

BOARD OF PUBLIC WORKS

March 25, 2024

The Board of Public Works and Safety met in a regular meeting on March 25, 2024, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Greg Miller. Also present were; Clerk-Treasurer Carol Bartley, and others, as noted in the minutes. Megan Sheets attended remotely.

MINUTES

The minutes of the March 11, 2024, regular meeting were presented for approval. G. Miller made a motion to approve the minutes as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

G. Miller made a motion to approve the claims as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

POLICE DEPARTMENT

Police Chief Scott Shoemaker asked the board to approve the hiring of a new police officer. M. Sheets made a motion to approve the hiring of the new officer, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS DEPARTMENT

Parks Department Superintendent Joel Tatum presented a performance contract for the Gem City Drifters to perform on June 22, 2024 at Prairie Creek Park. G. Miller made a motion to approve the performance contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a pickleball tournament fundraiser for the WeCare Recovery Home and waive the fees. M. Sheets made a motion to approve the event and waive the fees, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve the annual community worship concert for the WeCare Recovery Center to be held at Prairie Creek Park on September 14, 2024, and ask them to waive the fee. G. Miller made a motion to approve the event and waive the fee, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a contract for Canines in the Clouds to perform on July 4, 2024. M. Sheets made a motion to approve the contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a quote from The Big Bounce Company to provide inflatables for July 4, 2024, in the amount of \$1,900.00. G. Miller made a motion to approve the quote, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve a booking agreement with Levi Riggs for him to perform on July 4, 2024. M. Sheets made a motion to approve the agreement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum asked the board to approve an entertainment contract with Midnight Redeye to perform on July 4, 2024. G. Miller made a motion to approve the contract, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum updated the board on the roof repairs at the park and informed them that there was an overage on the roof cost of \$2,841.26, and Tornado Roofing had donated that to the parks department.

BUILDING INSPECTOR

Director of Housing and Planning Initiatives Don Stock asked the board to waive the permit fee for the Frankfort Middle School Performing Arts Addition. G. Miller made a motion to waive the fees, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Stock advised the board that a property located at 550 W. Walnut Street had been hit by a vehicle, and a stop work order was issued as no permit had been issued for the repairs.

ATTORNEY

City Attorney Alicia Albertson opened bids for the watering contract. The bids are as follows:

- Warren Lawn and Landscape - \$16,000.00
- Smith's - \$28,800.00

G. Miller made a motion to take the watering bids under advisement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Albertson opened the bids for the Old Stoney landscaping. The bids are as follows:

- Platinum Landscaping - \$4,656.00
- Warren Lawn and Landscape - \$4,800.00
- Exterior View - \$5,492.00
- Smiths - \$7,532.00

M. Sheets made a motion to take the landscaping bids under advisement, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

FIRE DEPARTMENT

Fire Chief Matt Stidham informed the board that the capacity of the council chambers cannot exceed 36 individuals, including all board members in attendance.

COMMUNITY DEVELOPMENT

Community Development Director Kimberly Black provided the board with an update on the eclipse event and advised them that a tourism grant in the amount of \$5,000 went toward the downtown banners for the event.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Sheets asked the board to approve the closing of city administrative offices at noon on Monday, April 8, 2024 due to the solar eclipse event. G. Miller made a motion to approve the closing of offices, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 5:26 P.M.