

# 2023 Annual Report

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THE CITY OF  
**FRANKFORT**



**Presented by**  
Mayor Judith Sheets



# Table Of Contents

<b>A Note from Mayor Judith Sheets</b>	<b>3</b>
<b>Meet Our Team &amp; Contact Information</b>	<b>4</b>
<b>City of Frankfort Financial Health</b>	<b>5</b>
<b>Community Development &amp; Outreach</b>	<b>7</b>
<b>Building Services</b>	<b>8</b>
<b>Fire Department</b>	<b>9</b>
<b>Police Department</b>	<b>11</b>
<b>Street Department</b>	<b>13</b>
<b>Parks Department</b>	<b>14</b>
<b>Additional Information</b>	<b>15</b>



# A Note from Mayor Judith Sheets

As we turn the page on another year, I can't help but feel a surge of excitement for the vibrant future of our beloved city! 2023 was a year defined by growth, a word I utter with so much joy. Growth in our community, growth in our opportunities, and most importantly, growth in the spirit of Frankfort itself.

Remember that quaint little pool we dreamt of revitalizing? Well, dream no more! Sapphire Bay at TPA Park became a reality, bursting with laughter and so many memories. And let's not forget the new police headquarters, a shining symbol of our commitment to keeping our families safe.

But growth isn't just about bricks and mortar. It's about the entrepreneurial spirit that saw new businesses blossom on our streets, each one adding a unique flavor to our community. It's about welcoming new families and residents, who bring fresh perspectives and enrich our social fabric. And it's about investing in our youth, with programs like the Frankfort Connect App keeping them informed and engaged.

Speaking of engagement, this year we saw an incredible outpouring of community spirit. Community events full of life and laughter, the Fourth of July fireworks painted the sky with dazzling colors, and the Frankfort Farmers & Artisan Market overflowed with local produce and friendly faces. These moments remind us that at the heart of it all, Frankfort is about people. People who care, who connect, and who dream big for our shared future.

Looking ahead, the annexation to I-65 promises exciting new possibilities for expansion and development. We'll carefully plan Fire Station #4 in this new area, ensuring continued top-notch public safety as we grow.

Remember, growth isn't always easy. It requires collaboration, open communication, and a healthy dose of optimism. But with the unwavering spirit of Frankfort residents, I have no doubt we'll navigate challenges and embrace opportunities with open arms.

Thank you for being part of this incredible journey. Together, we'll continue to make our city a vibrant, inclusive, and thriving place for generations to come.

*Mayor Judith Sheets*

## CONTACT MY OFFICE

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# Meet Our Team



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COMMUNITY DEVELOPMENT DIRECTOR

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## **DON STOCK**

DIRECTOR OF HOUSING & PLANNING INITIATIVES

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## **CHIEF MATT STIDHAM**

CHIEF OF THE FRANKFORT FIRE DEPARTMENT

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765.654.4329

Fire Headquarters: 201 South Clay Street, Frankfort, IN 46041



## **CHIEF SCOTT SHOEMAKER**

CHIEF OF THE FRANKFORT POLICE DEPARTMENT

sshoemaker284@frankfort-in.gov

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## **JASON FORSYTHE**

STREET SUPERINTENDENT

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Street Dept Phone: 765.659.2912

Street Dept Office: 905 Burlington Avenue, Frankfort IN 46041



## **JOEL TATUM**

PARKS SUPERINTENDENT

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Parks Phone Number: 765.659.3422

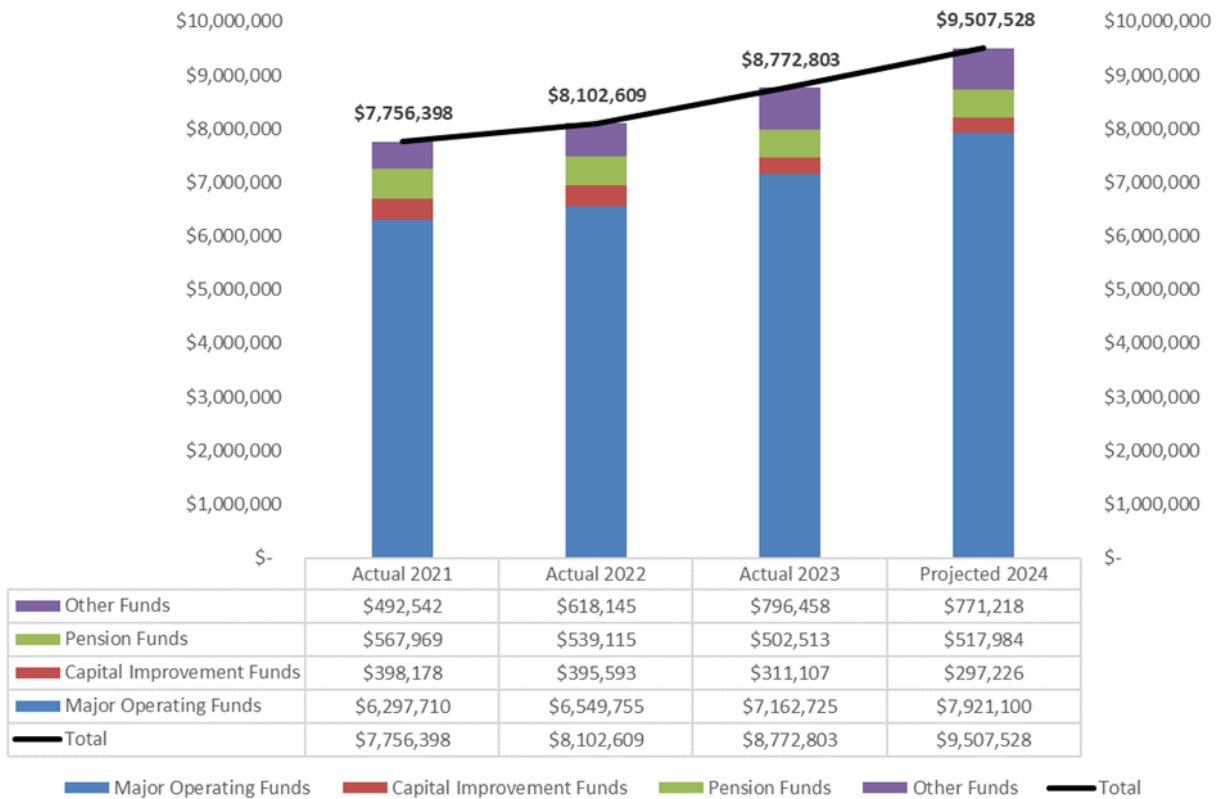
Parks Office: 1 Adrian Marks Drive, Frankfort IN 46041



# City of Frankfort Financial Health

- Financial Recap
  - The following represents the financial goals for the City of Frankfort and the status of each goal as of year-end 2023.
- Capital
  - Goal = Fund 100% of Capital Requested
  - Status = The City’s Capital Improvement Plan is funding over \$15.3M in capital over a six-year period (2023-2028). All capital requests are funded as of year-end 2023.
- Cash Reserves
  - Goal = 180 Days
  - Status = The City ended the year with 163 days of cash on hand. The Plan is moving in the right direction by growing cash reserves from 128 days in 2019 to 163 days in 2023. The City’s major operating funds have 154 days of cash reserves. Overall, the funds tracked within the financial plan grew approximately \$670K in 2023.

**Projected Ending Cash - \$USD Financial Plan Funds**

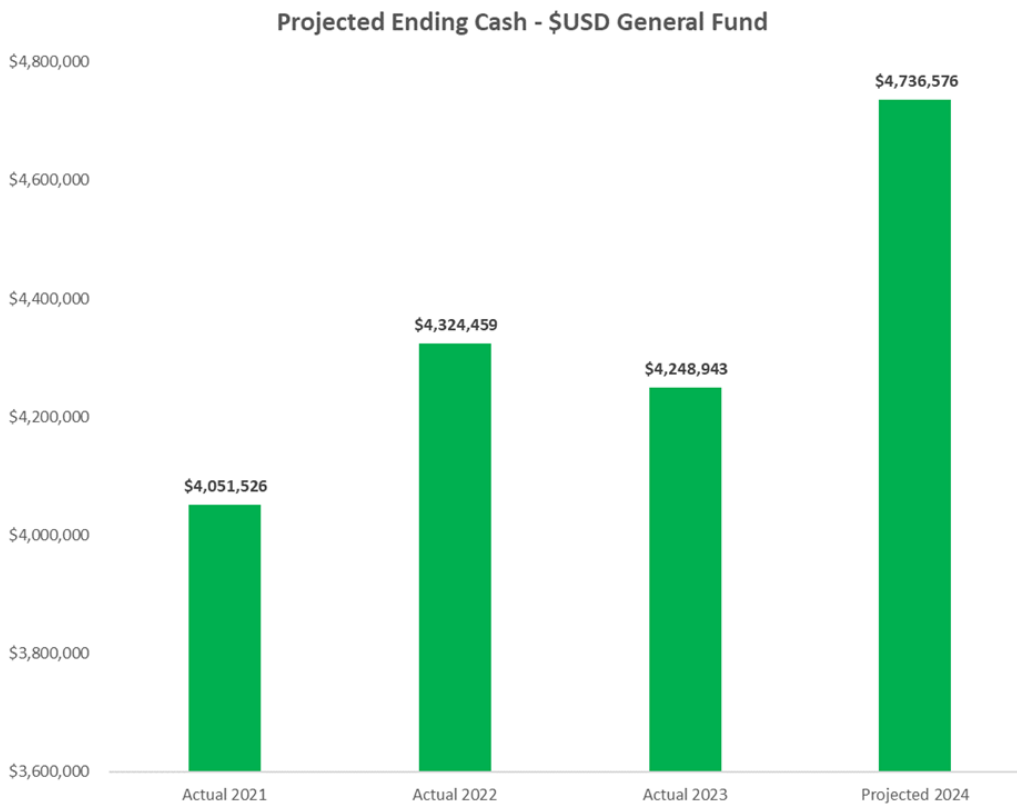


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# City of Frankfort Financial Health

- Budget
  - Goal = Budget = Projected Revenues
  - Status = The City’s goal for Budget moving forward is to be able to budget based on ensuing year projected revenues. To achieve this goal, the City must continue to allow Revenue growth to outpace Budget growth. Once this goal is achieved, all unused appropriations will result in cash growth for the City.
  - The City managed its budget throughout the year and was able to contribute an additional \$480,000 out of the General Fund towards a fire apparatus. This was possible from the result of unused appropriation, described next.



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- General Fund Unused Appropriation
  - Goal = 0% Unused Appropriation
  - Status = General Fund Unused Appropriations for year-end 2024 were 5.4%. As a result, the City’s General Fund was able to contribute towards a fire apparatus.
- For reference:
  - Unused Appropriations
    - 2020 = 2.0%
    - 2021 = 4.4%
    - 2022 = 5.0%
    - 2023 = 5.4%



# Community Development & Outreach



Community Development Office oversees the communications and marketing strategy for the City of Frankfort. Some of the daily tasks is the configuration of the City’s website, connecting with residents through the Connect Frankfort IN App, Facebook, Instagram, and YouTube.

The goal for 2023 with the City of Frankfort was having material that had bilingual information readily available. This was accomplished through event flyers, forms, and the City’s website. Entry information at Old Stoney was translated to allow for easy access to the correct department. This goal will continue through 2024, but was a great start to being accessible to all.



The Community Development Office oversees all of the outreach and engagement opportunities to decrease the gap of communications between City Hall and Elected Officials to the residents and businesses of Frankfort. Two programs that launched in 2022 and still engage residents today is the City Night Outs/ Ice Cream Socials, Coffee & Conversation, Coffee Talks with Mayor Sheets, and Muffins with the Mayor at CORE Community Center.



## COMMUNITY INVOLVEMENT:

- Collaborated with Frankfort Main Street on downtown projects
- In the Spring the Sapphire Bay Aquatic Park and new Police Department Headquarters opened with Grand Opening celebrations
- Fundraised over \$7,000 for Community Events
- Coordinated the RAICES Festival (Hispanic Heritage Festival) with local organizations including the Frankfort Parks Department
- Collaborated with United Way and the City of Frankfort Human Resources to raise over \$33,000.00 for the 2023 Campaign
- Attended numerous Ribbon Cuttings with the Clinton County Chamber of Commerce and Frankfort Main Street



## GRANTS:

- The City of Frankfort was awarded over \$300,000.00 from FEMA to help with disaster relief from the tornado and spring weather
- The City of Frankfort was awarded \$20,000 from the Clinton County Community Foundation for a Downtown Parking and Housing Feasibility Study

Redevelopment Commission funded over \$45,000 toward façade grants in the Downtown Historic District. The RDC funded \$100,000 towards Prairie Creek Park from the Economic Development Plan. They also helped fund \$125,000 for an alley activation on Washington Street in between Arni’s and Ellis Jewelers.

## Goals for 2024:

- Downtown Projects including murals, parking solutions, EV charging stations
- Small Business Packets – Welcome Home
- Working with Building Services and Clinton County on the ADA/Title IV Transition plans with a volunteer coalition
- Develop marketing material with city amenities



# Building Services



## Certificates of Occupancy Granted in 2023

- Leahy Audiology and Hearing Aids
- Frankfort Police Department
- Sapphire Bay
- Frankfort BMV
- Bucking Beautiful
- Studio 28 Photography
- LA Barbershop
- Solar Flare Crossfit
- Little Miss Cupcakes
- Busy Bee Stitches LLC
- Stone Alley Hardware & Industrial Supply
- Discount Emporium
- Elan Collective
- Ruoff Mortgage
- Estrada Auto Repairs
- Takoyako Japanese Sushi and Hibachi

### 2021 50/50 Sidewalk Program

- 14 sidewalks installed
- \$21,053.45 paid by City \$22,230.73 paid by owners, Total: \$43,284.18

### 2022 50/50 Sidewalk Program

- 23 sidewalks installed
- \$39,736.98 paid by City \$40,870.02 paid by owners, total: \$80,607.00

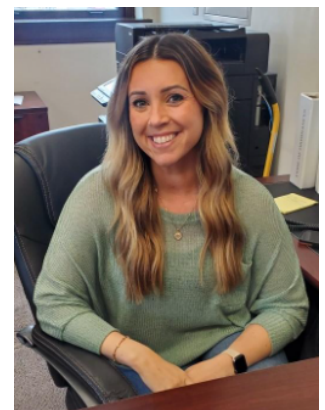
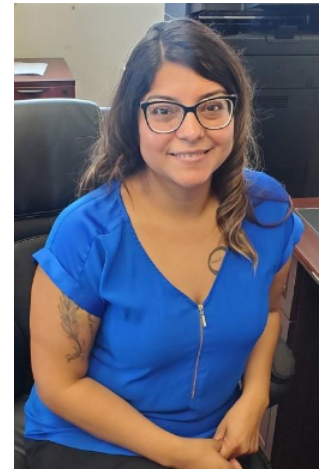
### 2023 50/50 Sidewalk Program

- 10 sidewalks installed
- \$25,920.85 paid by City \$24,356.38 paid by owners, total: \$50,277.23

### Permits

- 2021 - 903
- 2022 - 843
- 2023-863

We also welcomed two new administrative assistants in August, Grace & Miranda!





# Frankfort Fire Department



- City approval to move forward with the new Station 4 project. Design and budget approved for the new station
- New Quint (apparatus) for station 4 has been approved and the order placed
- New Pumper (apparatus) to replace Engine 3 was approved and paid for by the city and the pumper has been ordered
- Major concrete work done at all 3 stations.
  - Headquarters- New approach to maintenance shop
  - Station 2 – Renovated the front approach including all new curbs and new green space.
  - Station 3 – Renovated the parking area for employees.
- Kitchen remodel completed at fire headquarters and added a commercial stove
- Purchased new Thermal Imaging Cameras to attach to our RIT bags. This addition helps firefighters more efficiently assist in the rescue of victims and firefighters
- Upgraded our attack nozzles and replace worn and outdated fire hose
- Purchased a new hazardous materials trailer. This is the first upgraded piece of equipment for hazardous materials since 2000
- Purchased additional SCBA's, 5 in total
- Formed a Firefighter Honor Guard sector.

In 2023 we have upgraded, enhanced and instituted many new policies, equipment and training programs to our department. This list is a highlight of the major projects, equipment and trainings that we did in 2023. An estimated 2.7 million dollars has been invested into the progression and growth of our department in the 2023 fiscal year. We are thankful and appreciate the city's position to continue to support our department and our growth.



# Frankfort Fire Department



## Incidents

- Fires 98
- Ems/Rescues 827
- Hazardous Materials 19
- Service Calls 51
- Special Incidents/Other 840

- Total calls for 2023 – 2,003 (an increase of 3% from 2022)

## Training

- Number of classes at FFD – 781
  - Total student hours by initiative
    - Building tours – 196
    - Confined space – 115
    - EMS – 933
    - Engine 1 – 31
    - Extrication – 35
    - Firefighting – 891
    - Haz-mat – 142
    - Ice water rescue – 22
    - Rope rescue – 112
- Total Classroom hours – 886 (increase of 44% compared to 2022)
- Total student hours – 2,477



# Frankfort Police Department



## Department Data

By the numbers:

Incidents: 10,053

Collisions: 414

Traffic Stops: 5,651

Citations: 751

Warnings: 1945

Adult Arrests: 811

Juvenile Arrests: 140

Sworn Officers: 35

Office Staff: 2

Maintenance: 1

Code Enforcement: 2

Crossing Guards: 6

Budget: \$4 million

Use of Force Reports: 0

Use of Force Complaints: 0



## About Frankfort Code Enforcement

The Code Enforcement Division is staffed with two officers who divide the city in half. One officer patrols the north side of Clinton Street and the other, the south side. In 2023, Code Enforcement Officers created 787 incidents that resulted in 350 citations and 462 warnings. Downtown parking accounted for 70 of the annual citations. Code enforcement is responsible for property maintenance in regards to trash and debris, parking violations, junk vehicles, grass complaints etc. Some of their time is spent in city court as well as working with the Clerk-Treasurer's office and City Attorney to file lien paperwork. The officers work Monday through Friday and are under the direction of Captain Brady Sorrells.



# Frankfort Police Department



## 2023 CRASH DATA

- 414 Total Collisions (11% decrease)
- 352 Collisions resulting in property damage (14% decrease)
- 60 Collisions resulting in injury (1% increase)
- 2 Collisions resulting in fatality (200% increase)

## GRANTS

- In 2023, FPD received a grand total of \$303,885!
  - \$250,000 COPS Hiring Grant
    - This grant was awarded to the department to hire two additional police officers for 2024.
  - \$16,385 CHIRP
    - CHIRP (Comprehensive Highway Injury Reduction Program) utilizes federal dollars provided by the Indiana Criminal Justice Institute to fund overtime projects. Officers who work the grant conduct highly visible traffic enforcement during various times of the year.
  - \$16,000 Opioid Settlement Funds for mental health training.
  - \$8,000 Center Township Trustee for virtual reality software
  - \$4,000 Drug and Alcohol Coalition for flock safety cameras
  - \$4,000 Clinton County Prosecutor for flock safety cameras
  - \$3,000 CF Industries for equipment
  - \$2,500 Indiana State Police Crimes Against Children Taskforce

## NEW APPOINTMENTS

- Officer Cristopher Alconedo
- Officer Jack Bond
- Officer Gustavo Garcia

## PROMOTIONS

- Officer Andrew Snyder promoted to Sergeant
- Detective Chad Walker promoted to Lieutenant

## RETIREMENTS

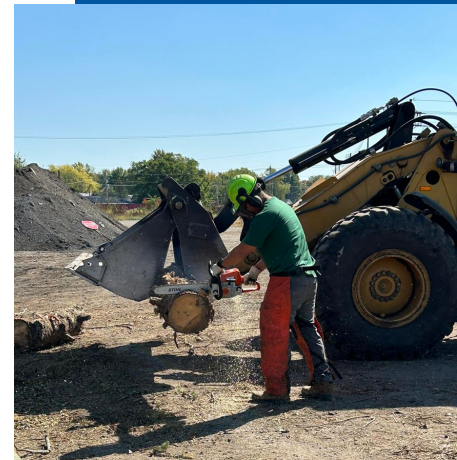
- Detective William Hackerd
- Officer Glenn Talbot
- Maintenance Kerry Harshbarger
- K9 Bane



# Frankfort Street Department



- Community Crossings & Paving around \$720,000.00
- We purchased and new one ton F-450 with plow & salt spreader and also have ordered a two ton F-750 and plow as well
- The work on the Maish Road 80/20 grant \$6.8 Million dollars
- Purchased a new tire machine.
- Finished our first year of automated trash!
  - Purchased around 150 New Containers for new builds or people who needed an extra tote.
- Took down the old dog pound for extra space to park trucks.
- New Heating and Cooling in the office area as well as new windows
- City Council approved 4 part time positions to became 4 full-time positions
- Paved the North side of our parking lot
- Utilized new scan tools purchased at the end of 2022 for the mechanics area
  - This was used for our department as well as assisting other departments across the city and the utilities.



# Frankfort Parks Department



- New Sapphire Bay Aquatic Center Grand Opening
- 3rd Annual Easter Egg Hunt
- Summer Concert Series
- Ribbon Cutting for the TPA Park Pickleball and Tennis Courts
- Construction started for the Dorner Park Pickleball Courts
- Neighborhood Center Renovation complete





# Additional Contact Information

**BOARD OF WORKS: 765.654.7332**

**CODE ENFORCEMENT: 765.654.4245**

**BUILDING INSPECTOR: 765.654.5278**

**CLERK TREASURER’S OFFICE: 765.654.5715**

**HUMAN RESOURCES: 765. 659.3454**

**MUNICIPAL UTILITIES**

- **BUSINESS: 765.659.3361**
- **OTHER: 765.654.4424**

**CITY WEBSITE: [HTTPS://FRANKFORT-IN.GOV/](https://frankfort-in.gov/)**

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The smartphone screen shows the app's main menu with the following items: Notifications, City Website, Job Openings, Staff Directory, Events Calendar, Frankfort IN Facebook, Frankfort IN Instagram, and Frankfort IN Youtube. Each item has a right-pointing arrow next to it.

