

BOARD OF PUBLIC WORKS
December 27, 2023

The Board of Public Works and Safety met in a regular meeting on December 27, 2023, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, and others, as noted in the minutes.

MINUTES

The minutes of the December 11, 2023, regular meeting were presented for approval. M. Sheets made a motion to approve the minutes with the correction that the Mayor requested the ratify the hiring of Bethany Sheets. G. Miller seconded the motion. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

M. Sheets made a motion to approve the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

None

FIRE DEPARTMENT

Fire Chief, Matt Stidham presented the Board with information on an inflatable fire house that they would like to purchase to use at schools and for fire prevention presentations. M. Sheets made a motion to approve the purchase of the inflatable fire house, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried.

Fire Chief Stidham asked to Board to promote Curtis Uitts to Lieutenant. G. Miller made the motion to promote Uitts to Lieutenant, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Chief Stidham also presented awards to several firefighters for their contributions to a water rescue mission in November. Trent Booth and Jeff Moore received the Medal of Honor for their efforts and Korbin Shirar, Adam Lucas, and Scott Freeman received a plaque.

Chief Stidham requested the approval of a new hire, Grady Welk. M. Sheets made a motion to approve the hiring of Grady Welk, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets swore in the newest member of the Fire Department.

PARKS DEPARTMENT

Parks Department Superintendent, Joel Tatum presented the Board with an event approval and requested the City waive rental fees for the Encompass Event Center for COACH Kids to hold a

New Year's Celebration with Mentors/Mentees. G. Miller made the motion to waive the rental fees for the Encompass Event Center for Coach Kids, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum also discussed a partnership opportunity with the Frankfort Moose Lodge. They would like to partner with the City for a summer concert at Prairie Creek Park, M. Sheets made a motion to approve the partnership, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Tatum reported that the Parks Department had received \$34,882.54 from Christmas lights donations this year.

ATTORNEY

City Attorney Alicia Albertson provided updates on the City contract with IU Health. Ms. Albertson had been attempting to get a contract extension and provided possible solutions. M. Sheets made a motion to give the Mayor authority to negotiate and sign the contract on behalf of the Board if one becomes available, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Albertson also discussed the expansion of Meadowbrook Subdivision. The subdivision has applied for a grant to expand and has requested to partner with the City. Ms. Albertson discussed the process and requested approval to publish the Notice to Bidders. M. Sheets made the motion to approve the Notice to Bidders subject to any changes made by the developer, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

UNFINISHED BUSINESS

M. Sheets informed the Board that the previously approved SHARP contract in the amount of \$8,000 was incorrect. The correct amount should have been \$10,000. M. Sheets made a motion to approve the amended contract, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

NEW BUSINESS

Clerk-Treasurer Carol Bartley presented the Board with encumbrances for next year. G. Miller made a motion to approve the 2024 encumbrance list, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carries 3-0.

POLICE

Chief of Police, Scott Shoemaker presented the Board with a candidate for the custodial position. They will begin January 8, 2024. M. Sheets made a motion to approve the custodial candidate for Old Stoney and Frankfort Police Department, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Greg Miller made a motion to adjourn the meeting, seconded by Megan Sheets. Meeting adjourned at 5:55 PM.