

REQUEST FOR PROPOSALS
FOR WATERING OF CITY FLOWERS, PEST CONTROL, AND FERTILIZATION

The City of Frankfort, Indiana (hereinafter the “City”) is requesting proposals for the watering of hanging flower baskets and potted plants in and around the downtown area. The proposal will also include an application of pesticide the last week of July and a secondary pesticide application two (2) weeks later. The area served includes downtown Prairie Creek Park and the state highways within the designated area for the 2024 summer season. The successful candidate will provide its own equipment and staff. The City will provide water.

Prospective professionals should describe their previous grounds keeping history, if any, and should provide a written description of their proposed operation including staffing and a description of equipment to be used.

Vendor will be responsible for watering and fertilizing all plants in one hundred thirty-five (150) hanging baskets, fifty-one (51) flowerpots and nine (9) planters along the creek bed inside Prairie Creek Park. Watering and fertilizing will be required each day over a period of one hundred forty-four (144) days beginning May 13, 2024, except for days during which rain occurs and watering is not required. One additional day of watering shall be added to the end of the one hundred forty-four (144) day period for each day that watering was not performed due to rain. Watering will be performed at late night hours to be approved by the Parks Superintendent.

A map with the locations marked is available upon request at the Park Office, 1 Adrian Marks Drive. Locations are subject to change. Questions may be directed to the City Parks Department at (765) 659-3422.

Written proposals must be submitted to the Parks Department’s office no later than 3:00 p.m., March 25, 2024.

The City reserves the right to follow up any proposal with additional questions, to vary the terms of the suggested contracts depending on the proposal received and to reject all proposals.

CITY OF FRANKFORT
BOARD OF PUBLIC WORKS AND SAFETY

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