



ADA Transition Plan

February 29, 2018

Mayor Chris McBarnes

THE AMERICANS WITH DISABILITIES ACT (ADA)

The Americans with Disabilities Act (ADA) became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else. The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services, and telecommunications. The ADA is divided into five titles (or sections) that relate to different areas of public life.

In 2008, the Americans with Disabilities Act Amendments Act (ADAAA) was signed into law and became effective on January 1, 2009. The ADAAA made a number of significant changes to the definition of “disability.” The changes in the definition of disability in the ADAAA apply to all titles of the ADA, including Title I (employment practices of private employers with 15 or more employees, state and local governments, employment agencies, labor unions, agents of the employer and joint management labor committees); Title II (programs and activities of state and local government entities); and Title III (private entities that are considered places of public accommodation).

The following are the five titles (or sections) of the American with Disabilities Act:

Title I (Employment)

Title II (State and Local Government)

Title III (Public Accommodations)

Title IV (Telecommunications)

Title V (Miscellaneous Provisions)

The City of Frankfort is committed to fully complying with the Americans with Disabilities Act and has authored the following document:

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990, ("ADA"), the City of Frankfort will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities.

Employment: The City of Frankfort does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The City of Frankfort will generally, on request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally. The City of Frankfort's programs, services and activities include qualified sign language interpreters, documents in Braille and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

Modifications to Policies and Procedures: The City of Frankfort will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal Opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcomed in City of Frankfort offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a program, service or activity of the City of Frankfort should contact the office of Building Inspector at (765) 654-5278; spayne@frankfort-in.gov as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require the City of Frankfort to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service or activity of the City of Frankfort is inaccessible to persons with disabilities should be directed to the office of the Building Inspector at (765) 654-5278; spayne@frankfort-in.gov

The City of Frankfort will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are inaccessible to persons who use wheelchairs.

Introduction

This document is intended to serve as a guide to further the vision, mission and core values for the City of Frankfort by outlining key actions for making the transportation system in the City accessible. The vision, mission and core values are as follows:

Vision

The City of Frankfort is committed to upholding public needs and collaboration with internal and external partners to create a safe, efficient and sustainable transportation system for the future.

Mission

The City of Frankfort will provide the highest quality, dependable multi-modal transportation system through ingenuity, integrity, alliance and accountability.

Core Values

Maintain safety as a priority

Enhance trust with transparency and accountability

Promote collaboration, research and innovation

Value diversity and cultural capital through inclusion and opportunity

Commit to employee well-being, development and success

Recognize that employees are integral to Frankfort's success.

Program Staffing

Managing and implementing the ADA Transition Plan requires a multidisciplinary approach encompassing policy development, outreach, technical support and oversight. These Responsibilities, required by CFR 35 .107, will be managed by **Building Inspector Sam Payne**.

The ADA Coordinator and the 504 Section Coordinator will work to ensure no persons with disabilities are discriminated against in any of the City's services and/or programs. The ADA Coordinator is responsible for addressing grievances as they are received and tracking the overall progress of the implementation of the Transition Plan. The ADA Coordinator also is responsible for the investigation of all formal grievances. The ADA Coordinator is responsible for developing policy and procedures to integrate Title II requirements into practices to ensure the obligations of ADA and the Transition Plan are met. The ADA Coordinator will also function as chair of the internal ADA committee and co-chair of the ADA stakeholders' group.

The ADA Coordinator develops policy and provides technical support for design and construction at a project level. In addition to providing support for projects, the Coordinator also will be available to assist in implementing design options that address accessibility complaints.

Frankfort's Board of Works and Building Inspector ensure all City policies and projects are ADA compliant.

Grievance Procedure

Under the Americans with Disabilities Act, users of facilities and services have the right to file a grievance if they believe reasonable accommodations have not been provided.

Under the grievance procedure, a formal complaint must be filed within 180 calendar days of the alleged occurrence. Frankfort officials will act or respond only to grievances made through the grievance process identified in Appendix B. The criteria used in the ***Request Prioritization Form***, as seen in Appendix C, assists the City in prioritizing potential projects and grievances.

Current City Programs

The City of Frankfort has been working and will continue to work with a disabilities access consultants to find ways to mitigate barriers for those with disabilities within existing City facilities. The City of Frankfort's primary goal in this Plan are to provide accessibility to public accommodations and commercial facilities for people with disabilities. Currently, the City of Frankfort includes adequate funds in its 50/50 sidewalk program to help replace and improve the City's multi-use path, sidewalks, ramps and crosswalks.

Capital Improvements

The City's Bicycle and Pedestrian Plan Map (Appendix C), indicates where all multi-use paths and sidewalks are required. All new projects completed by the City (facility rehabilitation, new construction, parks and ROW) comply with ADA standards.

City Standards: each City project includes ADA requirements and all privately developed projects are inspected by the City's Building Inspector to verify they comply with the City's requirements and ADA standards.

New Construction: new street and/or sidewalk/path construction or repairs require that sidewalk/paths be constructed to ADA standards.

Alterations to Facilities

Any improvements done to existing City facilities are to comply with ADA standards. This type of work will occur as a result of an existing facilities annual review improvement recommendation or to fulfill a grievance.

Existing Sidewalk/Multi-use Paths: inspection performance, grievances/execution

Removal of sidewalk obstructions: evaluations of existing sidewalks and paths will be done in accordance with the review of the ADA priority areas to ensure clear paths are provided to the City's and ADA standards.

Priority Area

The City of Frankfort's ADA Transition Plan includes all City-owned facilities, parks and sidewalks' high priority areas. These high priority areas will be reviewed for ADA compliancy every three years. The City's remaining areas outside of the high priority areas will be reviewed for the purposes of new City projects, scheduled maintenance projects or upon the filing of a grievance.

Frankfort's core area has the highest density of public facilities, special districts and commercial

Destinations in the City. The core area consists of the City Hall (Old Stoney), Ivy Tech College, downtown businesses, public library and many other businesses. Therefore the central area of the City of Frankfort is the primary area of concern for the City's ADA accessibility and is identified as a high priority area.

Priority Area Identification

The Priority Area identified in this Plan was indicated by first locating the public facilities and major commercial areas within the City of Frankfort. As each facility or area was indicated, a buffer of one quarter mile and one half mile were identified around it to represent the facility's walk shed. As these buffers were implemented, the core district was easily identified as high importance for accessibility. It is the City of Frankfort's goal to provide access within the Priority Area to the public facilities and commercial destinations within each area. To do so, key missing links, barriers and obstructions within the Priority Area will be evaluated and Resolved as they are identified.

A map of thoroughfares p a g e 6.

The City of Frankfort's Thoroughfare Plan Map page 7

A map of Parks, and trails page 8

A map of Frankfort Walkways Page 9

Priority Thoroughfare Identification

The City of Frankfort consists of a variety of streets providing access to each other and various destinations. To help prioritize projects within the City, primary streets must be identified. All arterials, parkways and urban collectors as identified by the City's Thoroughfare Plan Map will be considered primary thoroughfares. The pedestrian facilities along the primary thoroughfares will be reviewed every three years. All other streets will be reviewed as needed in response to a grievance filing or upon request.

Appendix A ADA Program Contacts

ADA Coordinator

Building Inspector Sam Payne
City of Frankfort
Building Services Department
301 East Clinton Street
Frankfort, IN 46041
765-654-5278
Fax: 765-659-5375
Email: spayne@frankfort-in.gov

504 Section Coordinator

Building Inspector Sam Payne
City of Frankfort
Building Services Department
301 East Clinton Street
Frankfort, IN 46041
765-654-5278
Fax: 765-659-5375
Email: spayne@frankfort-in.gov

Appendix B How to File a Grievance

The procedure to file a grievance is as follows:

1. A formal written grievance should be filed using the City's *ADA Grievance Form*. Upon request, reasonable accommodations will be provided in completing the form or filing the grievance. The grievance shall include the following information:

- Name, address, phone number and email of the person filing the grievance.
- name, address and phone number of the person alleging the ADA violation, discrimination, or request, if other than the person filing the grievance.

a description and location of the alleged violation, discrimination, or request and the remedy sought.

Information regarding whether a complaint has been filed with the Department of Justice or other federal or state civil rights agency or court.

If a complaint has been filed, the name of the agency or court where the complaint was filed, and the date the complaint was filed.

2. Receipt of the grievance shall be acknowledged in writing to the grievant within 15 working days of receipt of the grievance.

3. Within 60 calendar days of receipt, the ADA Coordinator will conduct the investigation necessary to determine the merit of the grievance.

4. A written determination and where appropriate, in a format accessible to the complainant, such as large print, Braille or audiotape of the grievance shall be issued by the ADA Coordinator and a copy forwarded to the grievant no later than 90 days from the date of the City of Frankfort's receipt of the grievance.

5. The grievant may appeal the written determination. The appeal must contain a statement of the reasons why the complainant is dissatisfied with the written decision and must be signed by the complainant or by someone authorized to sign on the complainant's behalf. A notice of receipt shall be sent in writing within five days of the receipt of the appeal. Such appeal shall be in writing and filed with the City of Frankfort's Clerk-Treasurer's Office to be placed on the City of Frankfort's Board of Public Works and Safety's agenda within 30 days after the ADA Coordinator's determination has been mailed to the grievant.

All hearings before the Board of Public Works shall be open to the public. The grievant, the grievant representative, the ADA Coordinator and any persons whose interests are affected shall be given the opportunity to be heard.

At the conclusion of the hearing at which a continuance is not granted, the Board of Public Works may reverse, affirm or modify the written determination appealed from and may make such order, requirement, decision or determination as justice would require. The Board's determination and findings of fact shall be recorded.

Any person, whether or not a previous party of appeal, shall have the right to apply to the appropriate court to correct errors of law.

6. If the grievant is dissatisfied with the City of Frankfort's handling of the grievance at any stage of the process or does not wish to file a grievance through the Frankfort's ADA procedure, the grievant may file a complaint directly with the United States Department of Justice or other appropriate state or federal agency.

The evaluation and written determination of a resolution of a grievance will consider various circumstances, including but not limited to, the specific nature of the disability; the nature of the access to services, programs, or facilities at issue and the essential eligibility requirements for participation; the health and safety of others; and the degree to which an accommodation would constitute a fundamental alteration to the program, service or facility or cause an undue hardship to and available funding. Accordingly, the resolution of any one grievance does not constitute a precedent upon which is bound or upon which other complaining parties may rely.

Note: Except for the complainant's appeal deadline, any of the other deadlines listed above may be extended at the discretion of the ADA Coordinator, the Mayor or the Mayor's designee provided notice of such an extension is given to the complainant.

File Maintenance

All written complaints received by the ADA Coordinator or his designee, appeals to the Mayor or his designee and responses from these two offices will be retained by the City of Frankfort for at least three years.

Grievance Form

Complainant Information
Name: _____
Address: _____
Daytime phone _____
Email: _____

Location Information
Address (if known) or intersection: _____
Location description: _____

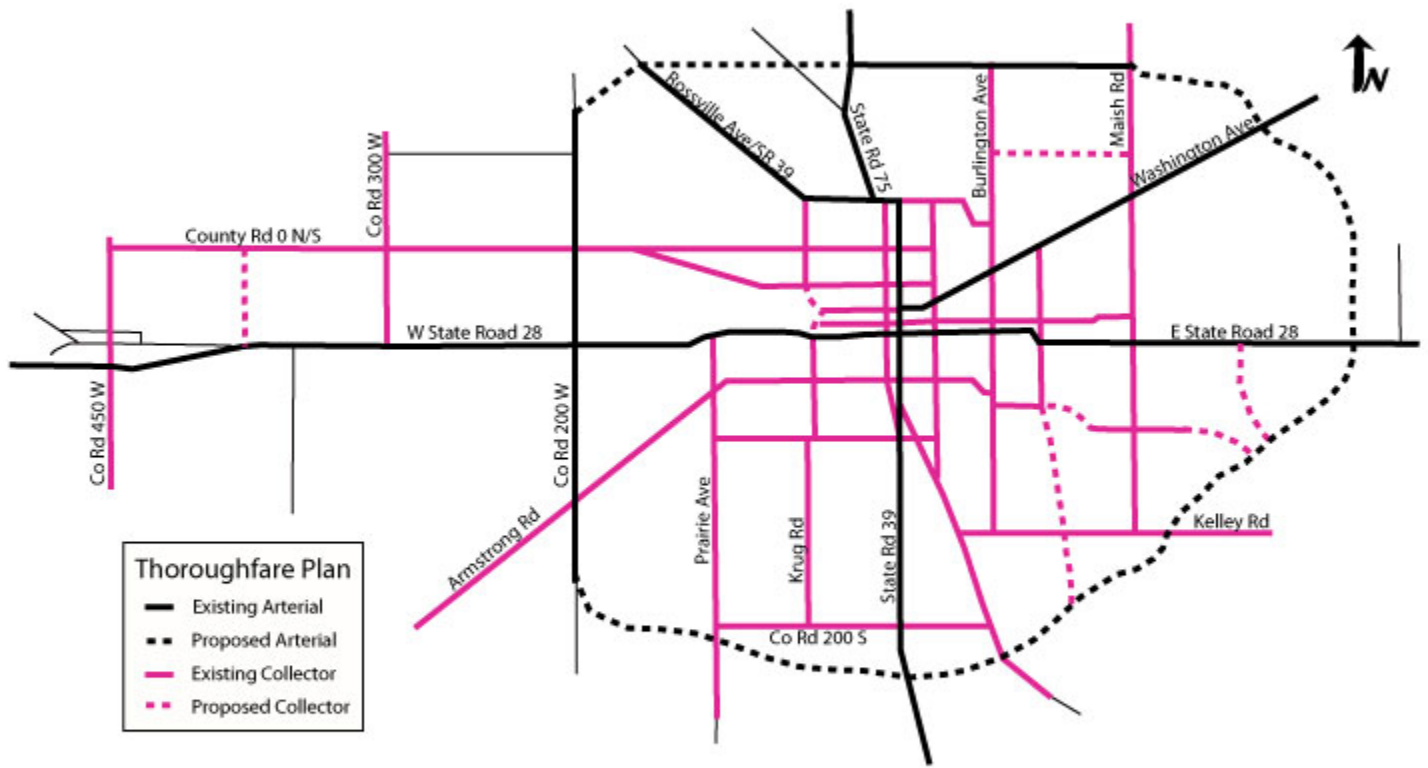
Nature of Grievance :
<input type="checkbox"/> Sidewalk ramp
<input type="checkbox"/> Crosswalk pedestrian signal
<input type="checkbox"/> Building access
<input type="checkbox"/> Programming
<input type="checkbox"/> Other

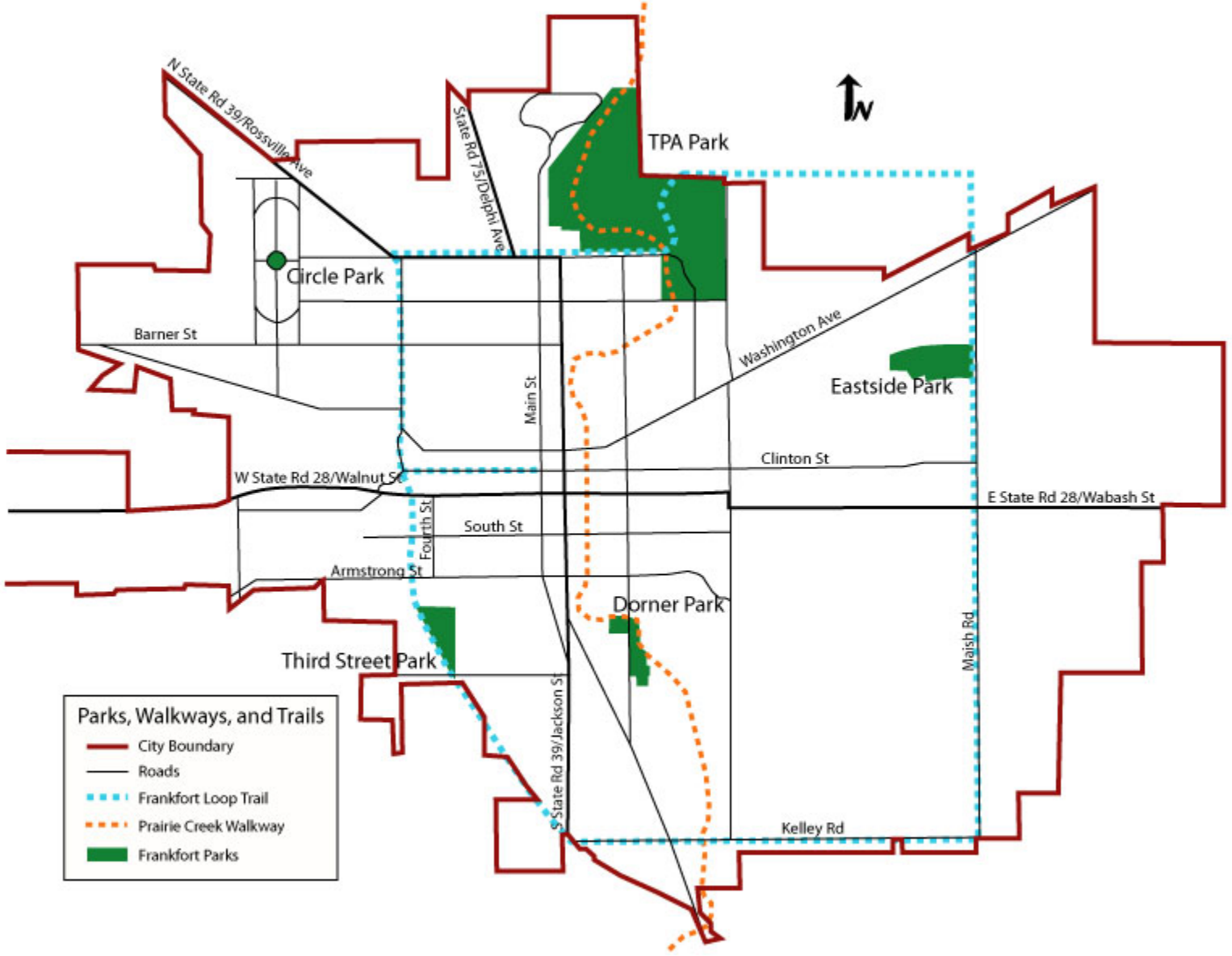
Describe the grievance/complaint/problem: _____

Date of incident, if applicable:
Has the complaint been filed with the Department of Justice or another federal or state civil rights agency or court? Yes No

If a complaint has been filed, name the agency or court where the complaint was filed, and the date the complaint was filed.	
--	--

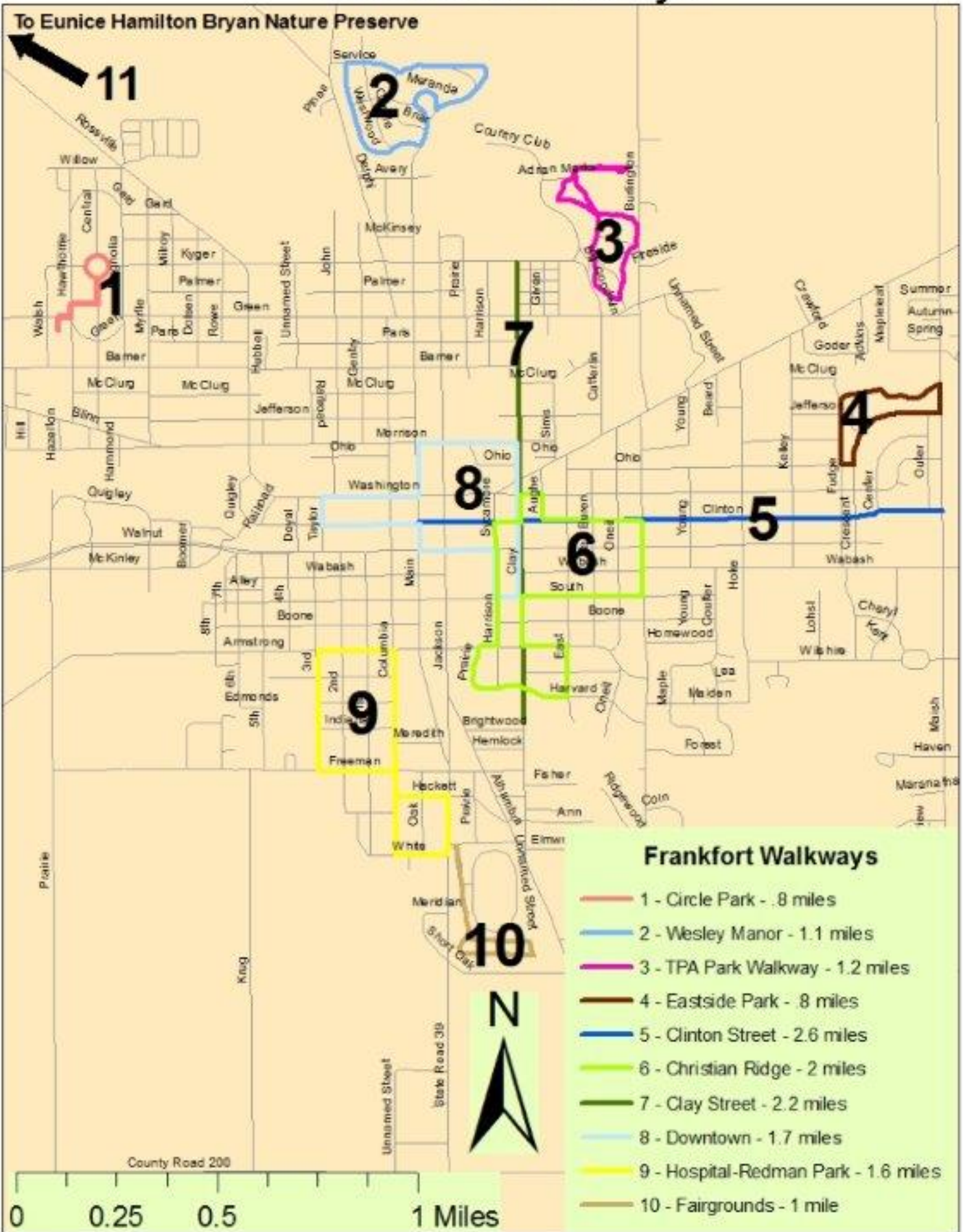
For Local/ADA Coordinator's Use Only	
Date received by ADA Coordinator	
Date of initial contact with grievant	
Date of meeting or site visit	
Date assigned to department head/name	
Date returned from department	
Date ADA Coordinator's decision mailed	
Date appeal received by Clerk Treasurer's Office	
Date on Board of Public Works and Safety agenda	
Date of Board of Public Works and Safety's decision	





Frankfort Walkways

To Eunice Hamilton Bryan Nature Preserve



Frankfort Walkways

- 1 - Circle Park - .8 miles
- 2 - Wesley Manor - 1.1 miles
- 3 - TPA Park Walkway - 1.2 miles
- 4 - Eastside Park - .8 miles
- 5 - Clinton Street - 2.6 miles
- 6 - Christian Ridge - 2 miles
- 7 - Clay Street - 2.2 miles
- 8 - Downtown - 1.7 miles
- 9 - Hospital-Redman Park - 1.6 miles
- 10 - Fairgrounds - 1 mile

504/ADA SELF-EVALUATION AND ASSURANCE OF COMPLIANCE

Instructions

504/ADA Self-Evaluation Questionnaire Form

This form will help you evaluate your organizations or firm's programs and services, employment, and facilities to ensure they are accessible to people with disabilities. Complete the 504/ADA Self-Evaluation Questionnaire and keep it on file at your office. Do not return the questionnaire with your contract.

"Quick Look" Barriers Checklist

Note: Companies or organizations that provide services outside their office do not need to write a corrective action plan for physical accessibility as long as the services are provided in an accessible location for people with disabilities who cannot access the office. However, physical access must also be reviewed in light of hiring an individual with a disability or accommodating a current employee who becomes disabled.

504/ADA Assurance of Compliance Form

All contractors must complete this form. Governmental agencies and contracts for the direct purchase of goods are exempt.

- **Complete this form.** If your organization or firm is out of compliance with any of the 504/ADA requirements, indicate on the 504/ADA Disability Assurance of Compliance form the corrective actions that will be taken to achieve compliance and the date these actions will be completed.
- **Sign the Assurance of Compliance form and send the original back with your contract.** Keep a copy of the form on file in your office for use during on-site reviews. You will be notified at least one week in advance of any scheduled review. (Note: This form may be used as an exhibit with other King County contracts for two years from the date the form is completed.)

If you have questions regarding this process, or if you require this material in an alternate format, please contact the King County 504/ADA Disability Compliance Specialist at 206-296-7592 or TTY Relay 711, or by e-mail at Civil-Rights.OCR@kingcounty.gov .

504/ADA General Information

Federal and State laws prohibit discrimination based on disability. Section 504 of the Rehabilitation Act of 1973, as amended (504), and the Americans with Disabilities Act of 1990 (ADA) require that the City of Frankfort and all organizations and firms contracting with the City of Frankfort, except those providing tangible goods, comply with the 504/ADA accessibility requirements.

Under 504 and ADA, a "qualified individual with a disability" is anyone who has, has a history of, or is perceived as having a physical or mental impairment which substantially limits one or more major life activities. Disabilities include, but are not limited to: mobility, visual, hearing, or speech disabilities; mental illness; epilepsy; learning disability; brain injury; HIV/AIDS; arthritis; cerebral palsy; multiple sclerosis; developmental disability; and alcohol and/or drug addiction.

DISABILITY RESOURCE LIST

Note: Inclusion in this resource list does not constitute endorsement by King County Government, nor does omission imply non-endorsement. Our goal is to provide you with information on some key resources available. Please contact us if you know of a useful resource missing from this list.

Department of Building Services

301 E Clinton St, Frankfort Indiana 46041

Room 107

Phone 765-654 -5278

Fax 765-659-5375

spayne@frankfort-in.gov

ADA Technical Assistance Hotline (U.S. Department of Justice)

Provides free technical assistance and informational materials to people with disabilities, businesses, state and local Government agencies, and the general public on rights and responsibilities under Titles II and III of the ADA

800-514-0301 or TTY 800-514-0383

web: www.ada.gov

Job Accommodations Network (JAN)

An international consulting service that provides information regarding the ADA, job accommodations and the employability of people with disabilities.

P.O. Box 6080

918 Chestnut Ridge Road, Suite 1

Morgantown, WV 26506-6080

JAN ADA Information 800-526-7234 V/TTY ;

800-ADA-WORK (232-9675) V/TTY ;

web: <http://askjan.org/>

US Department of Justice (DOJ)

www.usdoj.gov/crt/ada/adahom1.htm

US Department of Transportation

www.fta.dot.gov/civilrights/civilrights_2360.html

Equal Employment Opportunity Commission

www.eeoc.gov/facts/fs-ada.html

Federal Communications Commission

www.fcc.gov/cgb/dro

Architectural and Transportation Barriers Compliance Board (Access Board)

www.access-board.gov

Office of Disability Employment Policy, U.S. Dept. of Labor

(formerly President's Committee on Employment of People with Disabilities)

www.dol.gov/odep

504/ADA SELF-EVALUATION QUESTIONNAIRE

General Requirements

Please check the appropriate answers. If necessary, attach additional pages of explanation. If you have fewer than 15 employees, please skip the first section and start with "Program Access."

- | | YES | NO | N/A |
|---|-----------------------|-----------------------|-----------------------|
| 1. Do you have a 504/ADA coordinator? If so, who? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Name _____ | | | |
| Title _____ Phone _____ | | | |
| 2. Do you have an internal grievance procedure that allows for quick and Prompt solutions for any complaints based on alleged noncompliance with 504/ADA? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Do you have a policy that provides for notifying participants, applicants, employees, unions, and professional organizations holding collective bargaining or professional agreements that you do not discriminate on the Basis of disability? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Have you notified these individuals of your nondiscrimination policy? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5. Do you provide ongoing staff training to ensure that staff fully understand your policy of nondiscrimination on the basis of disability and can take all appropriate steps to facilitate the participation of individuals with Disabilities in agency programs and activities? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Program Access

- | | | | |
|---|-----------------------|-----------------------|-----------------------|
| 1. Do you notify the public and other interested parties that agency meetings, board of director meetings, hearings, conferences, public appearances by Elected officials, and interviews will be held in accessible locations? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2. Do you notify the public and other interested parties that auxiliary aids (sign language interpreters, readers) will be provided, upon request, to Participants with disabilities? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3. Do you have a Teletypewriter (TTY), or do you use the state wide Telecommunications Relay Service to facilitate communication with Individuals who use TTYs for communication purposes? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4. Do you provide ongoing training to familiarize appropriate staff with the operation of the TTY (or Relay Service) and other effective means of Communicating over the telephone with people with disabilities? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Program Access (continued)

	YES	NO	N/A
5. Do you make available, upon request, written material in alternate formats for people who have disabilities? (Alternate formats include large print, Braille, and audiocassette tapes)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Are printed posters, announcements, and printed materials (including Graphics) clearly legible and placed in physically accessible locations where print can be read from a wheelchair?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. If you have a mailing list for the purposes of information dissemination, does it include various disability groups?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Are your TTY number and procedures for accessing your services printed on all material distributed to the public?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Do you have a policy and procedure for safe emergency evacuation of people with disabilities from your facility(s)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Employment and Reasonable Accommodation

1. When gathering affirmative action data regarding disabilities, do you make it clear that: <ul style="list-style-type: none"> • the information requested is intended for use solely in connection with reporting requirements; • the information is voluntary; • the information will be kept confidential; and • refusal to provide or providing the information will not subject the applicant or employee to any adverse treatment? 	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. If you make pre-employment medical inquiries or conduct pre-employment medical examinations: <ul style="list-style-type: none"> • Is the inquiry related to the applicant's ability to perform the job? • Do you condition offers of employment on the results of these Examinations? • Is the examination required for fill employees in the same job classification? • Are fill applicants in the same job classification asked the same medical and/or interview questions? 	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. During the application, interviewing, hiring, and employment Process, do you provide reasonable accommodations to applicants and employees with disabilities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Employment and Reasonable Accommodation (continued)

YES NO N/A

4. Do you have a written policy stating the following?

504/ADA requires that information concerning an applicant's medical condition or history must be kept separate from personnell records and may be shared in only three ways:

- (1) supervisors and managers may be informed of restrictions on the work or duties of individuals with disabilities and informed of necessary accommodation(s) ;
- (2) first aid and safety personnel may be informed if the Condition might require emergency treatment; and
- (3) government officials investigating compliance with 504/ADA shall Be provided with relevant information upon request.

YES NO N/A

Physical Accessibility

Complete the "Quick Look" Barriers Checklist and then answer the following questions:

- 1. Is the building(s) where your business is located barrier-free? YES NO N/A
- 2. If you checked NO to any of the items on the Employment and Reasonable Accommodation checklist above, would these areas prevent An individual with a disability from accessing your program(s) or service(s)? YES NO

If access would be impacted, describe on the Corrective Action Plan what steps will be taken to eliminate the barrier(s). If there are extenuating circumstances which would make barrier removal a financial or administrative burden, please explain in the Corrective Action Plan.

This 504/ADA Self-Evaluation Questionnaire was completed by:

Print name

Date

Phone Number

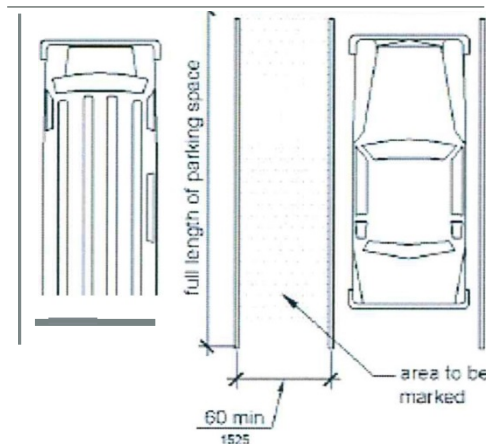
"QUICK LOOK" BARRIERS CHECKLIST

This checklist may be used to conduct a quick appraisal of potential problem areas for accessibility. For detailed review standards, refer to IBC 2003, ANSI A 117.1-2003, and the Washington State Administrative Code (WAC) 51-50. If you are not located in State of Washington, you may refer to federal ADA Accessibility Standards, state or local laws and regulations.

Building Access	YES	NO	N/A
• Garage/lot has required number of accessible parking spaces?	D	D	D
• Are accessible parking spaces near main building entrance?	D	D	D
• Walkways are level (44" wide min.) or ramped (max. 1:12)?	D	D	D
• Does the entrance doorway have at least 32" wide clearance?	D	D	D
• Is the door threshold maximum 1/2" high (1/2" if beveled)?	D	D	D
• Door hardware is lever handles, pulls, or push-pull activating bars?	D	D	D
• Are the doors easy to open (exterior doors max. 8.5 lbs. opening force, interior doors 5 lbs. max.)?	D	D	D
• If revolving doors used, alternate accessible entrance available?	D	D	X
 Building Corridors			
• Is path of travel free of obstruction and at least 36" wide?	D	D	D
• Is floor surface stable, firm and slip resistant?	D	D	D
• Do obstacles (phones, fountains, etc..) protrude no more than 4"?	D	D	D
• If provided, minimum one public phone or water fountain accessible?	D	D	D
• Are elevator controls no higher than 48"?	D	D	D
• Are elevator markings in Braille and raised letters/numbers?	D	D	D
• Does elevator provide audible and visible signals?	D	D	D
• Floor of elevator cab is min. 51" x 68" (door offset) or 51" x 80" (door centered)?	D	D	D
 Restrooms			
• Door hardware is lever handles, pulls, or push-pull activating bars?	D	D	D
• Do restroom entrance doors have at least 32" wide clearance?	D	D	D
• Is restroom large enough for wheelchair turnaround (5' diameter)?	D	D	D
• Does accessible stall door have at least 32" wide clearance?	D	D	D
• Are grab bars provided in accessible toilet stalls?	D	D	D
• Toilet seat top is 17-19" above floor?	D	D	D
• Sink has clear knee space under basin; exposed pipes are insulated?	D	D	D
• Faucets are lever-operated or push-type?	D	D	D
• Are soap and towel dispensers no more than 40" from the floor?	D	D	D
 Reception and Personnel Office			
• Lower counter space in reception, customer service areas?	D	D	D
• Do doors have at least 32" wide clearance?	D	D	D
• Is the door easy to open (max. 5 lbs. opening force)?	D	D	D
• Door threshold is maximum 1/2" high (1/2" if beveled)?	D	D	D
• Is the path of travel between furniture at least 36"?	D	D	D

Required Number of Accessible Parking Spaces

Total Garage/Lot Parking Spaces	Minimum No. of Accessible Spaces
1-25	1 (van accessible)
26-50	2 (including one van space)
51-75	3 (including one van space)
76-100	4 (including one van space)
101-150	5 (including one van space)
151-200	6 (including one van space)
201-300	7 (including two van spaces)
301-400	8 (including two van spaces)
401-500	9 (including two van spaces)
501-1000	2% of total spaces (every six accessible spaces include one van space)
More than 1000	20, plus 1 for each 100 over 1000 (every six Accessible spaces include one van space)



Locate accessible parking spaces on the shortest accessible route of travel to an accessible building entrance (where practical, not crossing traffic lanes).

Car and van parking spaces shall have an adjacent access aisle. Two parking spaces may share an access aisle. Van parking spaces that are angled shall have access aisles located on the passenger side of the parking space.

If there is only one accessible parking space, then it shall meet the codes for a van accessible parking space: 11' wide vehicle parking space plus a 5' access aisle. (An 8' vehicle parking space with an 8' access aisle is acceptable under code.)

For more detail, consult Washington State Building Code (WAC 51-50).

504/ADA ASSURANCE OF COMPLIANCE (continued)

Program Access

Actions To Be Taken

Completion Date

Employment and Reasonable Accommodation

Actions To Be Taken

Completion Date

Physical Accessibility

Actions To Be Taken

Completion Date

I declare under penalty of perjury under the laws of the state of Indiana that the foregoing is true and correct.

Signature of authorized individual

Date

Type or print name of authorized individual

Title

Telephone

Note: This form may be used as an exhibit with other Frankfort contracts for two years from the date the form is completed.

The overall condition of sidewalks within the right-of-way appears to be good, with few exceptions.

Sidewalk Cost

The estimated construction cost to upgrade approximately 2.5 miles of walkway (rehabilitated or new sidewalk/path) desired for the City is approximately \$400,000.

Targeted Barrier Removal Projects for Sidewalks and Curb Ramps

The combined cost of curb ramps and sidewalk repairs is approximately \$904,000. The barriers targeted for improvements will be addressed as budget allows. The priorities listed are a guide only, as any specific location requested to be improved, whether currently on the list or not, may move that specific location up in priority. Also, any location where adjacent work is to be completed may include improving a lower priority item. As maintenance and/or repair work is done to existing sidewalks, all replacement work will attempt to meet current ADA standards. If such work involves ADA ramps on one corner of an intersection, the receiving corner will be considered to be included in such work if it is not in compliance. Barrier removal is based on the field inventory conducted. As needs may arise, through either complaint from the public or by the City's own review, select Specific locations may be addressed. .

New or Reconstruction of Existing Walks and Ramps

New or reconstruction projects will include sidewalks, drives and ADA ramps in conformance with current design standards. Where practical, this will include full intersection ADA ramps where projects only involve a single approach.

Maintenance or Repair

As maintenance and/or repair work is done to existing sidewalks, all replacement work will meet current ADA standards. Where practical, if such work involves ADA ramps on one corner of an intersection, the receiving corner will be included in such work if it is not in compliance.

New Construction or Reconstruction of Existing Private Facility

All permits for new construction or reconstruction of sidewalks, drives or intersection corners will be reviewed and required to be in compliance with current ADA standards.

Undue Burden and Funding Availability

The ADA does not require the City to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial or administrative burden. This determination can only be made by the ADA Coordinator, department head, or designee and must be accompanied by a statement citing the reasons for reaching that conclusion. The determination that an undue financial or administrative burden would result will be based on an evaluation of all resources available for use in a program. For example, if a barrier removal action is judged unduly burdensome, the City must consider other options for providing access that would attempt to provide individuals with disabilities the benefits and services of the program and activity. Dependent upon funding availability, the City of Frankfort will continue to implement a barrier removal program within the right-of-way and its facilities. Accessibility improvements that can be made through general maintenance of City facilities (e.g. signage, clear pathways, relocation of restroom fixtures, etc.), or as part of the regular administrative duties of department staff (e.g. Providing documents in alternate forms, training, website improvements, etc.) will typically be completed first; with larger capital improvements projects being completed when necessary funding is available. Standards currently implemented by the City of Frankfort, when undergoing new or improvement road projects, adhere to those ADA laws. The program is

based on the inventory being conducted by the City of Frankfort and it constitutes the Transition Plan of accessibility and upgrades.

TRAFFIC SIGNALS

The City of Frankfort does not have any signaled intersections (except those controlled by INDOT).

Financial Plan and Schedule

The City of Frankfort will endeavor to provide **\$20,000** annually in services, materials or contract replacement of deficiencies. In addition, the City will actively look for grants and other sources of funds from various programs available.

Curb Ramp Funding

The City does not budget funding directly to curb ramps. The costs of curb ramps are included in each construction or maintenance project. The City also makes repairs or constructs new ramps with its own forces as budget allows. Additionally, the City continually looks for funding to improve sidewalks and curb ramps from other sources, including grants from local, state, and federal programs and the 50/50 sidewalk program.

Sidewalks - In the Right-of-Way, approximately **2.5 miles** of sidewalk was identified throughout the City, between corners identified as locations where a curb ramp could exist. No barriers were noted. When there are barriers reported, the highest priority is where crosswalks exist adjacent to a reported barrier. The next highest priority is locations without current sidewalks for connectivity between existing ramps. Then new segments for connectivity will be prioritized to improve the Overall sidewalk network. The list may be reprioritized to accommodate requests or complaints received.

[Remainder of Page Intentionally Left Blank]

