



**CITY OF FRANKFORT
POLICE DEPARTMENT**

201 W. WASHINGTON STREET
FRANKFORT, INDIANA 46041-1859
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CHRIS McBARNES
MAYOR

TROY BACON
CHIEF

GLENN TALBOT
DEPUTY CHIEF

EMPLOYEE COMMENDATION

If you would like to commend an employee of the Frankfort Police Department, please fill out this form. You may either mail this form or return it to the Department. You may also commend an employee by writing a letter to the Chief of Police, City of Frankfort Police Department, 201 W Washington Street, Frankfort, Indiana 46041 or e-mail tbacon251@frankfort-in.gov. Verbal commendations may be given to any Department supervisor.

The City of Frankfort Police Department thanks you for your interest and for taking the time to complete this form.

1. Date of contact with employee: _____
Time of contact with employee: _____ AM PM
Location of contact (i.e., address, cross streets, or business name, etc.)

2. Employee's name, employee number (if known) and assignment		
Name	Employee Number	Assignment
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. What initiated your contact with the employee?
 Police response to your call Pick up property
 Traffic Stop Visit a detective
 Traffic Collision Witness at a police investigation
 Made a report at the police station Other _____

3. What would you like to commend about the employee's performance?

_____ **(CONTINUE ON BACK)**

OPTIONAL:
Print your Name _____ Signature _____
Address _____ City _____
Telephone Number _____ Zip Code _____