk-Treasurer Carol Bartley, and others, as noted in the minutes. Megan Sheets attended remotely.

### **MINUTES**

The minutes of the March 25, 2024, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **CLAIMS APPROVAL**

G. Miller made a motion to approve the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **PUBLIC COMMENTS**

None

### **POLICE DEPARTMENT**

Police Chief Scott Shoemaker presented Xavier Vela to be sworn in as a new police officer effective April 10, 2024. Mayor Sheets swore in the new officer and presented him to the community.

### **PARKS DEPARTMENT**

Parks Department Superintendent Joel Tatum presented a property use agreement for Hocker Title to have a community event on May 3, 2024, at Prairie Creek Park with alcohol. M. Sheets made a motion to approve the performance contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a performance contract for The Grace Scott Band to perform at Prairie Creek Park on May 9, 2024. G. Miller made a motion to approve the contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a performance contract for the Feudin' Hillbillies to perform at Prairie Creek Park on August 8, 2024. M. Sheets made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a performance contract for Malachi Jagers to perform at Prairie Creek Park on September 28, 2024. M. Sheets made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a performance contract for City Lites to perform at Prairie Creek Park on August 24, 2024. G. Miller made a motion to approve the contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to ratify the hiring of Jason Belcher as a part-time laborer at the park, effective April 1, 2024. G. Miller made a motion to approve the agreement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum advised the board that the ribbon cutting for Dorner Park will take place on Saturday, April 13, 2024. He also informed them that Crawford Family Fence's estimate for the pickle ball courts had changed from four to six, and Crawford Family Fence had donated the overage back to the city.

### **FIRE DEPARTMENT**

Fire Chief Matt Stidham provided the board with an update on the ladder truck and informed them it is back in use and no longer grinding. He also informed them that engine 3 is still down, and he is awaiting an estimate on the repairs.

### **STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe provided the board with quotes to trade in an old tractor for a new one. The quotes are as follows:

- Bane-Welker Equipment - \$63,700.00
- John-Deere - \$58,330.92
- Rigg's Outdoor Power - \$53,914.79

M. Sheets made a motion to approve the quote from Rigg's Outdoor Power, contingent upon council approval to appropriate FEMA funds, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe presented the board with estimates for the Old Stoney and downtown line striping on parking spots and handicapped spaces. The quotes are as follows:

- CR Lawn Care - \$14,415.00
- Moore Seal Coating, LLC. - \$12,500.00

M. Sheets made a motion to approve the quote from Moore Seal Coating, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe advised the board that he will soon receive the community crossings grant numbers and will update the board as soon as they are in. He also advised the board that his department will have its trucks at Suncrest Elementary on May 9, 2024, for Touch a Truck Day.

### **BUILDING INSPECTOR**

Director of Housing and Planning Initiatives Don Stock presented the building permit report for March 2024. The total revenue received was \$5,396.11, which is more than the department collected in the last three years.

### **COMMUNITY DEVELOPMENT**

Community Development Director Kimberly Black asked the board to ratify the Tune O Matics as a performer for the eclipse events on April 6, 2024. M. Sheets made a motion to ratify the performer, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Black asked the board to approve a torch relay from Wesley Manor to the Paul Phillippe Senior Center on May 1, 2024, for the Senior Olympics opening day ceremony. G. Miller made a motion to approve the event, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mayor Sheets thanked all the departments for their help with the solar eclipse and all the city employees involved in putting on the special events.

### **HOUSING AND PLANNING**

Director of Housing and Planning Initiatives Don Stock informed the board that he had worked with city attorney Alicia Albertson on a demolition agreement for the garage located at 1002 E. Clinton St. G. Miller made a motion to accept the agreement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0

City Attorney Alicia Albertson presented the board with bids for the demolition of the garage at 1002 E. Clinton St. The bids are as follows:

- Ridenour Excavating LLC. - \$15,000.00 includes concrete removal
- Ridenour Excavating LLC. - \$12,000.00 does not includes concrete removal
- Campos Construction - \$18,900.00 includes concrete removal
- Hoosier Heartland Dirtworks LLC - \$11,150.00 includes concrete removal
- Hoosier Heartland Dirtworks LLC - \$8,500.00 does not include concrete removal

Mr. Stock advised the board that removing the concrete would be the best way to complete the demolition. M. Sheets made a motion to take the bids under advisement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **HR**

Clerk-Treasurer Carol Bartley informed the board that she is asking the council for a full-time position and presented them with the revised job description. M. Sheets made a motion to approve the job description, contingent upon council approval for funding, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0

### **UNFINISHED BUSINESS**

The board reviewed the bids for the watering of city flowers, pest control, and fertilization. G. Miller made a motion to award the watering bid to Warren Lawn and Landscape, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

The board reviewed the bids for the Old Stoney landscaping. M. Sheets made a motion to award the bid to Platinum Landscaping, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

### **NEW BUSINESS**

Mayor Sheets informed the board that this is work zone awareness month and read a proclamation. She also advised everyone to use extra caution in work zones.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 6:24 P.M.